

# DISTRICT EDUCATION OFFICE, GANJAM, BRAHMAPUR

No. 13350 Date: 10/10/2018

## ADVERTISEMENT

Application in prescribed format are invited from the intending eligible retired personnel for empanelment as Principal / TGT / PGT (English, Social Studies, Odia, Maths, Science, Hindi, Sanskrit & PET) to work in Odisha Adarsh Vidyalayas (OAVs) located in the district till the regular Principal / Teacher joins or the end of the academic session whichever is earlier. The remuneration for the post of Principal is Rs.45,000/- (consolidated) for TGT and similar categories including PET: Rs.12,000/- (consolidated) and for PGT Rs.15,000/- (consolidated). The last date of receipt of application is **25.10.2018**. The applications should be sent through Regd. Post / Speed Post only to District Education Officer, Ganjam, Giri Road, Berhampur – 760005. The application form with detailed guideline is available in District website: [www.ganjam.nic.in](http://www.ganjam.nic.in)

Collector & District Magistrate,  
Ganjam, Chatrapur

Memo No. 13351

Date: 10/10/2018

Copy along with copy of the guideline forwarded to District Informatics Officer, NIC, Ganjam, Chatrapur for information and necessary action with a request to upload in the district website on 10.10.2018.

District Education Officer  
Ganjam, Brahmapur

Memo No. 13352

Date: 10/10/2018

Copy to notice board of District Education Officer, Ganjam, Berhampur / BEOs/  
~~cum-Principal, OAV / all OAVs~~ in the district for information of all concerned.

District Education Officer  
Ganjam, Brahmapur

**ODISHA ADARSHA VIDYALAYA SANGATHAN**  
**N-1/9, NAYAPALLI, PO.- SAINIK SCHOOL, BHUBANESWAR-751005**

**REVISED GUIDELINES FOR EMPANELEMENT OF RETIRED TEACHERS FOR  
ODISHA ADARSHA VIDYALAYAS (OAVs)**

1. **Objectives:** It has been decided to establish Odisha Adarsha Vidyalayas (OAVs) in all blocks of the state. 190 OAVs have been established in 190 blocks so far. It is decided to raise a panel of retired teachers at district point for various posts to meet the urgencies. The scheme has been envisaged keeping in view the exigencies of non-availability of teachers for regular engagement, leave vacancies and such situations arising from time to time.

2. **Remuneration:**

- i. For the post of Principal: Rs. 45,000/- consolidated
- ii. For Trained Graduate and similar categories including PET: Rs. 12,000/- consolidated
- iii. For Post Graduate Teachers: Rs. 15,000/- consolidated.

No annual hike will be considered.

3. **ELIGIBILITY**

**(A) POST OF PRINCIPAL:**

**Educational Qualifications and age limit:**

Retired Principal of Kendriya Vidyalaya/ Jawahar Navodaya Vidyalaya within the maximum age limit of 65 years are eligible.

OR

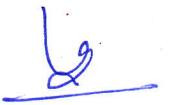
Retired Joint Director/ District Education Officer/ Inspector of Schools/ Deputy Director/ Officers of equal status within age limit of 65 years having masters Degree from a recognized University with at least 45% marks in aggregate & Bed (a course prescribed by NCTE) from an institution recognized by NCTE and affiliated to a recognized University are eligible.

OR

Retired Readers/Sr. Lecturers of Govt. colleges within age limit of 65 years having Master Degree from a recognized University with a least 45% marks in aggregate and BEd (a course prescribed by NCTE) from an institution recognized by NCTE and affiliated to a recognized University are eligible.

**(B) POST OF TRAINED GRADUATE TEACHERS:**

- i. TGT (English, Social Studies, Odia, Maths, Science, Hindi, Sanskrit) & PET.



**Educational Qualifications and age limit:**

Retired Post Graduate Teachers/ Trained Graduate Teachers in respective subject/ PET of KV, JNV/ Govt. High Schools/ Fully Aided High Schools within the age limit of 65 years are eligible.

**(C) POST OF POST GRADUATE TEACHERS:**

**Educational Qualifications and age limit:**

Retired Post Graduate Teachers of KV/JNV and Lecturer of Govt. & Fully Aided Colleges/ Jr. Colleges within the age limit of 65 years.

**4. Tenure of engagement:** Till such time regular Principal/teachers joins or the end of the academic session whichever is earlier.

**5. Documents to be produced by the retired employee:**

- a. Self attested copies of all certificates/ mark sheets
- b. Proof of retirement from service
- c. Awards/ certificates of merit received during service career. Two self attested photographs (passport size)
- d. Other relevant documents
- e. Undertaking to be effect that.
  - a. No proceeding is pending against his at any level
  - b. He has never been convicted by any court of law.
  - c. He is not a member of any political party.
- f. One identity Proof.
- g. A declaration to the effect that he/she is receiving full pension. In case of provisional pension, reasons to be cited.

**6. Mode of application:**

(a) One advertisement will be floated in the local dailies inviting application from the candidates. The candidates residing in the block/ district area only who can conveniently attend the schools in such locations need to apply for empanelment.

The candidate will submit application to the concerned DEO of the district in the prescribed format along with documents by Registered post/ Speed post so as to reach the office within stipulated dateline.

**(b) Selection procedure:**

- i. The candidate will be required to appear before the selection board for empanelment. The Board will ascertain the suitability of the candidate by personal interview.
- ii. The Board will consider the career mark and interview performance for empanelment.
- iii. Computation of marks for empanelment of Principals and Teachers will be as follows:

The computation of marks will be made taking 10% of the percentage of marks secured in HSC (without extra optional), Bachelor degree and B.Ed

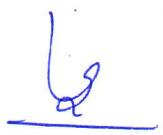
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level taken together for TGTs and HSC (without extra optional), Bachelor degree, Masters Degree, M. Phil & PhD and B.Ed level taken together for Principal & PGTs. For example: if one candidate has secured 67% in HSC examination, 6.7 marks will be taken into consideration and similarly in Bachelor Degree level. If one candidate has secured 67%, 62% and 70% in HSC, Bachelor degree and B.Ed examination respectively, his computation of marks will be  $6.7 + 6.2 + 7.0 = 19.9$ . Since M. Phil & PhD degree are extra qualification, 5 marks extra for each may be added in computation of marks. There will be interview for 10 marks. The panel will be prepared taking into account marks computed as above and marks secured in interview taken together.

- iv. The retired teacher, who has been awarded punishment in a vigilance case or Departmental proceeding or criminal prosecution, shall not be considered for engagement under the scheme. The retired teacher who has been a member of any political party after his/her retirement shall also not be eligible for engagement under the scheme.
- v. The maximum age limit of such retired teachers shall not exceed 65 (sixty five) years. In exceptional cases the selection committee may relax the under age limit maximum by one more year specifying the reason of such relaxation.

## 7. Terms and conditions

- i. The selection committee will finalize the list of retired teachers to be engaged as per the vacancies available in the OAVs in the district. The District Education Officer indicating the name of the OAV in which he/she is to be engaged will be intimated to the Principal & Principal will issue engagement order.
- ii. The engagement of a retired teacher will automatically come to an end once a regular / contractual teacher is appointed / engaged against the vacant post in OAV. The concerned retired teacher may be allotted by the District Education Officer in any other OAV preferably in the concerned block area as per the available vacancy against sanctioned vacant post.
- iii. The retired Principal/ PGT/ TGT/ PET will be paid a consolidated remuneration at the rate mentioned at para 2 above per month and there shall not be any upper limit in taking number of classes. But he or she shall render service minimum for 20 days in a month excluding public holidays.
- iv. The retired teacher should not be allowed to take class on holiday and vacations and they shall not also be engaged in any examination duty except internal examinations of the school. The class will be evenly distributed among three classes i.e. Class VIII, Class IX and Class X with more weightage to Class X in case of PGT and it will evenly distributed among Class IX, X, XI & XII.
- v. The teacher so engaged shall also be entrusted with correction and valuation work of the concerned subject in the OAV and he/she shall not be entitled for extra remuneration for such works.
- vi. The cost on account of the remuneration shall be met out of the recurring salary head of OAVS
- vii. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities amounting to misconduct he/she shall be disengaged forthwith by the Principal under intimation to District Education Officer.



- viii. The retired teacher engaged under the scheme shall be treated as disengaged on attaining the age of sixty five unless there is an extension order from the District Education Officer.
- ix. In terms of Finance Department OM No. 23689 dated 23.06.2012, contractual employees shall be eligible (subject to exigencies of public service) for special leave of 10 days at the maximum during the period of engagement for one year. The leave will not be carried over to the next year and will lapse on completion of each year of service.
- x. Unauthorized absence for a continuous period of 15 days or more will automatically terminate his/hr engagement.
- xi. The temporarily engaged personnel shall be entitled to travelling allowance and daily allowance @ of the corresponding rank in regular Govt. Service when he/ she will discharge official duty/ responsibility.

#### **8. Mode of Payment of Remuneration**

- i. After receiving the engagement order the concerned teacher shall report before the Principal of the concerned school and shall give his joining report along with two attested recent photographs. He shall also submit his bank account details and other details with the joining report. The Principal will submit a report on joining of teacher(s) to the District Education Officer along with a copy of joining report and photograph for reference & record.
- ii. The District Education Officer shall validate / approve the information and forward the same to State Project Director, Odisha Adarsha Vidyalaya Sangathan (OAVS) by 5<sup>th</sup> of the same month.
- iii. The State Project Director, OAVS will calculate the amount of remuneration to be paid to the teachers concerned on the basis of no of classes taken and transfer the fund to the Bank Account of the Principal by 10<sup>th</sup> of the month and Principal in turn will transfer the fund to Teacher's account by 15<sup>th</sup> of the month.

#### **9. Selection Board**

The selection board will be constituted under the Chairmanship of Collector.

- |                              |   |                 |
|------------------------------|---|-----------------|
| i. Collector                 | - | Chairman        |
| ii. DEO                      | - | Member Convenor |
| iii. One Principal of OAV    | - | Member          |
| iv. Any Principal of NVS/KVS | - | Member          |
| v. DPC (SSA) of the district | - | Member          |

#### **10. Validity of Panel**

The panel will be valid for one year. The District selection board can revalidate the panel on exigencies.

The engagement of retired teachers does not confer any right of engagement.

#### **11. Workplace**



The panel will be maintained at the district level by the DEO. Engagement will be issued by Principal as per need. The location of placement may be done through counseling at district level considering convenience of the retired employee and need of the establishment.



State Project Director  
Odisha Adarsha Vidyalaya Sangathan

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# APPLICATION FORM

**POST APPLIED FOR :-** \_\_\_\_\_

1. Name of the Applicant : \_\_\_\_\_  
(In Block letter)
  2. Father/Husband's Name : \_\_\_\_\_
  3. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
  4. Present Address : \_\_\_\_\_  
\_\_\_\_\_
- Attach passport  
Size photograph  
here.
5. Name of the School of Choice : \_\_\_\_\_
  6. Contact No. : (+91) \_\_\_\_\_ E-Mail Id : \_\_\_\_\_
  7. Date of Birth : \_\_\_\_\_, In words: \_\_\_\_\_ 8. Age on 01.10.2018 : \_\_\_\_\_
  9. Date of retirement : \_\_\_\_\_
  10. Educational/Professional Qualification : (Self attested copies to be attached)

SL NO.	EXAMINATION	NAME OF THE INSTITUTE	NAME OF THE BOARD/UNIVERSITY	YEAR OF PASSING	PERCENTAGE OF MARKS	REMARKS
1	2	3	4	5	6	7
1	H.S.C					
2	Bachelor Degree					
3	Masters Degree					
4	M.Phil					
5	P.hD					
6	B.Ed					
7	Computer Knowledge					
8	Others (If any)					

11. Teaching Experience:

SL NO.	POST HELD	NO. OF YEARS SERVED
1	Principal	
2	TGT & Other	
3	PGT & Others	

12. Copy of Pension payment Order (PPO) must be attached

Certified that the particulars given above are true to the best of my knowledge and belief and I will be held responsible and put to legal action if any facts stated above are found to be incorrect /false/fraudulent.

Place:

Date:

**Signature of the Applicant**

### VACANCY POSITION OF OAVs (GANJAM DISTRICT)

SL. NO.	NAME OF THE OAV	TGT							TOTAL	
		MATH	ENGLISH	ODIA	HINDI	SOCIAL STUDIES	SCIENCE	SANSKRIT		PET
1	RAJAPUR,BEGUNIAPADA	1								1
2	PITATALI, CHIKITI					1				1
3	KUSAGUMA, DHARAKOTE	1	1							2
4	SIDESHWAR, DIGAPAHANDI									0
5	SASANA AMBAGAN, HINJILICUT					1				1
6	BADAAGULA, K.S NAGAR						1			1
7	BAURI GANDAPALLI, KHALLIKOTE									0
8	KUSUMI, KUKUDAKHANDI		1				1			2
9	BHATAKUMARADA, PURUSHOTTAMPUR					1	1			2
10	BADAPUR, PATRAPUR									0
11	HATIOTA, POLOSARA									0
12	KARAPALLI, RAGEILUNDA	1			1					2
13	PAKIDIHILL, SHERAGARDA					1				1
14	CHHANAMERI, SANAKHEMUNDI		1			1				2
15	SURADA									0
16	PRATAPLAXMANPUR, BELLAGUNTHA		1		1			1		3
17	NIMINA, ASKA			1			1	1		3
18	GOLIA, BUGUDA		1	1			1	1		4
19	JAMAGARADA, J.N PRASAD			1	1		1			3
20	CHAMMAKHANDI, Chatrapur		1		1					2
21	SATRUSOLA, GANJAM	1				1	1	1		4
<b>Total Vacancy</b>		<b>4</b>	<b>6</b>	<b>3</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>4</b>	<b>0</b>	<b>34</b>