

**APPLICATION FOR ENGAGEMENT OF PART TIME TEACHER IN OAV KUSAGUMA DHARAKOTE**

Affix attested  
copy of passport  
size  
**PHOTOGRAPH**

**Application for the post of : PGT BIOLOGY**

1. **Name in full ( in Block letter )** : .....
2. **Father's / Husband's Name** : .....
3. **Permanent Address** : .....  
.....  
.....
4. **Contact No.** : .....
5. **E-mail ID** : .....
6. **Gender** : **Male / Female**
7. **Marital Status** : **Married / Unmarried**
8. **Date of Birth** : .....
9. **Age as on 01.07.2023** : .....
10. **Educational Qualification** :

<b>Examination Passed</b>	<b>Institution/ University</b>	<b>Total Marks</b>	<b>Marks secured</b>	<b>Marks secured (Excluding Extra Optional)</b>	<b>% of Marks / Division / Class</b>	<b>Year of Passing</b>	<b>Remarks</b>
HSC/ Matric							
+2 SCIENCE							
+3 SCIENCE							
B.Ed							
PG							

**12. Experiences:**

**13. Documents to be attached (Self-attested Xerox copy only)**

- (a)** Two copies of recent colored passport size photograph,
- (b)** Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- (c)** Mark Sheets/ Certificates.
- (d)** Proof of retirement from service (for retired candidates)
- (e)** Experience certificate (if any)
- (f)** Award certificate of merit received during service career (if any)
- (g)** Undertaking to be effect that
  - 1) No proceeding is pending against him/her at any level
  - 2) He/she has never been convicted by any court of law.
  - 3) He/she is not a member of any political party.
- (h)** A Declaration to the effect that he/ she is receiving full pension. In case of provisional pension, reason to be cited (for retired candidates)

**DECLARATION:**

**I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false and fabricated.**

**Place:**

**Date :**

**Full Signature of the Candidate.**

**ODISHA ADARSHA VIDYALAYA SANGATHAN  
N-1/9, NAYAPALLI, PO-SAINIK SCHOOL, BHUBANESWAR-751005**

**REVISED GUIDELINES FOR EMPANELMENT OF TEACHERS TO MEET  
URGENCIES FOR ODISHA ADARSHA VIDYALAYAS (OAVs)**

**OBJECTIVES:**

It has been decided to establish Odisha Adarsha Vidyalaya (OAVs) in all blocks of the state. It is decided to raise a panel of retired teachers/freshers at district/school point for various posts to meet the urgencies. The scheme has been envisaged keeping in view the exigencies of non-availability of teachers for regular engagement, leave vacancies and such situations arising from times to time.

**ELIGIBILITY**

**(A) POST OF PRINCIPAL:**

Educational Qualifications and age limit:

Retired Principal of Kendriya vidyalaya/Jawahar Navodaya Vidyalaya within the maximum age limit of 65 years are eligible.

OR

Retired Joint Director/District Education Officer/inspector of Schools/ Deputy Director/ Officers of equal status within age limit of 65 years having masters Degree from recognized University with at least 45% marks in aggregate & BED (a course prescribed by NCTE) from an institution recognized by NCTE and affiliated to a recognized University are eligible.

OR

Retired Readers/Sr, Lectures of Govt. colleges within age limit of 65 years having master degree from a recognized University with a least 45% marks in aggregate and BED( a course prescribed by NCTE) from an institution recognized by NCTE and affiliated to a recognized University are eligible.

**(B) POST OF PGTs/TGTs:**

The posts of TGTs, PGTs can be filled up on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalaya Sangathan

### Selection Procedure:

- I. The candidate will be required to appear before the selection board for empanelment. The Board will ascertain the suitability of the candidate by personal interview.
- II. The Board will consider the career mark and interview performance for empanelment.
- III. Computation of marks for empanelment of principals and Teachers will be as follows:
  - a) The computation of marks will be made taking 10% of the percentage of marks secured in HSC(without extra optional), Bachelor degree and BED level taken together for TGTs and HSC(without extra optional), Bachelor degree, Master Degree, M.phil & PhD and BED level taken together for principals & PGTs. For example: if one candidate has secured 67% in HSC examination, 6.7 marks will be taken into consideration and similarly in bachelor Degree level. If one candidate has secured 67%,62% and 70% in HSC, Bachelor degree and BED examination respectively, his computation of marks will be  $6.7+6.2+7.0=19.9$  Since M.Phil & PhD degree are extra qualification, 5 marks extra for each may be added in computation of marks. There will be interview for 10 marks. The panel will be prepared taking into account marks computed as above and marks secured in interview taken together.
  - iv) The selection committee will finalize the list of selected teachers to be engaged as per the vacancies available in the OAVs in the district. The District Education Officer indicating the name of the OAV in which he/she is to be engaged will be intimated to the principal & Principal will issue engagement order.
  - v) The engagement of a teachers will automatically come to an end once a regular teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted by the District Education Officer in any other OAV preferably in the concerned block area as per the available vacancy against sanctioned vacant post.
  - vi) The Retired teacher, who has been awarded punishment in a vigilance case or Departmental proceeding or criminal Prosecution, shall not be considered

**Payment and remuneration to contractual teacher-**

Consolidated payment on monthly basis shall be made to the contractual teachers. If regular incumbent joins before completion of one month of the contractual teacher, then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

**Fund** – The payment to all categories i.e. TGT/PGT engaged against the regular vacancy will be met out of School Fund. The Principals to make advance requestion of fund to OAVS for this purpose as per their requirement.

SI No	Designation	Station	Consolidated pay
1.	Principal	Any	45,000/-
2.	PGT of all subjects	Normal	25,000/-
		Hard/ Very Hard	30,000/-
3.	TGT of all Subjects	Normal	20,000/-
		Hard/ Very Hard	25,000/-

\* The list of Hard/ Very Hard station is mentioned in Annexure- "A".

**Terms and Conditions:**

- I. Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Odisha Adarsha Vidyalayas.
- II. Teacher appointed on contractual basis will not be entitled for vacation pay during Summer/Autumn/Winter Break. Payment shall be calculated on pro rata basis.
- III. Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- IV. Working hours shall be same as regular teacher
- V. The engagement of these contractual teachers will automatically come to an end once a regular/contractual teacher is appointed/ engaged against the vacant post in OAV. The concerned teacher may be allotted by the District Education Officer in any other OAV preferably in the concerned block area as per the available vacancy against sanctioned vacant post.

The Panel will be valid for one year. The district selection board can revalidate the panel on exigencies.

The engagement of retired teachers does not confer any right of engagement.

**Special Provision:**

- i) Relaxation of B.Ed. qualification - In the absence of suitable candidates with B.Ed. Degrees in Hard/Very Hard station candidates with following qualifications may be considered in different categories without B. Ed qualification-
  - a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available.
  - b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.
- ii) Relaxation in CTET - In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible.

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