



**DISTRICT EDUCATION OFFICE,  
GANJAM, BRAHMAPUR**

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Advertisement No. 12587

Dated. 03.09.2020

**ADVERTISEMENT FOR ENGAGEMENT OF PROGRAMMER-CUM-ACCOUNTANT UNDER MDM SCHEME ON CONTRACTUAL BASIS**

Individual candidates having Graduation in Commerce with PGDCA/ MCA and having experience in Tally 9 Package may apply for the post of **PROGRAMMER-CUM-ACCOUNTANT** under MDM programme at District level under District Education Officer, Ganjam. Eligibility criteria, experience and other details are available at Ganjam district website [www.ganjam.nic.in](http://www.ganjam.nic.in).

The last date for receipt of application form is **20.09.2020**.

**District Education Officer cum  
District Nodal Officer (MDM)**

# **DISTRICT EDUCATION OFFICE, GANJAM**

## **Eligibility criteria other details for the post of Programmer-cum-Accountant under MDM programme**

1. Name of the post - **Programmer-cum-Accountant**.
2. Qualification - Graduation in Commerce having knowledge PGDCA/MCA with experience in tally package.
3. Age - 21 to 42 years as on **01.09.2020** in case SC/ST, SEBC, Women candidate and Ex-serviceman, the upper age limit will be relaxed by 05 years. For physically handicapped candidates, the upper age limit will be relaxed by 10 years.
4. Selection will be made purely on merit of career marks % on the following weight age basis at HSC, +2 & +3 to stage.

HSC	+2	+3
20%	30%	50%

Top 10 candidates from the merit panel will have to appear on Performance Skill Test on Tally Package. The performance in the test is qualifying in nature.

5. Consolidated remuneration @Rs.16,880/- per month.
6. Functional computer literacy is essential.
7. The engagement is purely on contractual and can be terminated at any time.
8. The post is co-terminus with the tenure of MDM Programme.
9. Preference will be given to candidates having one year experience in the related field.
10. Interested eligible candidates can apply for the post in the Application Form and submit the same to the District Education Officer, Ganjam at the following address by **Registered Post / Speed Post** only on or before **20.09.2020 by 5.00 PM** (other mode of submission of application will not be accepted).

**District Education Office, Ganjam  
At-Giri Road, Po-Brahmapur  
District-Ganjam, Pin-760005, Odisha.**

11. The applicants are required to enclose in the application form an I.P.O / Demand Draft for Rs. 200/- towards the fees in favour of District Education Officer, Ganjam drawn on any nationalised bank payable at Brahmapur.

Applications received after 20.09.2020 will not be accepted for consideration.

  
**District Education Officer cum  
District Nodal Officer (MDM)**

**Application for the post of  
Programmer-cum-Accountant at DPMU (MDM), Ganjam**

**BIO DATA**

Space for recent  
passport size  
photograph

1. Name of the Candidate (in Block Letter) :
2. Father's/Husband's Name :
3. Permanent Address :
  
4. Present Address :
  
5. e-mail Address/Telephone No./Mobile No. :
6. Date of Birth :
7. Sex (Male/Female) :
8. Marital Status (Married/Unmarried) :
9. Category (SC/ST/SEBC) :
10. Educational Qualification :
11. Details of Qualification :

Exam Passed	Board / University / Institution	Year of Passing	Division / Grade	Full Marks	Marks secured (including extra optional)	% of Marks
H.S.C.						
C.H.S.E.						
Graduation in Commerce						
PGDCA/MCA						
Knowledge of Tally 9 Package						
Others						

12. Technical Qualification (if any) :

13. Details of working experience :

Designation	Nature of the work	Name of the organization	Type of Organization (Govt/Project/Private/NGO)	Period of service		
				From	To	Completed years

**DECLARATION:** I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place:

Date:

Full Signature of the candidate

**Enclosures:**

1. Two self attested photograph.
2. Self attested copies of all qualification documents.
3. Self attested copies of Caste Certificate.
4. Self attested copies of experience certificate.
5. Self attested copy of Voter ID/any other authentic ID proof.