



DISTRICT EDUCATION OFFICE, GANJAM
GIRI ROAD, BRAHMAPUR-760005
e-mail: deoganjam11@gmail.com, Ph: 0680-2233350(L) 2233251(Fax)



Order No. 9449

Date. 20.07.2018

ADVERTISEMENT

Applications are invited from eligible candidates for the following posts for engagement in different categories of post in **GIRLS HOSTEL of the Odisha Adarsha Vidyalayas** to start functioning in **12 OAVs** of Ganjam District during 2018-19. Details of the different category of posts, eligibility criteria, application format etc. are available in the Ganjam district web site www.ganjam.nic.in . The last date for receipt of form is **10.08.2018**.

Collector-cum-Chairperson
OAVs, Ganjam



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Instruction to the applicants

1. This advertisement is issued to fill up the posts of Girls Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels 2018-19 pursuant to the guidelines issued vide OAV letter No.2303/ OAVS/17 dated 25.09.2017. As per the guidelines communicated in letter dated 25.09.2017, applications are invited from eligible candidates for the following posts for engagement in different categories of post in **Girls Hostels** of the Odisha Adarsha Vidyalayas in **Beguniapada, Chikiti, Dharakote, Digapahandi, Hinjilicut, Kabisuryanagar, Kukudakhandi, Patrapur, Purushottampur, Rangailunda, Sanakhemundi and Sheragada blocks** of Ganjam District to start functioning in 2018-19. Posts will be filled up by the eligible candidate through a selection process headed by the Collector-cum-Chairman, OAVs, Ganjam on merit basis / experience basis & interview as indicated against the posts.
2. Type of engagement :- contractual
3. Duration of the engagement- For one year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

Educational Qualification/Selection Criteria for different posts in each Girls Hostels of Odisha Adarsha Vidyalayas Ganjam-2017-18						
Sl No	Name of the Post	No. of Post	Gender / Age as on 23.07.2018	Educational Qualification	Consolidated monthly remuneration	Remarks
1	Warden	1	Female 40 to 60 Year	BA/B. Sc + B. Ed	Rs.5000/-	<ol style="list-style-type: none">1. Candidates from the same block where Girls Hostel of OAV is located will be preferred. In case of non-availability of eligible candidates, candidates from other blocks of this district will be considered.2. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties she may be paid monthly honorarium of Rs.3000/- in addition to her salary. But she must have to stay in the hostel even during the night hours.3. Retired lady teacher, if willing & physically & mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden.4. Preference shall be given to the experienced, widows & destitute.5. Experience: At least 02 years in hostel management.
2	Chowkidar-cum-Sweeper	1	Male 21 to 32 Year	Matric Pass	Rs.3000/-	Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. In case of non-availability of eligible candidates, candidates from other blocks of this district will be considered.

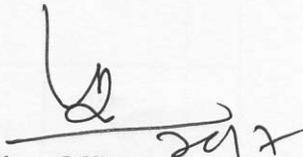
3	Head Cook	1	Female 21 to 35 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.3000/-	<ol style="list-style-type: none"> 1. Female cook should be preferred (because they will work in girls hostel). 2. If somebody is trained in cookery, he/she will be given preference & due weightage. 3. The candidate should himself/herself be perfectly hygienic in his/her dresses, cooking habits etc. 4. The committee may conduct physical cooking of some items & evaluate the deliciousness/ consumption of time for preparation if the dishes/ hygienic condition of cooking & select the best. 5. Well conversant to use LPG. 6. Candidates from the same village where Girls Hostel of OAV is located will be engaged. If candidates are not available in that locality, then block will be taken as a unit.
4	Assistant Cook	2	Female 21 to 32 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.2500/-	<ol style="list-style-type: none"> 1. Female cook should be preferred (because they will work in girls hostel). 2. Familiar with use of LPG. 3. The candidate should himself/herself be perfectly hygienic in his/her dresses, cooking habits etc. 4. Candidates from the same village where Girls Hostel of OAV is located will be preferred. If candidates are not available in that locality, then block will be taken as a unit.

. Documents to be attached (Self-attested Xerox copy only)

- (a) Three copies of recent colored passport size photograph,
- (b) Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- (c) Matric Certificate & Mark Sheet,
- (d) Intermediate (+2/12th) Certificate & Mark Sheet,
- (e) Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet,
- (f) B.Ed. Certificate & Mark Sheet,
- (g) Residential/Nativity Certificate by the competent authority,
- (h) Any authenticated age proof certificate (for Head cook & Asst. Cook only).
- (i) Experience certificate .

The application form completed in all respect along with relevant enclosure may be submitted to the District Education Officer, Ganjam, Giri Road, Berhampur, Pin-760005 in a closed envelop super scribed "Application for the post for the Girls Hostel ofblock" through Registered / Speed post only.

The last date of receiving application forms is 10.08.2018. Applications received after due date shall not be entertained.


 District Education Officer,
 Ganjam, Berhampur

11. Educational Qualification :

Examination Passed	Institution/ University	Total Marks	Marks secured	Marks secured (Excluding Extra Optional)	% of Marks / Division / Class	Year of Passing	Remarks
HSC/ Matric							
+2/Intermediate (Arts / Science / Commerce)							
+3/Graduation (Arts / Science / Commerce)							
B.Ed.							
Others (if any)							

12. Experiences :

13. Documents to be attached (Self-attested Xerox copy only)

- Three copies of recent colored passport size photograph,
- Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- Matric Certificate & Mark Sheet,
- Intermediate (+2/12th) Certificate & Mark Sheet,
- Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet,
- B.Ed. Certificate & Mark Sheet,
- Residential/Nativity Certificate by the competent authority,
- Any authenticated age proof certificate (for Head cook & Asst. Cook only)

DECLARATION:

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place:

Date :

Full Signature of the Candidate.

GIRLS HOSTEL WISE & POST WISE VACANCY POSITION							
DISTRICT EDUCATION OFFICE, GANJAM							
Sl No.	Name of the Block	Name of the Girls Hostel of OAV	Warden	Chowkidar-cum-Sweeper	Head Cook	Asst. Cook	Total
1	Beguniapada	Rajapur	1	1	1	2	5
2	Chikiti	Pitatali	1	1	1	2	5
3	Dharakote	Kusaguma	1	1	1	2	5
4	Digapahandi	Sidheswar	1	1	1	2	5
5	Hinjilicut	Sasanaambagam	1	1	1	2	5
6	Kabisuryanagar	Kabisuryanagar	1	1	1	2	5
7	Kukudakhandi	Kusumi	1	1	1	2	5
8	Patrapur	Badapur	1	1	1	2	5
9	Purushottampur	Bhatakumarada	1	1	1	2	5
10	Rangailunda	Karapalli	1	1	1	2	5
11	Sanakhemundi	Chanameri	1	1	1	2	5
12	Sheragada	Pakidihill	1	1	1	2	5
TOTAL			12	12	12	24	60