

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT GANJAM, BRAHMAPUR
Health & FW Department, Odisha



Advt. No _____

Date _____

Proposal invited from credible NGOs / Trusts for impregnation of Community Owned Bed Nets under Public Private Partnership mode under NVBDCP.

Chief District Medical and public Health Officer, Ganjam invites application from credible NGOs / Trusts for impregnation of community owned bed nets in high malaria burden areas of following CHC / Blocks in partnership mode.

Sl. No.	Name of the CHC/Block	Name of the Sub Centre	Total no. of community owned Nets	Nets available in the school

The registered NGOs / Trusts should have good track record and proven field experience in Health & Family Welfare programmers or any Social Development Sectors. Any NGO can apply for the said activity. Weightage will be given to local NGOs based upon their working experience in the district.

Interested NGOs/Trusts fulfilling eligible criteria mentioned in the ToR may apply with all relevant documents though speed post/ registered post only directly to the CDM & PHO, Ganjam, Berhampur on or before 31.1.19 by 4:00 P.M in the prescribed application format and as per the ToR available in the website <https://ganjam.nic.in>. The envelope of the application should be superscribed as **“Proposal for Impregnation of Community owned Bed Nets”** under NVBDCP. Incomplete applications or applications received in an open envelop or applications of blacklisted NGOs/ Trusts will be summarily rejected. The authority reserves the right for cancellation / modification of the guideline for selection without assigning any reason thereof. No personal enquiry shall be entertained.


CDM & PHO
Ganjam, Berhampur

DETAILS OF APPROX.AVAILABLE COMMUNITY BED NETS IN THE HIGH MALARIA CASES SHOWING SUB CENTRES DURING 2018

Sl No	Name of the CHC/Block	Name of the SCs	Total No of nets.	Bed Nets available in the TRW Schools
1	Adapada	Podamari, Patiguda, T.Govindapur, Daseipur	1500	543
2	Badagada	Badagada, Sidhapur, Lokamari, Goudagotha, Merikote, Surada, G.P.Sasan, Lathipada, Asurabandha, Gochha, Gajalbadi	5800	573
3	Bomkei	Gopinathpur, Kumarada, Badadumbula, G.H.Dam, G.S.pur, Koithakhandi, Basudevpur, B.turubudi, Bomkei, S.tikarapada	4200	220
4	Chikiti	Jagganathpur, Badapalanka, Chikiti, Moundapur, Nuapada, Lalmenta	2800	60
5	Dharakote	Baharapur, Singipur, Manikapur, Balarampur, Saba, Mochakota	2300	425
6	Kodala	Angaragaon, B.gudiali, Beguniapada, Beruabadi, Chandanpur, Kranipada, Kodala-1, talasara	3800	0
7	Kukudakhandi	Banthapalli, Kankia, sarakota	1000	125
8	Polosara	Polasara-1, Polasara-2, ch.Pada Sasan, Beleijhuri, Jokabandha, Pandripada	3200	270
9	Sheragada	Koradakona, Kumarapani, Kulagada	1400	65
Total			26000	2281

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	<p>APPLICATION FORM FOR IMPREGNATION OF COMMUNITY OWNED BED NETS IN PPP MODE UNDER NVBDCP</p> <p>Name of the CHC/BLOCK AND SCs _____</p> <p>Name of the District _____</p>	
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1	Name of the Organisation.	
2	Registered Office address with phone, fax number and email ID.	
3	Name of the Chief Functionary with Mobile number.	
4	Office address with phone number of the District for which funding seeking (attach the land record/lease agreement etc as documentary evidence).	
5	Whether district office located in own or rented building.	Own / Rent
6	Year of operation of the activities in the District for which funding seeking.	
7	Which year the organisation has received 1 st grant from Govt./Non-Govt. (attach copy)	
8.	a. Date & year of society registration under Society Registration Act / Indian Trust Act (Attach copy)	
	b. Act under which registered	
9	Year of 12 A registration (Attach copy)	

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10	a. Whether registered under 80 G (Attach copy)	Yes / No
	b. Whether FCRA registered organization (Attach copy of the registration)	Yes / No
11	Bank details (account number and address)	
12	PAN Number (Attach photocopy)	Yes / No

13. Financial turn over

Year	Income (Rs.)	Expenditure (Rs.)	Fixed asset as per the balance sheet (Rs.)
2012-13			
2013-14			
2014-15			

14. Experience in Health and Family Welfare Programme (with Govt. support)

Name of the program	Supported by	Programme duration (from-to)	Operational area	Project cost	Remark

(Attach copy of the sanction order/MoU)

15. Experience in Health and Family Welfare Programme (with support from other Agencies)

Name of the program	Supported by	Programme duration (from-to)	Operational area	Project cost	Remark

(Attach copy of the sanction order/MOU)

16. Experience in other Social Development Sectors (with Govt. support)

Name of the program	Supported by	Programme duration (from-to)	Operational area	Project cost	Remark

(Attach copy of the proof)

17. Experience in other Social Developmental Sectors (with support from other agencies)

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Name of the program	Supported by	Programme duration (from-to)	Operational area	Project cost	Remark

(Attach copy of the proof)

18. Detail project proposal for Impregnation Of Community Bed Nets :

19. List of members of Managing Committee / Executive Committee of the Organisation:

20. Staff position of the Organisation as on 31/07/2018:

Staff categories	Full time (Number)	Part time (Number)

21. Undertaking by the Agency that it has not been blacklisted or placed under funding restriction by any Government or Govt. Agencies:

22. Undertaking that any office bearer on behalf of the organization has not been convicted by any court of law in India or abroad for any criminal offence:

23. Any other information:

Declaration:

I hereby certify that, I have read the rules and regulation of the Scheme/Project and the above information furnished is true to the best of my knowledge and belief.

Signature of Chief Functionary with seal

Name of the Chief Functionary_____

NB:

1. Incomplete applications will be rejected.
2. Each page of the proposal document should be signed by the Chief Functionary of the Agency.

Documents to be submitted with the application/proposal:

1. Proposal for Impregnation of Community owned bed nets.
2. Self certified copy of the Society registration /Indian Trust Act certificate.
3. Self certified copy of the 12-A registration certificate.
4. Self certified copy of the 80-G registration certificate (if available).
5. Self certified copy of the Audit report for last three financial years (2015-16, 2016-17, 2017-18).
6. Self certified copy of the last three annual reports (2015-16, 2016-17, 2017-18).
7. Proof of infrastructure, land and building of minimum 5 lakhs as fixed assets in the name of the Agency and minimum of Rs. 5 lakhs turnover as per last balance sheet of 31/3/2018 (self certified copy).
8. Proof of presence in the State since last three years on the basis of land record/patta/lease agreement etc (self certified copy).
9. Bye-law and memorandum of the Agency (self certified copy).
10. Grant letters received from different organizations /Govt etc (self certified copy).
11. Experience on Health and Family Welfare Program with the support of Govt./ Donor Agencies (attach the proof documents with self certification).
12. Experience in other social development sector (attach the proof documents with self certification).
13. Undertaking by the Agency that it has not been blacklisted or placed under funding restriction by any Government or Government Agencies.
14. Undertaking that any office bearer on behalf of the organization has not been convicted by any court of law in India or abroad for any criminal offence.
15. Human resource details (full time, part time staffs etc).
16. Copy of PAN card.
17. Copy of Bank Account number
18. Any other documents in support of the organization.



Terms of Reference (ToR) for Impregnation of Community Bed Nets by NGOs/Trusts under Public Private Partnership (PPP)

NVBDCP Odisha

1. Introduction:

Sleeping under a bed net reduces the risk of man-vector contact as it prevents mosquitoes bite and thus an effective preventive measure. Insecticide Treated bed nets especially Long Lasting Insecticidal Nets (LLIN) is one of the effective tool for vector control. However we are not able to provide LLIN to the entire risk population. Therefore, use of Insecticide Treated Bed Nets is another option available for vector control. Organization of camps through public/private/NGO partnerships for the treatment of community owned bed nets is one of the good initiative under integrated vector management scheme.

2. Impregnation of Bed Nets under NVBDCP

Under the scheme, Community bed nets will be impregnated in the districts as approved under NHM-NVBDCP PIP, 2018-19. The Rationale of undertaking bed net impregnation in these districts, where LLINs not been given and some CHCs/SCs are reporting moderate malaria positive cases. Although guidelines have been provided to impregnate the community bed nets utilizing fund from GKS, however it could not be materialized to mobilize fund from GKS.

The NGO/Trust will undertake impregnation of bed nets in selected areas

3. Support and Assistance

In Kind:

1. Technical support will be provided for household survey on availability of nets. The district and block will provide the support to the NGOs.
2. Training support for insecticide treatment of bed nets will be provided including distribution of appropriate literature by the state/district/CHC.
3. The organization will be provided with insecticide for treatment of bed nets. Additional IEC materials may be provided by ADPHO(VBD)/VBD Consultant.
4. The organization will be provided detail report on availability as bed nets (actual number will be decided by ADPHO(VBD)/VBD Consultant following assessment of findings of survey data).

In Cash:

1. Rs 10/- (ten) per net will be provided to the NGOs for impregnation of nets, which includes
 - a. Household survey
 - b. Labour Charge for impregnation of bed nets (Rs.6/- per net)

- c. Organizing IEC & BCC activities for generating awareness
- d. Procurement of Buckets, tubs, register, polythene sheet, hand gloves, Mask, spectacles, rope for drying the nets, Marker etc.

***N.B.**-Rs.6/- (Six) per net will be paid for the impregnation of nets in schools.

4. Criteria for the selection of villages/ subcentre areas

The criteria suggested below are for prioritization of village/subcentres for bed net impregnation. Higher priority may be accorded to areas where most of the following factors prevail.

- a. Consistently high API, TPR, high proportion of *Pf* cases, and/or reported deaths
- b. Inaccessible (cut off during the high transmission season), remote location
- c. Limited road and public transportation facilities and poor access to facilities for the treatment of severe and complicated cases requiring immediate medical attention
- d. LLINs given more than three years ago and are in usable conditions will also be impregnated.**
- e. Socio-economically disadvantaged
- f. Children of tribal residential school / ashram school hostels

NB: those areas should be selected where nets have not been impregnated within six months

5. Insecticide treatment of the bed nets: 10 steps for impregnation (Annexure -I)

6. Impregnation of the nets

Pre-activities

- Household wise line listing of Nets (single & double) in usable condition.
- Advance intimation to each household about the date and venue of impregnation.
- All nets should be cleaned and dried by the household prior to the impregnation.
- The NGO/Trusts will organize camps for impregnation of community owned bed nets.
- Keep records of bed net impregnation in VC4 format.
- Mop-up arrangements for impregnation for the household nets those who were unable to attend the camp(s).
- Impregnation of all available and usable community nets should be ensured by the NGO/Trust

7. Post Impregnation Activities

- a. Activity completion report to be submitted to MO I/C and DMO.
- b. Periodic visits may be made to check bed net use and maintenance
- c. Arrangements for re-impregnation of bed nets annually prior to the high transmission season at six months interval.
- d. Monitoring of fever cases and confirmed cases of malaria
- e. Monitoring of vector densities.

8. Criteria for selection of NGO and related terms and conditions.

- 1. The district may engage NGOs as per the criteria approved by state NGO Committee.
- 2. MoU will be signed with NGO/Trust prior to engagement.
- 3. 50% of the budget to be released to the NGO/Trust after signing of MoU or as decided by district NGO committee and rest will be released after submission of final report by MO I/C after physical verification.
- 4. A time line may be provided to the NGO/Trust for completion of activities.
- 5. All the equipments procured by the NGO/Trusts will be submitted to CDM and PHO/ ADPHO(VBD) after completion other activities, otherwise remaining budget will not be released.

9. Monitoring and Supervision:

- 1. A monitoring team at the district and block level will formed for monitoring the activities.
- 2. The MO I/C will be instructed to monitor and supervise the activities along with PHEO, VBDS and BPM
- 3. The MPW(M&F) will provide necessary support to the NGO/Trust for impregnation.
- 4. The NGO/Trust should be instructed to give updated report of the activities.
- 5. After completion of the activities MO I/C of CHC will provide a report on impregnation of bed nets and only after getting a satisfactory report from MO I/C, the remaining budget will be released.

How to treat the net – 10 Easy Steps for Mass Treatment

Mass treatment is done at fixed/designated sites.

Insecticide treatment is should be done for both cotton and synthetic nets

Step 1: Collect the necessary equipment

The necessary equipment consists of: mosquito nets, insecticide, basin, measuring container, rubber gloves, and soap.

Make sure the net is washed/cleaned /dried and repaired if minor damage before treatment.

Preferably, nets should be treated outdoors in the shade. If treatment is to be carried out indoors, a room with open windows should be used.

Use basin, gloves that are **not** used for any other purpose.

Step 2: Put on protective gloves before treating nets

Step 3: Measure the correct amount of water

The amount of water needed depends on the net material. Regardless of the size and shape of net, the amount of water required for:

One single size synthetic net (nylon, polyester) – 300 ml. (if the net is large or cotton make, more water may be needed).

One double size synthetic net(nylon, polyester)- 500 ml

If measuring container comes with insecticide, use it to measure water.

Otherwise, use any measuring container, that is **not** used for food, drinks, medicines.

Step 4: Measure the correct amount of insecticide

The amount of insecticide or "dose" needed to treat a net depends on type of insecticide used. Follow instructions on the container, sachet, packet. Generally, 10-15 ml of insecticide is required to treat one net. (for single size net 10 ml of insecticide is needed and for one double size net 15 ml. of insecticide is needed)

Store leftover insecticide in its original container, in the dark and away from children.

Step 5: Mix the water and insecticide thoroughly by gloved hands in basin

Step 6: Treatment of nets

Always treat one net at a time.

Put the net in the basin containing water and insecticide.

Soak the net long enough to ensure that all parts of the nets are impregnated and the entire solution is absorbed in the net.

Take out the nets and allow excess liquid to drip back.

Do **not** wring the treated net.

Step 7: Drying the nets

*Let the net **dry flat in the shade on plastic sheets.***

Later, the net can be hung up to **finish** drying **in the shade.**

Step 8: Disposal of leftover mixture of water/insecticide & insecticide containers

Following treatment of all available nets, leftover mixture of water and insecticide, if any, may be used to treat curtains.

Otherwise, dispose the liquid in the toilet or a hole away from habitation, animal shelters, drinking water sources, ponds, rivers, streams.

Destroy empty insecticide containers, sachets, packets and/or bury in a hole away from habitation, animal shelters, drinking water sources, ponds, rivers, streams.

Step 9: Washing and cleaning of hands, equipments

Wash equipments (basin, measuring container) with lots of water while wearing protective gloves.

Wash gloves (if non-disposable ones are used)] with soap and lots of water, or dispose with insecticide containers.

Wash hands with soap and lots of water.

Step 10: Washing and re-treatment of nets

Washing removes insecticide from the net. So, **wash the nets as seldom as possible** gently with soap and cold water & **dry flat on plastic sheet in shade**.

Do **not** wash/rinse treated net in or near drinking water sources, ponds, lakes, rivers, streams. Dispose of water for washing/rinsing in the toilet or in a hole away from habitation, animal shelters, drinking water sources, ponds, lakes, rivers, streams

Nets must be **re-treated** again after six month.

Remember:

Use the insecticide-treated net every night, all year round, even if mosquitoes are not seen/heard.

Preferably, everyone should sleep under a treated mosquito net. Or, at least pregnant women and children under five years **must** sleep under treated net.

Insecticides used for mosquito nets are **not** harmful to people, if used correctly.

Direct skin contact with the insecticide on a still wet net may cause a tingling sensation on the skin. This is **not** harmful, even for small children.

After treatment, the net may smell of insecticide. This will go away in a few days and is **not** harmful to people who sleep under the net.


Chief District Medical & Public Health Officer
Ganjam, Berhampur