



CITY HEALTH SOCIETY, BERHAMPUR



Advt. No. 03/19

Date: 11/10/2019

Advertisement for filling of ASHA Vacancy under NUHM, BeMC

Applications are invited from the eligible candidates for selection of ASHA in the places as per the below mentioned attached list "A". The candidates should submit the application in the prescribed format with required self attested copies of documents to the **ADUPHO, BeMC, NUHM, Berhampur Municipal Corporation, Berhampur, Ganjam, PIN-760002** within 30.10.2019. by 5:00 PM through **speed post/Registered post/Courier services**. Applications will not be accepted after the due date. The office will not be considered the late receipt applications, in sufficient documents in the applications and in correct applications.

The cover envelope should have been super scribed with the nomenclature **"Application for selection of ASHA in Urban Area Name.....)"** in The format of application as prescribed and the eligibility criteria are available on the Website www.ganjam.nic.in. Incomplete applications /applications received in open envelope will be rejected. Further the authority reserves the right to reject any application without assigning any reason there to. No personal inquiry shall be entertained.


11/10/19
**Chief District Medical and Public Health Officer
City Health Society, Berhampur**

NOTICE**Date of Publication: - 11/10/2019**

It is hereby informed to the general public of Berhampur city that , applications are invited from the eligible candidates for selection of ASHA in the places as per the below mentioned in Annexure-3. The candidates should submit the application in the prescribed format with required self attested copies of documents to the **ADUPHO, BeMC, NUHM, Berhampur Municipal Corporation, Berhampur, Ganjam, PIN-760002** within 30.10.2019. by 5:00 PM through **speed post/Registered post/Courier services**. Applications will not be accepted after the due date. The office will not be considered the late receipt applications, in sufficient documents in the applications and in correct applications. Application Format is attached in Annexure "B".

Qualification

- i) Candidate must be a woman (married/widow/divorced) and resident/ordinary residing in the slum/nearby slums in last six months.
- ii) She must be in the age group of 25 to 45 years.
- iii) She must be passed HSC.
- iv) She must read and write in Oriya language.
- v) Preference will be given the candidates with effective communication skills and leadership qualities.
- vi) The Yashoda engaged under NRHM shall be given 1st preference and Link Volunteer engaged under NRHM will also be given preference during selection.

Documents to be attached in the application form (Self attested copy of documents)

- Support of nativity (Residential certificate issued by Tahsildar/ copy of Ration card / BPL Card/Voter ID card/Adhar card/Bank passbook).
- Proof of educational qualification (all the Certificates and Mark sheets)
- Date of birth proof(HSC certificate)
- Category (SC/ST) certificate
- In case of widow/divorcee, relevant document to be attached
- In case of destitute, the copy of the Madhubabu pension Yojana to be attached
- Engagement letter/order in case of Yasoda and link volunteer


Chief District Medical & Public Health Officer

Berhampur, Ganjam

Annexure "A"

VACANCY DETAILS

Sl No	Ward No	Name of working Slum Area
1	10	Ainabandhasahi
2	13	Ranganibandha Sahi
3	34	Ramnagar
4	39	Badadeulisahi

Annexure - 2

APPLICATION FORM FOR URBAN ASHA

To
The Chief District Medical & Public Health Officer
Ganjam District

1. Name of the candidate :
2. Husband/guardian's name :
3. Permanent address :
4. Contact No.(Mobile/Landline) :
5. Residence proof (Attach self attested copy) :
6. Date of Birth (Attach self attested copy) :
7. Age as on date of publication of the advertisement :
8. Caste(Attach self attested copy in case SC / ST) :
9. Marital Status

Married	Widow	Diverse	Separate	Destitute

Attach proof

10. Educational qualification

Sl	Exam	Year	Name of the board/university	Result	Total mark	Mark secured
1	HSC					
2	IA/ +2					
3	BA/+3					
4						

11. Whether capacity to write and read in Odia language ?

Declaration

I hereby declared that the above information are true and best to my knowledge and belief. In case found the information are false during the selection process or after, my selection will be cancelled.

Place :

Date

Signature of the candidate

10/3

Selection process

Since ASHA is a community based volunteer, her selection is to be done by conducting the following processes:

A. Invitation of application

1. Application for selection of volunteers to work as ASHA in the slums will be invited. A notice in will be issued by Chief District Medical & Public Health Officer (CDM& PHO) of concerned district for inviting application for eligible candidate with a minimum notice period of 15 days.
2. The Advertisement also will be floated by wide publishing in News Paper, District Website.
3. The copy of the notice should be displayed in the ULB office ,MKCG MCH, CDMPHO, UPHCs, CDPO offices, AWC, etc. and notice ion the concern Sahi and other strategic locations. The sample notice is attached as Annexure-1.
4. The candidate will submit the filled application to the ADUPHO,BeMC, NUHM,Berhampur Municipal Corporation, Berhampur, Ganjam, PIN-760002 in the format (Annex - 2) along with the self attested copies of the following documents.
5. Support of nativity (Residential certificate issued by Tahasildar/ copy of Ration card / BPL Card/Voter ID card/Adhar card/Bank passbook).
6. Proof of educational qualification (certificates with mark sheet of HSC pass and higher qualifications if any i.e intermediate /Graduation for weight age marking during selection).
7. SC/ST category certificate.
8. In case of widow/divorcee, relevant document to be attached .
9. In case of destitute, the copy of the Madhubabu Pension Yojana to be attached .
10. Engagement letter/order in case of Yashoda and Link Volunteer

The receipt of the application shall be acknowledged by the CDMPHO in the format (Annex - 3)

B. Verification of the documents and preparation of merit list

1. The City selection committee will verify the application form, relevant documents with the original certificates/documents.
2. All the members of the committee will put their signature on copies of certificate and application certifying the validity of the documents.
3. Application without required support documents will not be considered.
4. In case of any doubt or objection found, the Committee may conduct field level validation.

5. After verification of the necessary documents, a provisional merit list will be prepared and displayed in different public places and District Website for inviting objections on the merit list.
6. Any objection on the provisional merit list will be considered within 10 days from the date of the display of the provisional merit list. Objections will not be entertained after the due date.

C. Finalization of the Merit list

The Selection Committee will meet again within 7-10 days on the last date of objection period to consider the objections raised by the candidate and take decision thereof. In the above meeting, the selection committee will finalize the list for engagement of ASHAs in the city/towns.

D. Weightage of mark for selection

- The Yashoda engaged under NRHM applied for selection of ASHA will be out rightly selected, if she fulfills the eligible criteria mentioned at the above guideline.
- For rest of the candidates, the weightage of marks will be calculated as per the details given below As per revised order issued by Dr. Dinabandhu Sahoo, Team Leader SHSRC, NHM Odisha Vide letter No-3259 dtd 26.02.2019

Category	Weightage of marks
Minimum Educational Qualification Class X/Class 7th/ Skill test on reading & writing odia language in case non availability of 7th standard candidate	Percentage of marks secured in the Class X/Class 7th/ Skill test
Scheduled Tribe / Schedule Caste	10 % of the percentage of Marks secured in Class X/Class 7th/ Skill test
Widow/divorcee	10 % of the percentage of Marks secured in Class X/Class 7th/ Skill test
Destitute /Deserted woman	5 % of the percentage of Marks secured in Class X/Class 7th/ Skill test
Applicant having higher educational qualification	1. Intermediate – 5 % of the percentage of Marks secured in Class X 2. Graduate – 10 % of the percentage of Marks secured in Class X 3. Post Graduate – 15 % of the percentage of Marks secured in Class

- During the calculation of weightage of marks, the 50% of the percentage of mark secured by the candidate in HSC will be considered as weightage of marks. Example: If a candidate secured 50% marks in HSC, she will get 25 marks as weightage.

- The total marks secured by each of the applicants will be prepared considering the category of the applicant and the corresponding weightage.
- A provisional merit list will be prepared based on the marks secured in the order of highest to lowest in the prescribed format and signed by the members of selection committee. (Annex - 4: Format for merit list preparation).
- In case two or more applicants securing the highest same marks, the older applicant (in age) will top the provisional merit list. The same norm will be followed for deciding other positions in the provisional merit list.
- Resolution/minutes of the selection committee to this effect will be prepared and will be signed by all the members (Annex - 4: copy of the resolution).
- The merit list will remain valid for one year and will be followed to fill up future vacancy.