



# ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ODISHA ADARSHA VIDYALAYA,



SASANA AMBAGAN, BLOCK: HINJILICUT , DIST: GANJAM, ODISHA,  
PIN: 761101 ☎ 9437348783 ✉ oavhinjilicut11@gmail.com

(UNDER DEPARTMENT OF S & ME, GOVT. OF ODISHA)

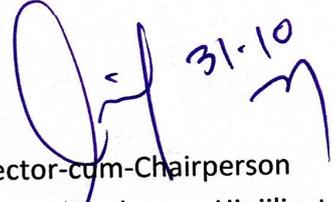
AFFILIATED TO CBSE, NEW DELHI, AFFILIATION NO. 1520074, SCHOOL NO. 17191, UDISE CODE: 2119110450

F.No. XXII/4-2021/OAV/HKT/GHS/522

Date: 03.11.2021.

## ADVERTISEMENT

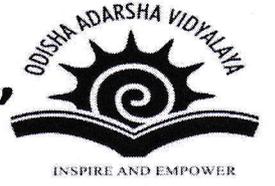
Applications are invited from eligible candidates for the post of warden to engage in the GIRLS' HOSTEL (KGBV Type-IV) of the Odisha Adarsha Vidyalaya, Sasana Ambagan, Hinjilicut, as the hostel is going to be function from 2021-22. Details of the category of post, eligibility criteria, application format etc. are available in the Ganjam district web site i.e. [www.ganjam.nic.in](http://www.ganjam.nic.in) . The last date for receipt of application form along with the supportive documents through Registered / Speed post is 25.11.2021.

  
Collector-cum-Chairperson  
OAV, Sasana Ambagan, Hinjilicut



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AFFILIATED TO CBSE, NEW DELHI, AFFILIATION NO. 1520074, SCHOOL NO. 17191, UDISE CODE: 21191104503

F.No. XXII/4-2021/OAV/HKT/GHS/523

Date: 03.11.2021

## INSTRUCTION TO THE APPLICANTS

1. This advertisement is issued to fill up the vacant posts of Girls' Hostel of the Odisha Adarsha Vidyalaya, Sasana Ambagan, Hinjilicut for smooth running of the Hostel 2021-22 pursuant to the guidelines issued vide OAV letter No. 2284/ OAVS/2021 dated 03.08.2021. As per the guidelines the applications in the prescribed format from eligible candidates are invited for the post of warden of the Girls' Hostel of this Vidyalaya to start functioning in the Academic year 2021-22. Posts will be filled up by the eligible candidate through a selection process headed by the Collector-cum-Chairman, OAVs, Ganjam on merit basis / experience basis as indicated against the post.
2. Type of engagement :- contractual
3. Duration of the engagement- For one year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

### Educational Qualification/Selection Criteria for the post of Wrden in the Girls' Hostel of Odisha Adarsha Vidyalaya, Sasana Ambagan, Hinjilicut, Dist: Ganjam-2021-22

Sl No	Name of the Post	No. of Post	Gender / Age as on 31.10.2021	Educational Qualification / Experience	Consolidated monthly remuneration	Process of Selection	Remarks
1	Warden	1	Female 30 to 60 Year	BA/B. Sc  At least 2 Years in the hostel managem ent	Rs.7260 /-	Career Markin g/ Percent age	<ol style="list-style-type: none"><li>1. Preference shall be given to the local candidates preferably from the block area, where girls Hostel of OAV is located, If not available, then from the other adjacent block of this district will be considered.</li><li>2. If any in service lady teacher of OAV is willing to discharge the duties of a warden in addition to her duties she may be paid monthly honorarium of Rs.3000/- in addition to her salary. But she must have to stay in the hostel even during the night hours.</li><li>3. Retired lady teacher, if willing &amp; physically &amp; mentally sound within the age limit of 62 years as on the date of the engagement may be engaged as warden.</li></ol>

*Raj*  
31.10.2021

**List of Self attested Xerox copy of Documents to be attached along with filled in application**

- a. Three copies of recent colored passport size photograph,
- b. Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof.
- c. Matric Certificate & Mark Sheet.
- d. Intermediate (+2/12th) Certificate & Mark Sheet.
- e. Graduation (BA/B.Sc) Certificate & Mark Sheet.
- f. Residential/Nativity Certificate by the competent authority.
- g. Any authenticated age proof certificate (for Head cook & Asst. Cook only).
- h. Experience certificate.

The application form completed in all respect along with relevant enclosure should be reach to the "Principal, Odisha Adarsha Vidyalaya, Sasana Ambagan, Hinjilicut, Dist: Ganjam, PIN – 761101" in a closed envelop super scribed "APPLICATION FOR THE POST OF WARDEN" through Registered / Speed Post only.

The last date of receiving application form is **25.11.2021**. Applications received other than postal and received after due date shall not be entertained.

Any Deviation in view of this Advertisement shall be summarily rejected.

  
Principal 31.11.2021  
OAV, Sasana Ambagan, Hinjilicut

**FORMAT OF APPLICATION FOR ENGAGEMENT**  
**IN GIRLS' HOSTEL OF OAV, SASANA AMBAGAN, HINJILICT (G.M)**

**Application for the post of WARDERN**

1. Name of the Candidate : \_\_\_\_\_
2. Father's/Husband's Name: \_\_\_\_\_
3. Gender (Male/Female) : \_\_\_\_\_
4. Marital Status : \_\_\_\_\_  
(Married)/Unmarried
5. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN : \_\_\_\_\_
6. Address for Communication: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN : \_\_\_\_\_
7. Contact No. : \_\_\_\_\_
8. E-mail ID : \_\_\_\_\_
9. Date of Birth : \_\_\_\_\_  
(In words) \_\_\_\_\_
10. Age as on 31.10.2021 : \_\_\_\_\_

Affix self  
attested  
passport size  
**PHOTOGRAPH**

11. Educational Qualification :

Name of the Examination passed	Name of the Board/ University	Year of Passing	Total Marks	Marks Secured	Marks Secured (Excluding Extra optional)	% of Marks/ Division/ Class	Remarks
H.S.C /Matric							
+2/ Intermediate (Arts/Commerce/Science)							
B.A/B.SC							
Others if any							

12. Experience if any :

13. List of Self attested photo copy of Documents to be attached along with filled in application

- Three copies of recent colored passport size photograph,
- Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof.
- Matric Certificate & Mark Sheet.
- Intermediate (+2/12th) Certificate & Mark Sheet.
- Graduation (BA/B.Sc) Certificate & Mark Sheet.
- Residential/Nativity Certificate by the competent authority.
- Experience certificate.

**DECLARATION**

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.

Place :

Date :

Full Signature of the Candidate