



**Ganjam Paridhan Producer Company LTD.  
OLD DRDA Campus, Chatrapur-761020**



**NIT NO-: 03-2023/24**

**Last date for submission of Tender: 21<sup>ST</sup> September 2023 up to 03:00 P.M**

**NOTICE INVITING TENDER FOR SUPPLY OF READYMADE SWEATERS WITH HOOD**

**Introduction**

The Women and Child Development (W & CD) Department has been providing Readymade Sweaters to the children of AWC with the aim of instilling discipline and self-esteem among them as well as to increase attendance in the centres. The boys & Girls would be wearing one pair of Maroon Colour Sweaters with Hood. As many as 1.07 lakh pre-school children from three to six years of age, enrolled in around 5,033 operational anganwadi centres. It has been decided to supply the Sweaters with Hood to AWC by involving WSHGS/PG through the Producer Company (PC) M/s Ganjam Paridhan Producer Company Limited which has been promoted by ORMAS with the support of District Administration, Ganjam for providing better livelihoods & Marketing support to the WSHGS/PG.

**PC INFORMATION**

- Company Formation Date-05.07.2020
- GST No-21AAICG3703B1ZE
- PAN NO-AAICG3703B
- CIN NO-U011000R2020PTC033311
- EMAIL ID - [ganjamparidhan@gmail.com](mailto:ganjamparidhan@gmail.com)
- Mob no-9438905264
- No. of PG/T.U Involved -68

For the purpose, Sealed tenders in two bid system are hereby invited from reputed manufacturers or Register Agency for supply of Sweaters with Hood to the Ganjam Paridhan Producer Company Limited. The last date for submission of tender through Registered post/ Speed post/Courier only is up to 3:00 PM of 21<sup>st</sup> September 2023. The tender shall be opened on 21<sup>st</sup> September 2023 at 05.00 PM in presence of the committee and bidders (or their authorised representative).

The detail tender papers with terms and conditions are available on [www.ganjam.nic.in](http://www.ganjam.nic.in) and can be downloaded from the above website for participation in the tender process. The bidder shall submit Demand Draft of ₹ 3000/- drawn in favour of Managing Director, Ganjam Paridhan Producer Company Ltd., Chatrapur payable at Chatrapur towards cost of tender paper along with the bid papers.



The filled in tender papers in a sealed envelope super-scribed with "TENDER FOR SUPPLY OF SWEATERS WITH HOOD to M/s Ganjam Paridhan Producer Company Limited" shall reach addressing to the Managing Director, M/s Ganjam Paridhan Producer Company Ltd., Old DRDA Building, Chatrapur, Ganjam, Pin-761020 (DRDA Campus) through Registered post/speed post /Courier. No other mode of delivery shall be accepted other than the mentioned mode of submission of tender papers only.

**Scope of Work:**

1. The bidder is required to supply the quantity of Sweaters with Hood as per the specification mentioned against the item.

**Sweaters with Hood Specifications:-**

Sl no	Description of item	Type of Material	Color	Design	Guarantee/ Warranty of fast colour	WEIGHT PER PC	Required Quantity (in Piece)
1	Sweater With Hood	Woolen/ Acrylic	Maroon	V-Neck, Full Sleeve	Min. 1 year	270 GM AVERAGE	1,00,000

2. The quantity as mentioned in the table above may vary at the time of placing the actual order.
3. The Materials shall be delivered at Office of M/s Ganjam Paridhan Producer Company Ltd., Old DRDA Building, Chatrapur, Ganjam.
4. It is estimated that value of procurement of Woollen Materials may be around 1.20 Cr to 1.30 Crore.
5. **The selected agency may supply the entire requirement of materials in a single lot or can be in two lots within 10 to 15 days from the date of received of the Work Order.** The same has to be mentioned by the bidder in the tender paper.
6. A committee headed by Deputy Director (Textiles) will inspect the materials and on his/her satisfaction and certification on quality of the material, the lot of supply will be accepted.

**BID PARTICIPATION PROCESS**

The bidders are required to submit the sealed tender in 2 bid system i.e. Technical Bid and Financial Bid in 2 separate envelopes.

**GENERAL TERMS AND CONDITIONS OF TENDER**

The tenderer shall submitted in two bids

1. **Technical BID**
2. **Financial BID**

**1. Technical BID**

In technical bid, the bidders are required to meet the minimum eligible criteria to qualify for financial evaluation. The bidder must have the following eligibility in the technical bid process.

- a. **The tenderer must be Reputed manufacturer or Registered agency.**
- b. **The tenderer must have last 3 years audited statement (Balance sheet).**
- c. **The agency shall have average turnover of Rs. 3.00 Crore in last 3 years.**
- d. **The agency shall have past experience of 2 years. It must submit previous business work orders as proof.**

- e. The tenderer must have GST registration Certificate.
- f. The agency must have ISO certification.
- g. The Agency is required to deposit Rs. 1,00,000 /- towards EMD in shape of DD drawn in favour of MANAGING DIRECTOR, GANJAM PARIDHAN PRODUCER COMPANY LTD., Chatrapur payable at Chatrapur or BID Security Declaration Form in lieu of Earnest Money Deposit in the technical bid (as per Annexure-IV)
- h. The Selected agency is required to deposit performance security deposit @ 2% of total amount of the Purchase Order towards Security Deposit in shape of DD drawn in favour of MANAGING DIRECTOR, GANJAM PARIDHAN PRODUCER COMPANY LTD., Chatrapur payable at Chatrapur which will be returned after Completion of Contract.
- i. The tenderer shall give an undertaking (as per Annexure-III) that the Firm/Partners/Director/Proprietor has not been blacklisted and its business dealings with Central/ State Government/ Public Sector units/ Autonomous bodies have not been banned/terminated on the account of poor performance.

The technical bid shall be submitted by the bidder in the **Annexure- I** of this bid paper. The bidder shall submit the supportive documents in technical bid for above required information.

The bidders are required present the sample of the material offered in technical bid only. Based on the quality of the sample material, the technical evaluation will be done. **If the bidder is rejected in technical bid round, its financial bid will not be considered.**

## **II. FINANCIAL BID:**

The bidder shall submit the financial bid in **Annexure- II** of this bid paper. The price quoted shall be inclusive of all taxes & transportation to the delivery address but exclusive of GST. GST shall be mentioned separately in the financial bid.

### **Other terms and conditions of the bid:**

- a. The rates should be valid for a minimum period of 90 days from the date of opening of tenders. The tenderer shall not be entitled during the said period of 90 days to revoke or cancel its tender or to vary the tender or any terms thereof
- b. Hypothetical / Conditional tenders shall not be entertained. Tender once submitted shall not be allowed to be withdrawn or altered. If the tender is withdrawn or altered by the concerned party at any time after it is submitted, the tenderer may be debarred to participate in this tender process.
- c. Tenders once submitted will not be allowed to be withdrawn till finalization of the matter
- d. The Company will deal with the tenderer directly and no middle-men/agents/ commission agents etc. should be asked by the tenderer to represent their cause and they shall not be entertained by the Company. The Tender Form is not transferable and the agency shall not be permitted to transfer their rights and obligations to any other person/ organization or otherwise.
- e. The tender must be received not later than the date & time specified for submitting the same. In case, the date of submitting the tender is declared as holiday, then the next working day of the Company will be treated as due date for submission of the Tender.
- f. The tenderers are expected to go through all the instructions, terms & conditions and specifications thoroughly, as mentioned in the tender documents. Failing to furnish all information required as per the tender document in any respect will be at the tenderer's risk and may result in rejection of the tender

- g. The Company, in its discretion, reserves the right to make any change, at any time, in the terms and conditions of the Notice Inviting Tender and reject or accept any or all the tenders, wholly or partly, without assigning any reason thereof.
- h. Over-writing, over-typing or erasing of the figures which render it doubtful or ambiguous are not allowed and shall render the tender invalid
- i. All the pages of tender quotation including the documents submitted therein must be duly signed and stamped failing which the offer shall be liable for rejection
- j. The Company is not bound to accept the rates submitted by the lowest tenderer or any other tenderer nor does it undertake to assign any reasons for its decision in this matter.
- k. The Performance Security deposit shall stand forfeited in case of breach of any of the conditions mentioned herein and if the supply is found unsatisfactory
- l. Each tenderer has to certify that all the terms and conditions are acceptable to him/her.

### **CHECK LIST**

- i. Tender Fee Cash Receipt/Demand Draft
- ii. EMD Demand Draft Drawn on Nationalised Bank
- iii. Registration certificate of the firm (copy enclosed)
- iv. PAN No (copy enclosed)
- v. GST No (copy enclosed)
- vi. Experience Certificate (Last 2 years) (copy enclosed)
- vii. Turnover Certificate issued by Chartered Accountant (Last 3 years)
- viii. Certified copy of Income Tax Returns (Last 3 years)

**All copies should be self certified**

### **Bid Evaluation:-**

Technical Bid will be evaluated first. On successfully qualifying the technical evaluation, the bidder shall be eligible for opening of Financial Bid papers. Financial evaluation will be done on the offered price by the eligible bidders.

### **Awards of Contract:**

The contract will be awarded to most responsive and lowest price offered bidder.

The price offered shall be valid for 90 days.

### **Payment:**

- i. The Full & Final payment will be made only after the full supply is received and accepted as per approved samples/specifications. **Part payment will be made.**

### **Payment will make in this Manner:-**

SL NO	Month	Installment
1	November	1 <sup>st</sup> Installment
2	December	2 <sup>nd</sup> Installment
3	January	3 <sup>rd</sup> Installment
4	February	4 <sup>th</sup> Installment
5	March	5 <sup>th</sup> Installment (Full & Final)

**Note: Installments can be of any size/amount**

## **PENALTIES**

1. If delivery is not made within the specified date and time and the Company is required to make purchase from other dealer(s), the tenderer will be liable to make good the loss in case of higher payments as compared to approved rates and the difference will be deducted from the performance security deposited by the tenderer. The Company reserves the right to recover loss up to the amount of Performance Security in case the quality is low or in case of deficiency of service.
2. Irrespective of the fact as to whether or not the Company makes purchases from outside, the Company may impose penalty up to 1% per week subject to maximum of 10% of the total cost, for delayed delivery, if the delay is due to wilful laches or negligence on the part of tenderer, and if it causes financial loss or inconvenience to the Company.

## **TERMS AND CONDITIONS FOR SUCCESSFUL TENDERER**

1. The tenderer should specifically state whether rates are inclusive of GST (as applicable) and if the same are not stated, it will be deemed that the rates are inclusive of GST.
2. The successful tenderer shall have to give performance security deposit @ 2% of total amount of the Purchase Order by way of Bank Guarantee / Demand Draft drawn in favour of "Managing Director,GPPCL", within one week from the receipt of Purchase Order. The Bank Guarantee/ Demand Draft will be released after 60 days from the date of final bill payment and after satisfactory supply of the items.
3. The material supplied will be inspected by Deputy Director (Textiles) & and in case the supply is not found strictly in conformity with the approved samples/ specifications, the same will be liable to be rejected and the entire supply will have to be replaced with the quality exactly commensurate with the approved sample at the cost of the tenderer. The decision of the Inspection Committee in this regard shall be final.
4. The successful tenderer will have to abide by the terms and conditions as may be fixed from time to time by the Company.
5. Rates quoted shall include costs of commuting and delivery etc and no separate travelling charges shall be admissible.

### **Arbitration:**

Any legal dispute between the parties shall be limited to jurisdiction of Ganjam District only

S/d- Chairperson  
Ganjam Paridhan Producer Company LTD.

## ANNEXURE-I (TECHNICAL BID)

Tender No:

DESCRIPTION: Supply of SWEATERS WITH HOOD to Ganjam Paridhan Producer Company LTD.  
For AWC Children's.

Sl no	Particulars			
1	Name of the Reputed Manufacturers/Registered Agency			
2	Postal address			
3	Telephone No. with STD code			
4	Name of Contact person			
5	Mobile No			
6	E-Mail ID			
7	Firms Registration Certificate(copy enclosed)			
8	PAN (Permanent Account Number) (copy enclosed)			
9	GST Registration No. (copy enclosed)			
10	Annual Turnover valuing more than Rs.2 Cr and above during the last three financial year (2020-21, 2021-22 & 2022-23) (copy enclosed)	2020-21	2021-22	2022-23
11	Income Tax Return of the last three financial Years (2020-21, 2021-22 & 2022-23) (copy enclosed)			
12	Experience certificates of last two years(copy enclosed)			
13	Demand Draft No of Tender Fee of Rs. 3,000/-			
14	Demand Draft No. & Date of E.M.D of Rs. 1,00,000/-			

Date-

Seal & Sign of Bidder



**ANNEXURE-II (FINANCIAL BID)**

(To be submitted in a separate sealed cover on Letter Head)

To

**M/s. Ganjam Paridhan Producer Company LTD.  
Old DRDA, Campus, Chatrapur, Ganjam-761020**

Dear Sir,

**Subject:** Financial Bid for Supply of Sweater with Hood. In response to tender enquiry cited above, we are pleased to enclose the following as our financial bid for your kind consideration.

Sl no	Description of item	Price of Sweaters With Hood	GST	Final Price
1	Sweaters With Hood (Maroon Colour, V Neck, Full Sleeve)			

- The above prices are inclusive of all applicable taxes but excluding GST
- The above prices are inclusive of delivery to **M/s. Ganjam Paridhan Producer Company LTD. Old DRDA, Campus, Chatrapur, Ganjam-761020**

Date:

Place:

Sign. Of Bidder with Stamp



**ANNEXURE-III**

**UNDERTAKING**

I/We undertake that (Name of the Firm / Proprietor/ Company/ Director) has not been blacklisted/banned by any Central/ State Government/ Public Sector Units/ Autonomous Bodies.

Date:

Place:

**Signature of the  
authorized signatory of the  
firm/company/organization/Off  
icial Stamp/Seal**

