



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, GANJAM
(ST & SC DEV., M&BCW SECTION)

ADVERTISEMENT FOR WALK-IN-INTERVIEW FOR SELECTION OF GUEST TEACHER

No. 1648 / SSD. Dt. 06.04.23

A walk-in-interview is scheduled to be held in the Office of the Principal, Biju Patnaik Adarsh Vidyalaya, Pallur Hills, Konisi for selection of candidates to be engaged as guest teachers against the existing vacancies of different teaching posts of Biju Patnaik Adarsh Vidyalaya, Pallur Hills, Konisi (a CBSE Patterned school from std VI to XII) as mentioned below:

SI No	Name of the Post	No of vacancies to be filled up	Eligibility criteria	Date & time of walk in interview
1	PGT Mathematics	2	M.Sc. Mathematics with minimum 50% marks in aggregate with B.Ed.	22.04.2023 At 10:30 AM
2	PGT Physics	2	M.Sc. Physics with minimum 50% marks in aggregate with B.Ed.	
3	PGT Chemistry	2	M.Sc. Chemistry with minimum 50% marks in aggregate with B.Ed.	
4	PGT Biology	2	M.Sc. Biology with minimum 50% marks in aggregate with B.Ed.	
5	TGT Odia	2	B. A with Odia as optional/ Honours subject with minimum 50% marks in aggregate with B.Ed.	23.04.2023 At 10:30 AM
6	TGT English	2	B. A with English as optional/ Honours subject with minimum 50% marks in aggregate with B.Ed.	
7	TGT Hindi	2	Bachelor Degree with Hindi as one of the elective subject or Rastrabhasa Ratna from Rastrabhasa Prachar Samiti, Wardha or Sastri from Odisha Rastrabhasa Parisada, Puri or Snataka from Hindi Sikshya Samiti, Odisha with minimum 50% marks with B.H.Ed.	
8	TGT Sanskrit	2	Bachelor Degree with Sanskrit as optional/ Honours subject with minimum 50% marks in aggregate with B.Ed. in Sanskrit or Shastri and Sikshya Shastri (Sanskrit) or Acharya or Sahitya acharya with minimum 50% marks.	
9	TGT Mathematics	3	B. Sc. with Mathematics as optional/ Honours subject with any two subject out of Physics, Chemistry, Electronics, Computer Science and Statistics with minimum 50% marks in aggregate with B.Ed.	

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10	TGT Life Science	2	B. Sc. with Botany, Zoology and Chemistry as optional/ Honours subject with minimum 50% marks in aggregate with B.Ed.	23.04.2023 At 10:30 AM
11	TGT Physical Science	2	B. Sc. with Physics, Chemistry and Mathematics as optional/ Honours subject with minimum 50% marks in aggregate with B.Ed.	
12	TGT Social Science	2	B. A with any two subject out of History, Geography, Economics and Plo-Science of which one must be either History or geography with minimum 50% marks in aggregate with B.Ed.	

A. Eligibility Criteria

- Preference will be given to the retired teachers and candidates having teaching experience.

The interested candidates fulfilling the eligibility criteria as mentioned above may submit the filled in application form as enclosed in Annexure –A along with the required documents either by post/ by hand or through courier service. The envelope containing the filled in application form and required documents should be super scribed with "Application for the post _____ guest teacher" and it should be addressed to **The Principal, Biju Patnaik Adarsh Vidyalaya, At-Palur Hills, Po-Golanthara, PS-Golanthara, Ganjam, Pin-761008**. The applications must reach to the above office **on or before 20.04.2023** and any application received after the dateline shall not be considered. No candidate shall be allowed to attend the walk in interview without his/her application being received within the dateline.

B. Mode of selection:

The marks will be assigned to the candidates in the following manner and on the basis of the marks secured by the candidates the merit list will be prepared.

- 50% career weightage (50 marks) = 1st div- 50 marks, 2nd div with minimum 50% marks- 30 marks;
- 30% teaching experience (30 marks)= 1 year- 10 marks, 2 years- 20 marks, 3 years and above- 30 marks.
- 20% interview (20 marks).

Total- 100 marks

- Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with maximum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks. The experience certificate must have been duly issued by an educational institution where the candidate was teaching. It should bear the issue number, date and signature with seal of the head of the educational institution.

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- e. The merit list of the candidates will be prepared as per the marks secured by them out of 100 as elaborated above.
- f. If the total marks scored by two or more candidates is same, candidate with higher percentage of marks in CT or B.Ed. as the case may be, shall be given preference.
- g. The merit list shall remain valid for one (1) year.

C. Duties and responsibilities of Guest Teachers:

- a. Teaching of concerned subject as per syllabus.
- b. Timely correction of class and home assignments, test papers, projects etc.
- c. Setting of question papers for various tests and exams.
- d. Preparation of lesson plans and maintaining academic records of students.
- e. Preparing students for curricular/co-curricular activities etc.
- f. Performing invigilation duty/ evaluation work as and when assigned.
- g. Any other work as to be assigned by the Principal.

D. Terms and Conditions:

- I. Guest teacher engaged, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- II. Working hours and period duration shall be as per the school time table.
- III. The engagement of these Guest teachers will automatically come to an end once a regular/contractual teacher is appointed/ engaged against the vacant post or as and when the appropriate authority decides.
- IV. The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he/she will not be entitled for extra honorarium for such work.
- V. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activity leading to misconduct he/she shall be disengaged by the appropriate authority under intimation to the DWO.
- VI. Maximum age for Guest Teacher at the time of engagement shall be Sixty-Two (62)& the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of sixty-five (65).
- VII. A guest teacher unauthorizedly remaining absent and not taking class for a continuous period of 15 days or more deemed to be terminated and he shall never be entertained further.

E. Honorarium:

- I. A guest teacher shall take maximum forty (40) classes in a month.
- II. A guest teacher will be paid Rs. 400/- per class/ period at Secondary and higher secondary level and not exceeding Rs.16,000/- in a month.

By Order of Collector, Ganjam

P.L.W.
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

Memo No. 1649 /SSD

Date 05/04/2023

Copy submitted to the District Informatics Officer, NIC, Collectorate, Ganjam for kind information with a request to hoist the advertisement in the District website on today i.e 05.04.2023.

P24W
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

Memo No. 1650 /SSD

Date 05/04/2023

Copy submitted to all BDOs of Ganjam District for kind information with request to display this advertisement in their office notice board also on G.P Office Notice board for wide publicity.

Copy submitted to the ADM, Ganjam Chatrapur, for favour of kind information with request to display this advertisement in the notice board of Collectorate, Ganjam for wide publicity.

Copy submitted to the Sub Collector, Berhampur, Chatrapur & Bhanjanagar for favour of kind information with request to display this advertisement in their office notice board for wide publicity.

Copy submitted to all the District level Officers of Ganjam District for favour of kind information with request to display this advertisement in their office notice board for wide publicity.

Copy submitted to the D.E.O.-cum-D.P.C., Ganjam for favour of kind information with request to display this advertisement in her office notice board as well as forward the advertisement to all the B.E.O.s for displaying of this advertisement in their office notice board for wide publicity.

Copy forwarded to the S.O, TDA, Tumba, Patrapur block for information with request to display this advertisement in the office notice board for wide publicity.

Copy forwarded to the Principal, Biju Pattnaik Adarsha Vidyalaya, Konisi/ H.M. Govt (SSD) H.S. Humma/ H.M. of all the Ashram & Sevasharam Schools for information with request to display this advertisement in the office notice board for wide publicity.

Copy forwarded to the Principal, K.V. Berhampur, Gopalpur, Digapahandi, Aska, Hinjili, Chatrapur & Bhanjanagar for favour of kind information with request to display this advertisement in their office notice board for wide publicity.

Copy forwarded to the Principal, K.C. Public School, Berhampur and other leading public schools of Berhampur for favour of kind information with request to display this advertisement in their office notice board for wide publicity.

P24W
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

Date 05/04/2023

Memo No. 1651 /SSD

Copy submitted to the C.I. of Schools & D.I. of Schools (SZ), Kandhamal for favour of kind information and necessary action.

P24W
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

Date 05/04/2023

Memo No. 1652 /SSD

Copy forwarded to the P.A. to Collector, Ganjam for kind information of Collector.

P24W
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

Date 05/04/2023

Memo No. 1653 /SSD

Copy submitted to the Joint Director, ST & SC Development, M&BCW Department for favour of kind information and necessary action.

P24W
5/4/23

**District Welfare Officer
Ganjam, Chatrapur**

APPLICATION FORM.

To

The Principal, Biju Pattnaik Adarsha Vidyalaya, Konisi,

Affix passport
Size
photograph

CATEGORY OF POST APPLIED FOR _____
(Notification No _____ / Dt _____)

1. Full name of the candidate. (in Block Capital Letters) : _____
2. Father's / Husband's name. : _____
3. Permanent Address. : _____

4. Present Address. (for correspondence) : _____

5. Whether retired teacher. (Yes/No) : _____
6. Gender. (Male / Female) : _____
7. Date of Birth as recorded in the Matriculation certificate. : _____
8. Age as on **01.01.2023** Years th
9. Educational Qualification. : _____

(Attach self-attested xerox copy of certificates and mark sheets)

Name of the Examination	Year of Passing	Board/ University	Full Marks (without extra optional)	Marks secured. (without extra optional)	Percentage of marks secured
1	2	3	4	5	6
10 th					
+2					
+3					
P.G.					
B.Ed.					

10. Teaching experience (in years) : _____
11. Document to be enclosed in support of the data provided under item above.

DECLARATION

I do hereby declare that all the particulars given in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the advertisement notice and do hereby declare that I fulfil all the conditions of eligibility prescribed. In case of any of the statement / particulars is /are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Place :
Date :

Signature of the candidate.