



# SAMAGRA SHIKSHA GANJAM, CHATRAPUR



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Letter No. 3872/KGBV/19

Date. 15/10/2019

## ADVERTISEMENT FOR VARIOUS POST OF KGBV,SS,GANJAM

Applications are invited from the eligible female candidates for engagement of different categories of staff i.e. Warden, Peon-cum-Attendant, Head Cook, Asst. Cook and Watchman-cum-Sweeper (Male) in KASTURBA GANDHI BALIKA VIDYALAYAs (KGBVs) of Ganjam District. The details of the Posts, application forms & other details can be downloaded from the district website [www.ganjam.nic.in](http://www.ganjam.nic.in) and OSEPA website [www.opepa.odisha.gov.in](http://www.opepa.odisha.gov.in). The interested candidates fulfilling the eligibility criteria are required to visit the website and apply on or before **02.11.2019** through Speed post/Registered Post only to the District Project Coordinator, Samagra Siksha, Ganjam, Chatrapur, Pin- 761020.

By order of

Collector-cum-Chairman  
Samagra Siksha, Ganjam

*BS*  
*15.10.19*  
District Project Coordinator  
Samagra Siksha, Ganjam

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Instruction to the applicants

- A. This advertisement is issued to fill up the vacant posts of KASTURABA GANDHI BALIKA VIDYALAYAs(KGBVs) of Ganjam District. Applications are invited from eligible candidates for the following posts for engagement in different categories of post in KGBVs. Posts will be filled up by the eligible female candidates only except Watchman through a selection process headed by the Collector-cum-Chairman, Samagra Shiksha, Ganjam on merit basis, experience basis & interview as indicated against the posts.

Educational Qualification / Selection Criteria for different posts in KGBV of Ganjam-2019-20

Sl No.	Name of the Post	Gender / Age as on 01.09.2019	Educational Qualification	Monthly Remuneration	Process of Selection	Remarks
1	Warden	Female 30 to 50 Year	BA/B. Sc + B. Ed and in case of non availability of trained candidates, untrained candidates having BA/B. Sc will be considered.	Rs.11,500/- (Including employee share of EPF)	Average Career Marking	Candidates from the same block where KGBV is located will be preferred. In case of non-availability of eligible candidates, candidates from other blocks of Ganjam District, then other district will be considered. Preference shall be given to Widow/Destitute candidates
2	Peon-cum-Attendant	Female 18 to 35 Year	Matric Pass	Rs.5,200/- (Including employee share of EPF)	Matric Marking	Valid Employment Registration Card is essential. Candidates from the same village where KGBV is located will be preferred.
3	Head Cook	Female 18 to 35 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.4,400/- (Including employee share of EPF)	1. Experience 2. Interview	Well conversant to use LPG. Candidates from the same village where KGBV is located will be preferred.
4	Assistant Cook	Female 18 to 35 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.4300/- (Including employee share of EPF)	1. Experience 2. Interview	Well conversant to use LPG. Candidates from the same village where KGBV is located will be preferred.
5	Watchman-cum-Sweeper	Male 18 to 35 Year	Matric Pass	Rs.5200/- (Including employee share of EPF)	Matric Marking	Valid Employment Registration Card is essential. Candidates from the same village where KGBV is located will be preferred.

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**B. KGBV WISE & POST WISE VACANCY POSITION, SAMAGRA SHIKSHA, GANJAM**

Sl. No.	Name of the Block	Name of the KGBV	Vacancy					Total Vacancy
			Warden	Peon-cum-Attendant	Cook		Watch Man-cum-Sweeper	
					Head Cook	Asst. Cook		
1	Dharakote	Mundamarai					1	1
2	Kukudakhandi	Kukudakhandi			1			1
3	Chatrapur	Rikapalli	1			1		2
4	Khallikote	Pathara					1	1
5	Beguniapada	S.Chachina		1		2		3
6	Purushottampur	Ch.Nuagam		1				1
Total			1	2	1	3	2	9

C. The engagement is purely contractual and temporary in nature.

D. Attested photocopies of all documents in support of Age, Educational qualification and Caste must be submitted with the application form relevant to the posts.

E. The candidates are required to produce attested photocopies of all certificates/documents with application in support of qualification, mark secured and experience.

F. The candidate furnishing fake certificate, mark sheet shall be disengaged immediately and will be liable for appropriate legal action.

G. Two recent Passport size photographs duly attested must be affixed to the application form.

H. Caste Certificate/ Recent Residential/Nativity Certificate issued by the competent Revenue Authority must be submitted with the application form.

I. Valid Employment Exchange registration card (for the post of Peon-cum-Attendant and Watchman-cum-Sweeper) must be submitted with the application form.

J. The authority reserves the right to modify or cancel the advertisement without assigning any reason thereof.

K. The incomplete application forms and forms received after due date shall be summarily rejected.

The application form completed in all respect along with all relevant enclosure may be submitted to the District Project Co-Ordinator ,Samagra Shiksha ,Ganjam,Chatrapur,Pin-761020 in a closed envelop super-scribed "Application for the post of \_\_\_\_\_ in \_\_\_\_\_ KGBV under \_\_\_\_\_ block" through Register/ Speed post only.

BS  
26.9.19  
District Project Co-Ordinator  
Samagra Shiksha,Ganjam

Affix attested  
copy of passport  
size  
PHOTOGRAPH

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APPLICATION FORMAT FOR EMPANELMENT OF POST IN KGBVs – 2019-20

Application for the post of .....

in ..... KGBV under ..... Block.

1. Name in full ( in Block letter ) : .....
2. Father's / Husband's Name : .....
3. Permanent Address  
(Revenue village ( Hamlet / Habitation) : .....  
G.P. : ..... Block : .....  
Post : ..... Dist. ....  
PIN : ..... Contact No. : .....  
E.mail. : .....
4. Address for communication  
(Revenue village ( Hamlet / Habitation) : .....  
G.P. : ..... Block : .....  
Post : ..... Dist. ....  
PIN : ..... Contact No. : .....  
E.mail. : .....
5. Gender : Male / Female
6. Marital Status : Married / Unmarried
7. Date of Birth ( with proof ) : .....
8. Age as on 01.09.2019 : .....

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9. Educational Qualification:

Examination Passed	Institution/ University	Total Marks	Marks secured	Marks secured (Excluding Extra Optional)	% of Marks / Division / Class	Year of Passing	Remarks
HSC/ Matric							
+2/Intermediate ( Arts / Science / Commerce )							
+3/Graduation ( Arts / Science / Commerce )							
B.Ed.							
Others ( if any )							

10. Experiences :

11. Documents to be attached (Attested Xerox copy only)

- (a) Two copies of recent colored passport size photograph.
- (b) Matric Certificate & Mark Sheet.
- (c) Intermediate (+2/12<sup>th</sup>) Certificate & Mark Sheet.
- (d) Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet.
- (e) B.Ed. Certificate & Mark Sheet.
- (f) B.Ed. equivalent certificate.
- (g) Recent Residential/Nativity Certificate issued by the competent Revenue Authority.
- (h) Valid Employment Exchange registration card (for Peon-cum-Attendant & Watchman-cum-sweeper).
- (i) Valid Document as proof of age .

**DECLARATION:**

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place:

Date :

Full Signature of the Candidate.

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