

Advertisement No 469Date 05/09/19

Application are invited for Selection of Multipurpose Assistants namely Gram Rozgar Sevaks (GRSs) are to be engaged on contractual basis in each Gram Panchayat for execution of work which is co-terminus with MGNREGS Scheme. The filled in application form should reach to the Collector-cum-CEO, Zilla Parishad, Ganjam on or before 30.09.2019. The Panel of Merit List shall normally be validity from 1 (one) year from the date of publication of Final Merit List and engagement order shall be issued as & when vacancy arises. Presently 42 (forty-two) Nos of GRS post is lying vacant in this Ganjam District.

ELIGIBILITY:-

Name of the Post	Level of engagement	No of vacancy	Monthly consolidated remuneration	Educational Qualification
GRS	Ganjam District level	Schedule Tribe (ST) - 42	Rs.7000/- per month as per order No.9793 Dt.23.05.2018 of Govt. in P.R&D.W.Deptt.	Minimum Qualification 10+2 pass for the purpose of equivalency of Higher Secondary (+2) examinations conducted by the institutions declared equivalent by the CHSE, Odisha with Computer proficiency of 'O' Level and use of Odia Language in Computer.

The interest candidates for the post have to submit filled in application form along with passport size (3.5 c.m X 2.5 C.M) photograph, attested photocopies of relevant certificate, mark sheet and Schedule Tribe caste certificate shall be submitted to the Collector-cum-CEO, Zilla Parishad, Ganjam, Chatrapur 761020 by Register / Speed Post only within the time line prescribed above.

**AGE:-**

Age of the applicant shall not be below 18 years and shall not exceed 40 years as on the 1<sup>st</sup> September 2019. Age should be determined as per the Matriculation / HSC Certificate of the candidate.

**Educational Qualification:**

The minimum qualification of the candidate should be 10+2 pass or its equivalent qualification as notified from time to time by CHSE, Odisha with Computer proficiency of 'O' Level and use of Odia Language in Computer. Computer proficiency is only qualifying in nature and shall not count for determining the order of merit

II. Equivalent Qualification of 10+2: for the purpose of equivalency of Higher Secondary (+2) examinations conduct by the institutions declared equivalent by the CHSE, Odisha shall be considered.

### **DOMICILE & CASTE CERTIFICATE:**

The candidate should be a resident & schedule tribe of the Ganjam District

### **CEITERIA FOR SELECTION:**

The selection of candidates shall be strictly on the basis of marks obtained in 10+2. Marks secured in the fourth optional shall not be included.

In case two or more candidate secure the same marks without 4<sup>th</sup> optional in +2 or its equivalent examination, the candidate older in age as per date of birth in the HSC certificate (within the stipulated age limit) will be placed above the younger. Further, if the age of two or more candidates is same, the candidate who has passed HSC examination earlier will be placed above the other in the select list.

### **SELECTION COMMITTEE:**

For the purpose of considering the engagement of Gram Rozgar Sevaks (GRSs) the Appointing Authority i.e. Collector-cum-CEO, Zilla Parishad, Ganjam shall constitute a Selection Committee at the Ganjam District level as the following members:

- |   |   |                 |
|---|---|-----------------|
| 1. Collector-cum-CEO, Zilla Parishad                                      | : | Chairman        |
| 2. Project Director, DRDA   | : | Member Convenor |
| 3. Chief District Medical Officer   | : | Member          |
| 4. District Education Officer   | : | Member          |
| 5. District Welfare Officer   | : | Member          |
| 6. District Employment Officer  | : | Member          |
| 7. Any other officer(s) nominated by the<br>Collector-cum-CEO, ZP, Ganjam | : | Member          |

### **SCREENING COMMITTEE:**

A Screening Committee to scrutinize the applications should be constituted under the Chairmanship of the Project Director, DRDA, Ganjam with the following Officers as Members:

- |   |   |                 |
|---|---|-----------------|
| 1. Additional Project Director (Admn), DRDA, Ganjam | : | Member Convenor |
| 2. BDO (District Head Quarters)                     | : | Member          |
| 3. District Welfare Officer                         | : | Member          |
| 4. District Employment Officer                      | : | Member          |

### **PROCEDURE OF SCRUTINY:**

The Screening Committee shall verify the applications and prepare the list of eligible and ineligible candidates as per the criteria. The ground of ineligibility for selection should be reflected against each such candidate.

The list of ineligible candidates with ground of ineligibility should be web hosted at district portal inviting objections. The ineligible candidates may submit their objections in writing within 15 days of publication of the list. Such objections should be disposed of (with a speaking order) within 7 days by the Screening Committee after the stipulated 15 days. The List of eligible candidates, duly validated after the disposal of objections should be placed before the Selection Committee.

**PANEL OF MERIT LIST:**

Panel of successful candidates shall be prepared in the ration 1:3 based on merit as per the vacancy by the Selection Committee.

**PUBLICATION OF FINAL SELECTION LIST:**

The list of selected candidates in order of merit approved by the selection committee shall be web hosted in the Ganjam District portal and displayed at the notice board of Collectorate, Zilla Parishad, DRDA, Sub-Collector Office, DPO & concerned Block Office of Ganjam District, inviting objection against the select list within 15 days of publication of the list. Such objection should be disposed of (with a speaking order) by the selection committee should be published in the Ganjam District portal within 7 days after disposal of objections.

**VALIDITY OF MERIT LIST:**

The final merit list will remain valid for a period of 1 (one) year from the date of its final publication.

**INTIMATION:**

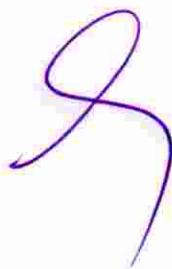
The successful candidates as per merit list shall be intimated to produce their original certificates for verification giving reasonable time of 15 days

**EXECUTION OF AGREEMENT & ISSUE OF ENGAGEMENT ORDER**

Prior to execution of agreement, an undertaking should be obtained from the GRS candidates as follows.

“ I am quite aware that the engagement offered is purely temporary and for a specific purpose of executing the work under MGNREGS and this is not a permanent job. Hence, I solemnly affirm that I would not claim my permanent absorption in the job under state government / Zilla Parishad / Panchayat Samiti / Gram panchayat.

Further, I undertake not to approach any court of law for engaging me on permanent basis under the State Government or any other organization merely on the ground of my engagement as Gram Rozgar Sevak”.



The Collector-cum-CEO, Zilla Parishad will execute an agreement with the GRS in non-judicial stamp paper and issue engagement order (contractual & co-terminus with the Scheme).

If any fraudulent testimonial is detected in future or if he / she has been criminally prosecuted, the engagement shall be cancelled without notice and action as deemed proper will be taken against him / her as per the provision of Law.

**SUBMISSION OF JOINING REPORT:**

The selected candidates who execute agreement should submit their joining report to the Collector-cum-CEO, Zilla Parishad, Ganjam within 1 (one) month from the date of issue of engagement order.

If a selected candidate does not join within the stipulated date (within one month) from the date of engagement order) his/ her candidature will be rejected.

**CADRE:**

GRS will foram as a "DISTRICT CADRE" post.

**NATURE OF ENGAGEMENT :**

The GRS will be engaged on contractual basis for a period of one year. The selected candidates who join be engaged in any Gram Panchayat of the Ganjam District by the Collector-cum-CEO, Zilla Parishad, Ganjam.

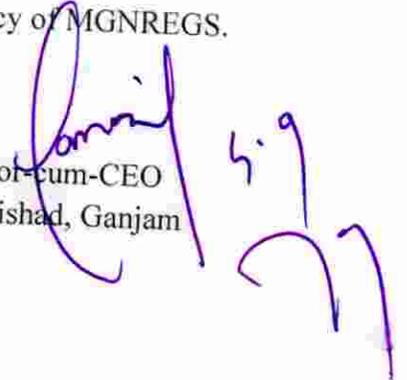
**RENEWAL OF CONTRACT:**

The concerned BDO will assess the performance of GRS of each Gram Panchayat every year as per their job chart. On the basis of the satisfactory performance and recommended by the BDO, the contract of GRS may be renewed for another one year by the the Collector-cum-CEO, Zilla Parishad, Ganjam.

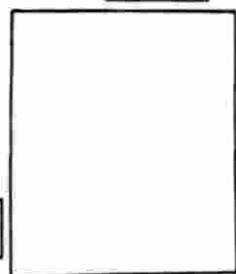
**REMUNERATION:**

The GRS paid to consolidated monthly remuneration of Rs.7000/- which may be revised with the approval of Government. The remuneration paid to the Administrative Contingency of MGNREGS.

Collector-cum-CEO  
Zilla Parishad, Ganjam



# ଗ୍ରାମ ପ୍ରଶାସକ ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦବୀ ପାଇଁ ଆବେଦନ ପର୍ଯ୍ୟାୟ



୧. ଆବେଦନ କରୁଥିବା ଜିଲ୍ଲା ର ନାମ-

୨. ପ୍ରାର୍ଥୀଙ୍କ ନାମ \_\_\_\_\_

୩. ପିତା/ ସାମାଜିକ ନାମ \_\_\_\_\_ ଧ. ଲିଙ୍ଗ-  ପୁରୁଷ  ସ୍ତ୍ରୀ

୪. ଜନ୍ମ ତାରିଖ  ଶହ  ମାସ  ବର୍ଷ

(ପ୍ରାର୍ଥୀ କେବଳ ୧୮ ବର୍ଷରୁ କମ୍ ଓ ୪୦ ବର୍ଷରୁ ଉର୍ଦ୍ଧ୍ୱ ହୋଇ ନ ଥିବ) ଜନ୍ମଗତ ପ୍ରମାଣ ପତ୍ର ପାଇଁ ହାତସ୍ଥ ସ୍ୱାକ୍ଷର ଦେବାକୁ କରନ୍ତୁ ।

୬. ବୟସ (ବିନ/ମାସ/ବର୍ଷ ସୂଚୀ) \_\_\_\_\_ ୭. ଜାତି (ଜାତିଗତ ପ୍ରମାଣ ପତ୍ର ଦେବାକୁ କରନ୍ତୁ) \_\_\_\_\_

୮. ପ୍ରାର୍ଥୀ ଶାରୀରିକ ବିକଳତା  ହଁ  ନା ଅନ୍ୟତା ପ୍ରକାର

୯. ସ୍ତ୍ରୀ ଠିକଣା \_\_\_\_\_

SC	ST	SEBC	UR	
----	----	------	----	--

ଗ୍ରାମ \_\_\_\_\_ ଗ୍ରା.ପ. \_\_\_\_\_

ବ୍ଲକ୍ \_\_\_\_\_ ଜିଲ୍ଲା \_\_\_\_\_

ପିନ କୋଡ୍ \_\_\_\_\_ ପୋଲ ନମ୍ବର \_\_\_\_\_ ଉପମୁଖ୍ୟ \_\_\_\_\_

୧୦. ବର୍ତ୍ତମାନ ଠିକଣା \_\_\_\_\_

\_\_\_\_\_ ପିନ କୋଡ୍ \_\_\_\_\_

୧୧.

ପରୀକ୍ଷାର କାମ	ବୋର୍ଡ/ ବିଶ୍ୱବିଦ୍ୟାଳୟ/ସଂସ୍ଥାର କାମ	ଉତ୍ତୀର୍ଣ୍ଣ ବର୍ଷ	ମୋଟ ନମ୍ବର	ଉତ୍ତୀର୍ଣ୍ଣ କମ୍ବର (୪ର୍ଥ OPTIONAL ବ୍ୟତୀତ)	% ପ୍ରତିଶତ
ମାଟ୍ରିକ					
ସ୍କୁଲ ପୁସ୍ତକ					
ଅନ୍ୟାନ୍ୟ					
ଉତ୍ତୀର୍ଣ୍ଣ ଦକ୍ଷତା					

୧୨. ଜାତୀୟତା \_\_\_\_\_

୧୩. ଜିଲ୍ଲାର ସ୍ତ୍ରୀ ସାଧିନୀ କି?  ହଁ  ନାହିଁ

(ହଁ, ହେଲେ ସଂପୂର୍ଣ୍ଣ ବନ୍ଧୁ ର ବ୍ୟବସାୟର କାର୍ଯ୍ୟ ପ୍ରସ୍ତାବ କରାଯାଇଥିବା ସ୍ତ୍ରୀ ସାଧିନୀ ପ୍ରମାଣ ପତ୍ର ଏହି ଦରଖାସ୍ତ ସହିତ ଦେବାକୁ କରନ୍ତୁ)

### ସୂଚନା

ଏତଦ୍ୱାରା ମୁଁ \_\_\_\_\_ ପିତା/ ସ୍ତ୍ରୀ: \_\_\_\_\_ ଏହା ସାକାର କରୁଅଛି ଯେ ଏହି ଆବେଦନ ପତ୍ରରେ ଦର୍ଶାଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ ସତ୍ୟ ଅଟେ ଓ ଯଦି ଏଥିରେ ଦର୍ଶାଯାଇଥିବା କୌଣସି ତଥ୍ୟ ଭୁଲ୍ ପ୍ରମାଣିତ ହୁଏ ମୋର ପ୍ରାର୍ଥୀତ୍ୱ ରଦ୍ଦ କରାଯିବ ଏବଂ ମୋ ବିରୁଦ୍ଧରେ ଆଇନଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।

ସ୍ତ୍ରୀ	
ତାରିଖ	

ପ୍ରାର୍ଥୀ ଓ ପ୍ରାର୍ଥୀଙ୍କ ସ୍ୱାକ୍ଷର