



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ

OFFICE OF THE PRINCIPAL

ODISHA ADARSHA VIDYALAYA PAKIDI HILL, BLOCK- SHERAGADA, GANJAM
DEPARTMENT OF SCHOOL & MASS EDUCATION DEPT. GOVT. OF ODISHA



(Affiliated to CBSE, New Delhi, CBSE Affiliation No- 1520017, School No- 17175, U-DISE Code-21192108501)

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Letter No. 471 /OAVPHS/2023

Date: 30/11/2023

ADVERTISEMENT FOR ENGAGEMENT OF ASSISTANT COOK IN THE GIRLS' HOSTEL OF OAV PAKIDI HILL, BLOCK-SHERAGADA, GANJAM

1. This advertisement is issued to fill up the following vacant posts in **Girls' Hostel of Odisha Adarsha Vidyalaya Pakidi Hill, Block-Sheragada, Ganjam**. Posts will be filled up by the eligible candidates through a selection process by the **Principal, OAV, Pakidi Hill, Sheragada, Ganjam** on merit / experience basis & interview.
2. Type of engagement :- Contractual
3. Duration of the engagement- One year
4. On expiry of one year period of contractual engagement the fresh contractual engagement shall be made with a gap of at least one working day based on the satisfactory performance of the employee.

	Start Date	End Date
Submission of Filled in Application Form	02.12.2023	16.12.2023
Mode of Submission of Application	Speed Post/ Registered Post	

Vacancy Details, Eligibility & Remuneration:-

Sl. No	Name of the Post	No. of Post	Gender / Age as on 02.12.2023	Education al Qualificati on	Consolidated monthly remuneration	Remarks
1	Assistant Cook	1	Female/ 21 to 32 Year	Persons having cooking experience. Higher qualification is no bar.	Rs.6750/- (Includes EPF Share)	Familiar with use of LPG. The candidate should herself be perfectly hygienic in her dresses, cooking habits etc. Preference shall be given to local candidate, where Girl's Hostel of OAV is located. If candidates are not available in that locality, then block will be taken as a unit, but no one outside the district should be recruited against the post.

Documents to be attached (Self-attested photocopy only)

- (a) Three copies of recent colored passport size photograph,
- (b) Voter ID/ PAN Card/ Aadhar Card/ Any other authenticated ID Proof.
- (c) Mark Sheets/ Certificates.
- (d) Residential/Nativity Certificate issued by the competent authority,
- (e) Any authenticated age proof certificate.
- (f) Experience certificate. (If any)

How to Apply:-

The application form completed in all respect along with relevant enclosure may be submitted to the "**Principal, OAV Pakidi Hill, Block- Sheragada, Dist- Ganjam Pin-761106**" in a closed envelop superscribed as "**Application for the post of Asst. Cook for the Girls' Hostel of OAV Pakidi Hill of Sheragada Block**" through Registered / Speed post only.

The Application form will be downloaded from the district website i.e **WWW.GANJAM.NIC.IN**

Some Important Information & Instructions:-

- The last date of receiving application forms is **16th December 2023, 4:00 PM**. Applications received after due date shall not be considered under any circumstances.
- The candidate must have attained the age of **21 years** and must not be above the age of **32 years** as on **02nd December 2023**.
- The candidates are advised to give their valid mobile number/ whatsapp number and mail id in the application form and keep the same active till the completion of the recruitment process, so as to receive important messages with related to the recruitment process.
- If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application form is false/incorrect/fabricated or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, her/his candidature for the post shall be cancelled.

Remark:- The authority reserves the rights to cancel the recruitment process at any point of the recruitment without assigning any reason thereof.


30/11/2023

**Principal, OAV Pakidi Hill
Sheragada, Ganjam**

PRINCIPAL
ODISHA ADARSHA VIDYALAYA
PAKIDI HILL, SHERAGADA

**APPLICATION FOR ENGAGEMENT OF ASST COOK IN THE
GIRLS' HOSTEL OF OAV PAKIDI HILL, BLOCK- SHERAGADA,
GANJAM**

Affix attested
copy of
passport size
PHOTOGRAPH

Application for the post of : ASST. COOK

1. Name in full (in Block letter) :

2. Father's / Husband's Name :

3. Permanent Address :
.....
.....
.....
PIN-.....

4. Address for communication :
.....
.....
.....
PIN-.....

5. Contact No. :

6. E-mail ID :

7. Gender : Female

8. Marital Status : Married / Unmarried/Divorcee

9. Date of Birth :

.....

10. Age as on 02.12.2023 : (In Words)
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11. Educational Qualification		:					
Examination Passed	Institution /University	Total Marks	Marks Secured	Marks secured (Excluding Extra optional)	% of Marks/ Division /Class	Year of Passing	Remarks
HSC/Matric							
+2/Intermediate (Arts/Science/Commerce)							
+3 /Graduation (Arts/Science/Commerce)							
Others (If any)							

12. Experiences:

13. Documents to be attached (Self-attested Xerox copy only)

- (a) Three copies of recent colored passport size photograph,
- (b) Voter ID/ PAN Card/ Aadhaar Card/ Any other authenticated ID Proof
- (c) Mark Sheets/ Certificates.
- (g) Residential/Nativity Certificate by the competent authority.
- (h) Any authenticated age proof certificate.
- (i) Experience certificate (If any)

DECLARATION:

I do hereby declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidature is liable to be cancelled, if it is found subsequently that the information along with documents submitted by me are false or fabricated.

Place:

Date :

Full Signature of the Candidate.