

**17 Point Pro-active Disclosure Under Section 4(1) (b) of RTI Act. 2005 (L.A Section)**

Contents	Reply
1. Aims and objectives of the Organisation	Land Acquisition Section is a part of the Collectorate, Ganjam functioning at Chatrapur. LAO is the head of this section. LAO is being delegated with power to act as Land Acquisition Collector under clause (g) of Section-3 of RFCTLAR&R Act. 2013, for acquisition of private land for different public purposes.
2. Mission /Vision	Acquisition of land through L.A process as per RFCTLAR&R Act. 2013 for different public purposes and to compensate the land losers with just and proper valuation of land.
3. Brief History and background of its establishment.	It is a part of the Collectorate and functioning under the control of Collector, Ganjam.
4. Organisation Chart	There are 3 ministerial staff, one Revenue Inspector, 7 amins and one chainman working in this section.
5. Allocation of Business	Business entrusted to office by Govt. / Requisitioning agencies from time to time.
6. Duties to be performed to achieve the Mission	On receipt of L.A proposals from the Requisitioning Officer, the proposal is being verified with reference to the ROR of the land owners, schedule of property, classification of the land and alignment area to be acquired through staff/ technical staff. After scrutiny of the above proposal, the same is being sent to Sate SIA unit for preparation of SIA report for the project. On receipt of the SIA study report, the proposal is submitted to Govt. in Revenue and Disaster Management Deptt. for preliminary notification U/S-11 of RFCTLAR&R Act. 2013. After publication of notification in local dailies and in Odisha Gazettee, objections are being invited from the land owners for settlement of their claim. After completion of

	<p>hearing of objections and settlement of issues, the proposal is being submitted to Govt. with Estimate cost for the said project for final declaration U/S-19 of the Act. The same is required to be published in the local dailies and Odisha Gazettee by the Govt. after declaration U/S-19 , the RO is being requested to place funds towards payment of compensation alongwith Establishment cost for submitting fund certificate for issuance of Order to acquire land U/S-19(2). After issuance of Order by Govt., field enquiry is being conducted by the field staff for detail verification of land owner and schedule of property for preparation of yadast report. Basing on the yadast report, Award is being passed by the LAO, for payment of compensation to the land losers. On completion of 80% of disbursement of compensation amount the LA Collector is required to hand over the possession of land so acquired to the RO for initiation of project work on the land.Finally Abatement proposal of land is being submitted to the concerned Tahasildar for correction of ROR in favour of the concerned Project Proponent by depositing the capitalized value under Govt Head through treasury Challan. All the above procedure are being followed as per L.A Act. 2013.</p>
7. Details of service rendered	<p>Making of field enquiry, preparation of Yadast report of the land so acquired, passing of Award and payment of compensation to the actual land owners for taking off their land and hand over the land acquired land to the Requisitioning Officer.</p>
8. Citizen interaction	<p>As enunciated in RFCTLAR&amp;R Act. 2013 and the rules framed there under.</p>
9. Postal Address of the main Office	<p>Land Acquisition Officer, Ganjam Collectorate, Chatrapur, Ganjam, Odisha. PIN- 761020.</p>
10. Map of Office Location	<p>This office is functioning at the old Collectorate Building, Ganjam Collectorate.</p>

11. Working Hour (both for office and public)	10 A.M to 5 P.M (both for office and public)
12. Public Interaction, if any	Whenever required as per law.
13. Grievance / Redress mechanism.	LAO and all higher quarters under Collectorate.

2. Powers and Duties of Officer and employees (Section 4(1) (b)(ii))	The powers functioned and duties performed by the LAO and the sub-ordinate employees are guided by RFCTLAR&R Act. 2013 and rules there under.
3. Procedure followed in decision –making process (Section 4(1)(b)(iii))	The LAO is delegated with power to act as LA Collector for taking decision in any stage of L.A work and use to take advise of ADM and Collector as and when necessary.
4. Norms set for the discharge of functions (Section 4(1)(b)(iv))	<ol style="list-style-type: none"> <li>1. SIA Study (U/S-4(1)) - Should be completed within 6 months from the date of submission.</li> <li>2. Approval of SIA report by Expert Group- within two months from the date of receipt.</li> <li>3. Notification U/S-11 should be made within 12 months of approval of Expert Group.</li> <li>4. Obejction hearing U/S-15 to be completed within 60 days of publication of notification.</li> <li>5. Publication of Declaration u/S-19 within one year of Notification U/S-11.</li> <li>6. Passing of Award U/S-30 - to be done within one year from publication of Declaration U/S- 19.</li> <li>7. Reference to Civil Court U/S- 64 for higher valuation of land – to be referred to court within 30 days of receipt of application from the land losers.</li> <li>8. U/S-69- appeal to high court within 60 days from the date of passing of Order of lower court.</li> <li>9. Payment of compensation – to be made within 3 months from passing of awards.</li> </ol>
5. Rules, regulations, instructions, manuals and records for discharging functions (Section	Land Acquisition Act. i.e. Right to Fair Compensation and Transparency in Land Acquisition and Rehabilitation and Resettlement Act. 2013 and L.A rules and Executive Instructions

4(1)(b)(v))	there under are being followed for discharge of functions.																					
6. A statement of the categories of documents that are held by it for under its control (Section 4(1)(b)(vi))	L.A cases incorporating Yadast Report Form, CC form, Award forms, Indemnity Bond etc are required. Besides, different files and registers are maintained from time to time as per requirement.																					
7. Particular of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation (Section 4(1)(b)(vii))	As per RFCTLAR&R Act. 2013 and rules framed there under.																					
8. A statement of Boards, council, committees and other bodies constituted (Section 4(1)(b)(viii))	Formation of RPDAC for different projects/ Formation of DCAC meeting for direct purchase of land through bilateral negotiation with the land owners.																					
9. Directory of Officers and employees (Section 4(1)(b)(ix))	<p>The Directory of Officer and employees are as follows.</p> <table border="1" data-bbox="704 1167 1419 1841"> <thead> <tr> <th data-bbox="704 1167 786 1289">Sl. No.</th> <th data-bbox="786 1167 1122 1289">Name</th> <th data-bbox="1122 1167 1419 1289">Designation</th> </tr> </thead> <tbody> <tr> <td data-bbox="704 1289 786 1465">1.</td> <td data-bbox="786 1289 1122 1465">Ramakanta Sethee, OAS-I(SB)</td> <td data-bbox="1122 1289 1419 1465">Spl.LAO &amp;RRO (Tisco), I/C LAO, Ganjam.</td> </tr> <tr> <td data-bbox="704 1465 786 1539">2</td> <td data-bbox="786 1465 1122 1539">Asharani Mohapatra</td> <td data-bbox="1122 1465 1419 1539">Senior Clerk</td> </tr> <tr> <td data-bbox="704 1539 786 1619">3</td> <td data-bbox="786 1539 1122 1619">Bijayalaxmi Gouda</td> <td data-bbox="1122 1539 1419 1619">Junior Clerk</td> </tr> <tr> <td data-bbox="704 1619 786 1692">4</td> <td data-bbox="786 1619 1122 1692">G. Dilkeswar Rao</td> <td data-bbox="1122 1619 1419 1692">Junior Clerk</td> </tr> <tr> <td data-bbox="704 1692 786 1772">5</td> <td data-bbox="786 1692 1122 1772">Trilochan Biswal</td> <td data-bbox="1122 1692 1419 1772">Revenue Inspector</td> </tr> <tr> <td data-bbox="704 1772 786 1841">6</td> <td data-bbox="786 1772 1122 1841">Puspanjali Das</td> <td data-bbox="1122 1772 1419 1841">Amin</td> </tr> </tbody> </table>	Sl. No.	Name	Designation	1.	Ramakanta Sethee, OAS-I(SB)	Spl.LAO &RRO (Tisco), I/C LAO, Ganjam.	2	Asharani Mohapatra	Senior Clerk	3	Bijayalaxmi Gouda	Junior Clerk	4	G. Dilkeswar Rao	Junior Clerk	5	Trilochan Biswal	Revenue Inspector	6	Puspanjali Das	Amin
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	7	Rashmita Nayak	Amin
	8	Tapan Kumar Rout	Amin
	9	Narayan Jena	Amin
	10	Bhima Jani	Amin
	11	B.Suraj Ku. Patra	Amin
	12	Srinivas Panigrahi	Amin
	13	Sibaram Muduli	Chainman
10. The monthly remuneration received by each of the officers and employees, including the system of compensation as provided in the regulations (Section 4(1)(b)(x))	The monthly remuneration received by the Officer and employees are as per the 7 <sup>th</sup> Pay Commission issued by Govt.		
11. The Budget allocated to each agency (Section 4(1)(b)(xi))	The Budget Allocation for this section is maintained at the Establishment Section, Ganjam Collectorate.		
12. The manner of execution of subsidy programme (Section 4(1)(b)(xii))	No such information is available.		
13. Particulars of recipients of concessions, permits or authorizations granted (Section 4(1)(b)(xiii))	Since Subsidy programme is not available for land acquisition, such particulars are not maintained.		
14. Information available in an electronic form	Not maintained so far. Steps are being taken for availability of information in electric form .		
15. Particulars of facilities available to citizens for obtaining information (Section 4(1)(b)(xv))	Informations are being supplied to the citizens through application under RTI Act. 2005 through the PIO, Collectorate and Certified Copy to be obtained through Record Section of Collectorate.		
16. Name designation and other	Public Information Officer, Ganjam Collectorate, is		

particulars of public information officer (Section 4(1)(b)(xvi))	the PIO for this section.
17. Other information as may be prescribed, compiled, collected and provided in the form of manual from time to time	No such information is available.

**Land Acquisition Officer,  
Ganjam, Chatrapur.**