



**Zilla Swasthya Samiti, Ganjam**  
Contractual appointment for the different posts under  
of NHM Programme



Advt. No:- 11877

**CONTRACTUAL APPOINTMENT**

Date: 19-08-2023

Zilla Swasthya Samiti (ZSS), Ganjam invites the applications from eligible candidates for filling up the following vacant posts under National Health Mission, Ganjam on contractual basis with monthly remuneration as noted against each and subject to renewal as per the terms and conditions of OSH&FW Society. These positions are purely temporary and co-terminus with the scheme. Lower age limit for all the positions is 21 years as on dtd 01.08.2023.

Sl No	Name of the Vacant post	No of Vacancy/ies	Remuneration (in Rs) performance Incentive & other allowances as admissible
1	RMNCH/Family Planning Counsellor	2	Rs 19,757 +PI
2	Block Data Manager (BDM)	01	Rs 17,296+PI

Interested candidates can log on to <https://ganjam.nic.in> for details of vacancy, eligibility criteria, age & selection procedure etc. Eligible Candidates fulfilling the eligibility criteria for the post are to apply in the prescribed application form to the undersigned by Regd. Post / Speed Post on or before **16.09.2023 by 5.00 P.M** with all relevant documents to the **Chief District Medical & Public Health Officer, Ganjam, Near City Hospital, Berhmapur and PIN-760001**. The undersigned is not responsible for any postal delay. The envelope containing the application should be superscripted clearly the name of the post applied for the post of ..... under (NHM) otherwise it is rejected. Application received after due date will be rejected. No personal queries will be entertained and further communication will be made through the district website only i.e. <https://ganjam.nic.in>

Number of vacancies under this advertisement is provisional which may increase or decrease depending upon the actual vacancy. Time to time notification regarding status of selection process will be web hoisted in district web-site only. The undersigned reserves the right to cancel / reject any or all the applications / cancel this advertisement or modify at any stage without assigning any reason thereof.

Sd/-  
CDM&PHO-Cum- DMD , Ganjam

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER Cum DISTRICT MISSION  
DIRECTOR, GANJAM  
DEPARTMENT OF HEALTH AND FAMILY WELFARE.**

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Sl No.	Name of the Position	No of Vacancy/ies	Remuneration (in Rs) performance Incentive & other allowances as admissible.	Qualification/Eligibility Criteria/Age
01	RMNCH/Family Planning Counsellor	02	Rs 19,757 +PI	<ul style="list-style-type: none"> <li>The candidates must have passed Bachelor Degree in Social Work/Psychology /Clinical Psychology/Counselling Psychology/Sociology/Public Administration from any recognised University/Institution with at least 55% marks.</li> <li align="center">OR</li> <li>The candidates must have passed Master Degree in Social Work/Psychology /Clinical Psychology/Counselling Psychology/Sociology/Public Administration from any recognised University/Institution with at least 55% marks.</li> <li><b>Experience:</b> - S/he must have Minimum 2 years of post qualification experience in health or Social sector.</li> <li>Upper age limit: Up to 35 years as on 01.08.2023.</li> </ul>
02	Block Data Manager (BDM)	01	Rs17,296+PI	<ul style="list-style-type: none"> <li>The candidate should be a graduate with minimum 50% marks in aggregate from recognised university.</li> <li>And have passed PGDCA/DCA etc. of one year duration from recognized /registered institute or Odisha state certificate in Information Technology (OS-CIT) course of Odisha knowledge corporation Limited (OKCL) or any equivalent course from a recognised institute.</li> <li>Age:- Age limit is from 21-35 years as on 01.08.2023</li> </ul>

**N.B :-** Age Relaxation and Additional Weight age of Marks applicable for the eligible applicants who are employees of the OSH&FW Society.

1. To avail the benefit of age relaxation and weightage, employee concerned should have completed at least three terms of contractual services (11 Months each) under the OSH&FW Society.
2. The remarks recorded in PAR of the employee concerned must be “Outstanding “or “Very Good” for the preceding 03 (three) terms of contractual services under the OSH&FW Society.
3. The age relaxation for the applied post in respect of the employee of the OSH&FW Society shall be allowed @ 1 year for each contractual term of service in the society up to a maximum of 10 years, over and above the maximum age limit prescribed in the Advertisement for the said post, subject to an upper age ceiling of 55 years.
4. Candidate who is an employee of the OSH&FW Society and has cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage of the total marks of examinations for each completed term of services in the society up to a maximum of 10 percentage of the total marks which shall be added to the total marks secured by the said employee.
5. All the above provisions shall also be application for only one member of the family of a deceased employee of the OSH&FW Society, if eligible a should have been applicable to the employee concerned.

**General information and Instructions:-**

- I. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- II. Details of vacancy, eligibility, age, selection procedure, ToR etc. can be downloaded from the district website ( <https://ganjam.nic.in> )
- III. The applications received for the above positions will be scrutinized and the data base will be uploaded in the above in district website for invitation of objection. Candidates are required to visit district website: - (<https://ganjam.nic.in>) at regular intervals for any notification, updates, results etc. relating to recruitment.
- IV. Candidates will be selected on the basis of selection process as applicable. Only shortlisted candidates will be called for participation in the selection process.
- V. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection** Certificate from the employer (appointing authority) at the time of submission of application. NOC issued by any other authority other than appointing authority will not be accepted. NOC must be specific for the post, s/he applying and must be issued subsequent to issue of the advertisement.
- VI. Interested candidates fulfilling the eligibility criteria for the above posts are to apply through Regd. Post / Speed Post only on or before **16.09.2023 by 5.00 P.M** with all relevant documents to the **Chief District Medical & Public Health Officer, Ganjam, Near City Hospital, Berhmapur and PIN-760001** and the envelope containing the application should be super scribed clearly name of the post applied for.....otherwise it will be rejected.

- VII. The candidate has to exhibit requisite document/ experience certificate which shall clearly establish his/ her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer /s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- VIII. In case the marks obtained are in the form of CGPA, PSPA, DGPA, GPA, CPI etc. certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE/ UGC recognition of Institution / Universities shall also be submitted at the time of submission of application form, wherever applicable without which the application shall not be considered and shall be rejected.
- IX. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. need not to apply.
- X. Incomplete application in any form will be rejected. Non submission of certificate/ documents along with the application form shall be liable for rejection.
- XI. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information/ documents his//her service shall be terminated from the society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society/ZSS Ganjam on administrative ground such as disobedience/ poor performance/ misbehaviour / criminal activity etc. are not eligible to apply.
- XII. This office will not be held responsible for any postal delay. No application will be entertained after dtd.**16.09.2023 at 5.00 P.M** for the above post. No personal correspondence queries will be entertained. All communication will be made through District Website (**<https://ganjam.nic.in>**).
- XIII. The candidates securing 50% and more marks in final panel merit list shall be kept in the panel with the validity of 01 year from the date of its approval. The panel for above position shall also remain valid for similar post/s in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the District.
- XIV. Number of vacancies/ remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- XV. The undersigned reserves the right to cancel any or all the application / positions at any stage of recruitment process without assigning any reason thereof.
- XVI. The authority reserves the right to modify or cancel the recruitment criteria of all the position / applications at any stage of recruitment process without assigning any person thereof.
- XVII. The result will be published in the district website only (**<https://ganjam.nic.in>**).

Sd/-

**CDM&PHO-Cum-DMD  
Ganjam**

# Selection Procedure

Sl No.	Name of the Position	Selection procedure
01	RMNCH/Family Planning Counsellor	<p><b>Selection Procedure :- Application Invitation</b></p> <ul style="list-style-type: none"><li>• All the eligible applicants, fulfilling the eligibility criteria as per the advertisement shall be called for written test.</li><li>• A list of candidates securing 50% or more marks in written Test shall be called for Viva-voce Test. However, the final merit list shall be prepared by adding the mark secured in two stages i.e written Test &amp; Viva- Voice test.</li><li>• The candidates securing 50% and more marks in final Merit list shall be kept in the panel with the validity of 01 year from the date of approval.</li></ul>
02	Block Data Manager (BDM)	<p><b>Selection Procedure :- Application Invitation</b></p> <ul style="list-style-type: none"><li>• Mark Assessment (Graduation) -40 Marks.</li><li>• Computer Test -40 Marks.</li><li>• Viva-voice -20 Marks.</li></ul> <p>Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted .</p> <p>Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for computer test.</p> <p>Candidates securing 50% and above marks in the Computer Test shall be called for Viva- voice. The final merit list shall be prepared for all candidates , who appear for the interview by compiling marks secured in all the three stages.</p> <p>The Final Panel Merit List Shall be kept in the Panel with the validity of 01 year from the date of its approval.</p>

Sd/-

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