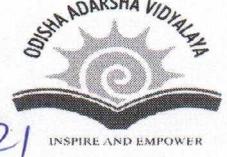




**DISTRICT EDUCATION OFFICE, GANJAM**  
GIRI ROAD, BRAHMAPUR-760005  
e-mail:deoganjam11@gmail.com, Ph: 0680-2233350(L) 2233251(Fax)



Order No. 13708

Date. 31/08/2021

### ADVERTISEMENT

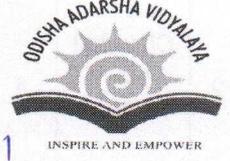
Applications are invited from eligible candidates for the following posts for engagement in different categories of post in **GIRLS HOSTEL (KGBV Type-IV) of the Odisha Adarsha Vidyalayas** to start functioning in **05 OAVs** of Ganjam District during 2021-22. Details of the different category of posts, eligibility criteria, application format etc. are available in the Ganjam district web site [www.ganjam.nic.in](http://www.ganjam.nic.in) . The last date for receipt of form through Registered / Speed post is **15.09.2021**.

Collector-cum-Chairperson  
OAVs, Ganjam

*[Handwritten signature in purple ink]*  
31-8



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GIRI ROAD, BRAHMAPUR-760005  
e-mail:deoganjam11@gmail.com, Ph: 0680-2233350(L) 2233251(Fax)



Order No. 13713

Date. 01/09/2021

### Instruction to the applicants

1. This advertisement is issued to fill up the posts of Girls Hostels of the Odisha Adarsha Vidyalayas for smooth running of the hostels 2021-22 pursuant to the guidelines issued vide OAV letter No.2284/ OAVS/2021 dated 03.08.2021. As per the guidelines the applications are invited from eligible candidates for the following posts for engagement in different categories of post in **Girls Hostels (KGBV Type-IV )** of the Odisha Adarsha Vidyalayas in **Chamakhandi (Chatrapur), Satrusola (Ganjam), Baurigandapalli (Khallikote), Surada, Hatiota (Polosara)** of Ganjam District to start functioning in 2021-22. Posts will be filled up by the eligible candidate through a selection process headed by the Collector-cum-Chairman, OAVs, Ganjam on merit basis / experience basis & interview as indicated against the posts.
2. Type of engagement :- contractual
3. Duration of the engagement- For one year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

#### **Educational Qualification/Selection Criteria for different posts in each Girls Hostels of Odisha Adarsha Vidyalayas Ganjam-2021-22**

SI No.	Name of the Post	No. of Post	Gender / Age as on 31.08.2021	Educational Qualification	Consolidated monthly remuneration	Process of Selection	Remarks
1	Warden	1	Female 30 to 60 Year	BA/B. Sc	Rs.7260/-	Career Marking percent age	<ol style="list-style-type: none"><li>1. Preference shall be given to the local candidates preferably from the block area, where girls Hostel of OAV is located, If not available , than from the other block of this district will be considered.</li><li>2. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties she may be paid monthly honorarium of Rs.3000/- in addition to her salary. But she must have to stay in the hostel even during the night hours.</li><li>3. Retired lady teacher, if willing &amp; physically &amp; mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden.</li></ol>

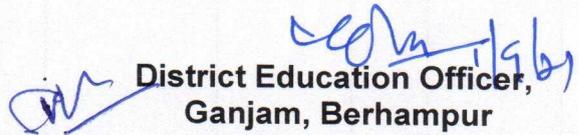
2	Chowkidar-cum-Sweeper	1	Male 21 to 32 Year	HSC Pass	Rs.4270/-	Matric Marking percent age	Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. In case of non-availability of eligible candidates, candidates from other blocks of this district will be considered.
3	Head Cook	1	Female 30 to 40 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.4840/-	1. Experience & Interview	Well conversant to use LPG. Preference shall be given to local candidates . where Girls Hostel of OAV is located will be engaged. If candidates are not available in that locality, then block will be taken as a unit.
4	Assistant Cook	2	Female 21 to 32 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.3630/-	1. Experience 2. Interview	Familiar with use of LPG. Preference shall be given to local candidates, where Girls Hostel of OAV is located will be engaged. If candidates are not available in that locality, then block will be taken as a unit.

**. Documents to be attached (Self-attested Xerox copy only)**

- Three copies of recent colored passport size photograph,
- Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- Matric Certificate & Mark Sheet,
- Intermediate (+2/12th) Certificate & Mark Sheet,
- Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet,
- Residential/Nativity Certificate by the competent authority,
- Any authenticated age proof certificate (for Head cook & Asst. Cook only).
- Experience certificate .

The application form completed in all respect along with relevant enclosure may be submitted to the District Education Officer, Ganjam, Giri Road, Berhampur, Pin-760005 in a closed envelop super scribed "**Application for the post .....** for the Girls Hostel ..... of .....block" through **Registered / Speed post** only.

**The last date of receiving application forms is 15.09.2021. Applications received after due date shall not be entertained.**

  
District Education Officer,  
Ganjam, Berhampur

**APPLICATION FOR ENGAGEMENT IN GIRLS HOSTEL OF .....**

Affix attested  
copy of passport  
size  
**PHOTOGRAPH**

Application for the post of .....

1. Name in full ( in Block letter ) : .....

2. Father's / Husband's Name : .....

3. Permanent Address : .....

PIN-.....

4. Address for communication : .....

PIN-.....

5. Contact No. : .....

6. E-mail ID : .....

7. Gender : Male / Female

8. Marital Status : Married / Unmarried

9. Date of Birth : .....

10. Age as on 31.08.2021 : .....

11. Educational Qualification :

Examination Passed	Institution/ University	Total Marks	Marks secured	Marks secured (Excluding Extra Optional)	% of Marks / Division / Class	Year of Passing	Remarks
HSC/ Matric							
+2/Intermediate (Arts / Science / Commerce)							
+3/Graduation (Arts / Science / Commerce)							
Others ( if any )							

12. Experiences :

13. Documents to be attached (Self-attested Xerox copy only)

- Three copies of recent colored passport size photograph,
- Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- Matric Certificate & Mark Sheet,
- Intermediate (+2/12<sup>th</sup>) Certificate & Mark Sheet,
- Graduation (+3/BA/B.Com/B.Sc) Certificate & Mark Sheet,
- Residential/Nativity Certificate by the competent authority,
- Any authenticated age proof certificate (for Head cook & Asst. Cook only)

**DECLARATION:**

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place:

Date :

Full Signature of the Candidate.

GIRLS HOSTEL WISE & POST WISE VACANCY POSITION DISTRICT EDUCATION OFFICE, GANJAM (2021-22)							
Sl No.	Name of the Block	Name of the Girls Hostel (KGBV Type-IV) of OAV	Warden	Chowkidar-cum-Sweeper	Head Cook	Asst. Cook	Total
1	Chatrapur	Chamakhandi	1	1	1	2	5
2	Ganjam	Satrusola	1	1	1	2	5
3	Khallikote	Baurigandapalli	1	1	1	2	5
4	Surada	Surada	1	1	1	2	5
5	Polosara	Hatiota	1	1	1	2	5
<b>TOTAL</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>	<b>25</b>