

Letter No 22/23

Date 27/09/2023

KASTURBA GANDHI BALIKA VIDYALAYA, KUKUDAKHANDI, BLOCK-KUKUDAKHANDI
TENDER CALL NOTICE

Sealed Tenders are invited from the registered/reputed firms and manufacturers for supply of following items like Grocery, Cosmetics & Toilet items, Office & Student's stationeries, Dress materials Sleeper & School Bag to the Kasturba Gandhi Balika Vidyalaya, Kukudakhandi, District-Ganjam for the Year 2023-24. Interested parties/firms can purchase the tender forms from Office of the KGBV, KUKUDAKHANDI w.e.f.30/09/08/2023 to 19/10/23 on working days from 10.00AM to 4.00PM on payment of Rs.500/-(five hundred)only non refundable in cash. The Tenders complete in all respects along with requisite documents and Earnest Money(Refundable) in shape of Bank Draft in favour of the Headmaster/Mistress and SMC Chairperson, KGBV, Kukudakhandi payable at State Bank of India, Branch Ankuspur(Brundaban Bihar), Ganjam District. The tender forms can also be downloaded from the district website www.ganjam.nic.in. Tender forms submitted without EMD will summarily be rejected. Last date for receipt of Tender form is upto 4PM on Dt.19/10/2023 and tenders will be opened on Wednesday (20/10/2023 at 11.15AM) in KGBV premises. Any SMC member/official staffs related to KGBV are not allowed to participate as a bidder in tender process invited at KGBV level. The KGBV Purchase Committee reserves the right to accept or reject the tender in whole or in part without assigning any reason thereof.

M. Padhye
27/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

[Signature]
27-9-2023
Block Education officer
Kukudakhandi, Ganjam

TERMS & CONDITIONS

1. The applications must be sent **through Registered Post / Speed Post only** addressed to Headmaster , KGBV,Kukudakhandi At-Kukudakhandi Po-Kukudakhandi Dist- Ganjam on or before dt.19/10/23 by 4.00 PM during the office working hours. Sending of quotations by hand and courier services is not allowed.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/suppliers are advised to submit two separate sealed envelopes super scribing " Technical bid for supply of _____ items for KGBV" and "Financial Bid for Supply of _____items for KGBV,Kukudakhandi". Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of _____ items for Kukudakhandi KGBV under Kukudakhandi Block.
3. **Particular of the materials as follows.**

Sl.No	Name of the Items	Quantity & Specification & Price Bid
1	Grocery	As per Annex- A
2	Cosmetic & Toilet Items	As per Annex- B
3	Office & Student Stationeries	As per Annex- C
4	Dress materials	As per Annex- D
5	Sleeper & School Bag	As per Annex- E

4. The date and time schedule relating to tender are cited as under.

Sl.No	Activity	Date and Time
1	Issue of tender document	30/09/2023
2	Last date & time for receipt of tender document.	19/10/2023
3	Opening of Technical Bid	20/10/2023
4	Opening of Financial Bid	--

5. Following documents must be enclosed with the Technical Bid Application (Annx-F):-

- a. GST Registration certificate & clearance
- b. PAN card and recent Income Tax clearance certificate for the assessment year 2022-23.
- c. Sample materials of each item must be produced as per our specification before the Committee at the time of opening of tender.
- d. Money Receipt of Rs.500/- (non-refundable) towards cost of tender paper purchase
- e. Demand Draft of any Nationalized Bank in favour of HM ,KGBV,Kukudakhandi as follows towards EMD which is refundable without interest. The bidders can apply for one or all items as per their convenient.

Sl.No	Name of the Items	EMD i.e 2% of estimated cost of goods
1	Grocery	Rs.40000/-
2	Cosmetic & Toilet Items	Rs.3000/-
3	Office & Student Stationeries	Rs.3000/-

M. Bhatia
29/09/23
s/c
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

4	Dress materials	Rs.3000/-
5	Sleeper	Rs.1000/-

All the above documents and sample items will be verified at the time of opening of tender, failing which tender application will be liable to rejected.

5. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
6. The approve sample of materials will be kept in the KGBV for verification during supply of items till expire of the agreement period.
7. Payment will be made by HM, KGBV after delivery of materials & obtaining no objection certificate from the warden .The bills should be submitted in duplicate.
8. The agreement will be executed with the successful firm with the HM of KGBV on non- judicial stamp paper worth Rs.20/- .
9. The rate against each item in the quotation form must be quoted clearly including, , GST, packing and transporting charges as per the **prescribed Price Bid (Annex- A,B,C,D,E)** . **Only single rate is to be quoted for each items** .
10. Delivery will be made at the KGBV point within 07 days from receipt of supply order.
11. In the event of the tender being accepted the earnest money will be adjusted towards security deposit .
12. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
13. The rate quoted by the contractor shall hold good up to one year. No amount amendment in the rate except increase/decrease in the rate of sales tax during the period of supplies will be accepted. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and incase any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.
14. In case, more than one tenderer quote the same lowest rate, all the tenderers who have quoted the same lowest rates shall be called for and decision will be taken by Block Level KGBV Purchase/Tender Committee or through public lottery.
15. The bidder or his authorized representative to be present at the time of opening of tender. No other person will be allowed.
16. The committee will ensure the best quality with minimum rate . Accordingly the tender will be finalized.
17. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Chairman of Committee (BEO) on the points of dispute shall be accepted by both the parties.
18. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.

HM, KGBV *M. Pathy*
S/C 29/09/23
HEAD MASTER-CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

UNDERTAKING BY THE SUPPLIER

We M/s _____ agree fully that within the terms and conditions specified in no.1 to no.18 and enclose the rates of items as per list and specifications given by the Headmaster/Headmistress of KGBV, Kukudakhandi in printed letters head or form of the firm.

Signature _____

Name of the Proprietor _____

Seal of the Firm _____

Witness (Signature, Name & Address)

1. _____

2. _____

S/c M. Bhaty
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

PLACE -

DATE -

KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM

Technical Bid for Supply (Annx- F)

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. Money receipt No. and date of tender purchase: _____

I/We hereby submit Technical bid for supply of _____ as per terms, conditions and specifications of the above mentioned notification of KGBV, Kukudakhani which are acceptable to us. I/We are aware that while evaluating the Technical bid, if any/part (as decided by KGBV, Purchase Committee) of the terms/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1.	Earnest Money	(a) Bank (b) Draft No. dated (c) Amount Rs.....
2.	Income Tax Registration details	Income Tax PAN No. Copy enclosed : Yes/No
3.	GST Registration certificate & clearance	(a) Tin No. - (b) GST No. - (c) Period of Validity: (d) Issuing authority:
5	Submitting of Product Prospectus/ Brochures/Samples of _____ as per list & specifications. (Where applicable).	Yes / No
6	Registration Certificate of Firm	Number and date of certificate (a) Certificate No. Dt. (b) Designation of certificate issuing officer : (c) Attested copy of the certificate Annexed : Yes/No

7. Any other information as mentioned in the terms & Conditions.

s/c M. Balu
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

SIGNATURE OF THE TENDERER
 WITH SEAL

KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANDI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM

Financial Bid for Supply Grocery (Annx- A)

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. Money Receipt No: and date of tender purchase:

PARTICULARS OF THE ITEMS:

Quoted items should be good quality with reputed brand

Sl. No.	Name of the articles	Unit	Rate quoted (in Rs.)	Description/Specification of the item
1.	Toordal	Per kg		
2.	Biri Dall	Per kg		
3.	Chana Dal	Per kg		
4.	Dalia	Per kg		
5.	Dry peas	Per kg		
6.	Atta	Per kg		
7.	Besan	Per kg		
8.	Muga	Per kg		
9.	Mandia chuna	Per kg		
10.	Kabuli Chana	Per kg		
11.	Sooji (Bada Dana)	Per kg		
12.	Iddli Sooji	Per kg		
13.	Chuda	Per kg		
14.	Chatua	Per kg		
15.	Ambula	Per kg		
16.	Raita bundi	Per kg		
17.	Refined Oil	Per kg		
18.	Sugar	Per kg		
19.	Biscuit	Per pocket		
20.	Milk Powder	Per kg		
21.	Corn flour Powder	Per kg		
22.	Iodised salt	Per kg		
23.	Cashew nut	Per kg		

M. Paday
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

24.	Vermicelly	Per kg		
25.	Cuminseeds (Jeera)	Per kg		
26.	Mustard seeds	Per kg		
27.	Chilly powder	Per kg		
28.	Haldi Powder	Per kg		
29.	Dry red chilly	Per kg		
30.	Curry Powder	Per Kg		
31.	Chicken Masala	Per kg		
32.	Chat masala pd.	Per kg		
33.	Mudhi	Per kg		
34.	Mixture	Per kg		
35.	Mustard Oil	Per Kg		
36.	khajora	Per Kg		
37.	papad	Per Kg		
38.	Jagery	Per kg		

We undertake to abide by the terms & conditions of tender notice along with Annexure.

Signature of the tenderer
(Seal)

S/C M. Balraj
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KOBV, KUKUDAKHANDI

KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANDI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM

Financial Bid for Supply Cosmetic & Toilet items(Annx- B)

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____ dt _____
4. Money Receipt No: and date of tender purchase: _____

PARTICULARS OF THE ITEMS:

Quoted items should be good quality with reputed brand

Sl.No	Name Of Items	Unites	Rate Quoted (in Rs)	Description/Specification of the item
1	Tooth.Brush	PER PC		
2	Tooth Paste (50 gm)	PER PC		
3	Washing Soap-100gm	PER PC		
4	Bathing Soap -100gm	PER PC		
5	White Phenyl	PER 1 lt		
6	Black Phenyl	PER 1 lt		
7	Bleaching Powder	PER 1 kg		
8	Tong. Cleaner	PER PC		
9	Sanitary pad	PER Packet		
10	Sanital Acid	PER 1 lt		
11	Gamacin Powder	PER PC		
12	Coconut Oil-100ml	PER PC		
13	Shampoo	Per pc		
14	Washing power-100gm	Per PC		
15	Blue 100 ml	Per PC		
16	Toilet cleaner	Per liter		
17	Toilet brush	Per PC		
18	Soap Case	Per.PC		
19	Hair Band	Per PC		
20	Bindi .	Per Pkt		
21	Cold Cream 50gm	Per PC		
22	Vaseline 20gm	Per PC		
23	Talcum Powder 100gm	Per PC		
24	Nail Cutter	Per PC		
25	Comb	Per PC		
26	Hand Wash Liquid-200ml	Per PC		

I/We undertake to abide by the terms & conditions of tender notice along with Annexure.

S/ Madhu
29/09/23
HEAD MASTER GUN MEMBER CONVENOR
KGBV, KUKUDAKHANDI

Signature of the tenderer
(seal)

**KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANDI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM**

**Financial Bid for Supply Office & Students Stationery
(Annx- C)**

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. Money Receipt No: and date of tender purchase: _____

PARTICULARS OF THE ITEMS:

**Quoted items should be good quality with reputed brand
OFFICE STATIONARY**

Sl.No.	Name of items	Unit	Rate Quoted (Rs.)	Description/Specification of the item
1.	Alpine	Per Pkt		
2.	Staplers pin (No.10-1 m)	Per Pkt		
3.	Tag	Per bundle 50pcs		
4.	Cello Tap ½ Inch	PER PC.		
5.	Cello Tap 1 Inch	PER PC.		
6.	Cello Tap 2 Inch	PER PC.		
7.	Water mug plastic	PER PC.		
8.	Plastic Bucket 15 Ltr.	PER PC.		
9.	Dust bin plastic small size	PER PC.		
10.	Gum	PER BOTTL 500 ML.		
11.	File cover (good quality)	PER PC.		
12.	File cover 4 side	PER PC.		
13.	Correcting fluid Pen (White) Camlin Brand	PER PC.		
14.	Guard File(good quality)	PER PC.		
15.	Envelop(Big) (size 10"x6")	Per Thousand		
16.	Envelop(Big) Printed with Vidyalaya name and emblem (size 12"x16")	Per Thousand		
17.	Envelop(Small) Printed with Vidyalaya name and emblem 8' X 12'	Per Thousand		
18.	Register No-1	PER PC.		
19.	Register No-2	PER PC.		
20.	Register No-3	PER PC.		
21.	Stamp Pad (Big size)	PER PC.		
22.	Stamp pad (Ink)	PER PC.		
23.	A4 Paper Xerox	PER Pkt		
24.	Marker pen	Per pc.		
25.	Cash Book No-4	Per Pc		
26.	Cash Book No-5	Per Pc		
27.	Ledger Book No-1	Per Pc		
28.	Letter Received Register No-3	Per Pc		
29.	Letter Despatch Register No-2	Per Pc		
30.	Stock Register No-5	Per Pc		
31.	Push Plastic Pin	PER Pkt.		
32.	Two way cello tap 2 Inch	Per Pc		
33.	Fly Leap	Per Pc		

We undertake to abide by the terms & conditions of tender notice along with Annexure.

S. Madhu
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

Signature of the tenderer (seal)

STUDENT STATIONARY

Sl.No.	Name of items	Unit	Rate Quoted (Rs.)	Description/Specification of the item
1	Long exercise note book-Rolling (172 pages) soft bound	Per pc Per pc.		
2	Long exercise note book – Plane (172 pages) soft bound	Per pc Per pc.		
3	Science Practical Note book (160page)	Per pc.		
4	Graph note book – 20 pages	Per pc		
5	Rolled Note Book Small (120 pages) soft bound	Per pc Per pc.		
6	Geometry Box	Per Pc		
7	Colour chalk	Per pkt		
8	White chalk-Non Dust	Per pkt		
9	Ball Pen – blue / red	Per pkt. Per pkt		
10	Four roll note book (172 page)	Per pc.		
11	Duster	Per pc.		
12	Pencil	Per pc.		
13	Eraser(Non dust)-	Per 100pc.		
14	Sketch Pen	Per pocket		
15	Drawing Note Book	Per pc.		
16	Thermo Cole	Per pc.		
17	Wax Crayon Colour	Per Pkt		
18	Poster Colour- 6 colour	Per Pkt		
19	Student Water Colour Tube	Per pc.		
20	Fevicol	Per500 gms.		
21	Drawing sheet (White)140GSM	Per pc.		
22	Drawing sheet (Different colour)140GSM	Per pc.		
23	Double Rolled Note Book soft bound	Per Pc.		
24	Rough Note Book (300 pages) Soft bound Long	Per pc.		

I/We undertake to abide by the terms & conditions of tender notice along with Annexure.

Signature of the tenderer
(seal)

S/C M. Balraj
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KCCV, KUNIPALAYAM

KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM

Financial Bid for Supply Slipper & School Bag
(Annx- E)

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____, dt _____
4. Money Receipt No: and date of tender purchase:

PARTICULARS OF THE ITEMS:

Quoted items should be good quality with reputed brand

Sl.No.	Name of the articles	Unit	Rate quoted
1	Slipper	1 per	
2	School Bag	Per pc	

I/We undertake to abide by the terms & conditions of tender notice along with Annexure.

S/c M. Balley
29/09/23
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI

Signature of the tenderer
(seal)

KASTURABA GANDHI BALIKA VIDYALAYA, KUKUDAKHANDI, BLOCK-KUKUDAKHANDI
SARVA SHIKSHA ABHIYAN, GANJAM

Financial Bid for Supply Dress Materials & Bedding
(Annx- D)

1. Name & address of the party/firm: _____
2. Registration No. of the Firm: _____ Valid up to _____
3. Earnest Money Deposited Rs. _____ Vide Bank Draft No: _____,dt _____
4. Money Receipt No: and date of tender purchase:

PARTICULARS OF THE ITEMS:

Quoted items should be good quality with reputed brand

Sl.No.	Name of the articles	Unit	Rate quoted
1.	Night Suit	Per pair	
2	Towel (Best Quality Brand)	Per pc.	
3	Semiz	Per pc.	
4	Sports Dress	Per pair	
5	Panty	Per pc.	
6	Woolen Sweater	Per pc	
7	Woolen Muffler	Per pc	

I/We undertake to abide by the terms & conditions of tender notice along with Annexure.

Signature of the tenderer
(seal)

S/c M. Balas
29/09/2023
HEAD MASTER CUM MEMBER CONVENOR
KGBV, KUKUDAKHANDI