

OFFICE OF THE PRINCIPAL, COLLEGE OF NURSING  
BRAHMAPUR-760004, GANJAM, ODISHA

No.04-CN-STORE-12/2023 Dt. Berhampur the 03.12.2023

**TENDER CALL NOTICE**

Sealed tenders are invited from the registered firms for "Supply of Books (Nursing) for the financial year' 2023-2024 for tender value of Rs.4 Lakhs. The tender documents can be downloaded from the following websites:-[www.ganjam.nic.in/](http://www.ganjam.nic.in/) [www.nursingodisha.nic.in/](http://www.nursingodisha.nic.in/) [www.odisha.gov.in](http://www.odisha.gov.in) and submit same with a draft amount of Rs.1000/-drawn in favour of PRINCIPAL COLLEGE OF NURSING BERHAMPUR payable at SBI Berhampur( 5753) during the period from 13.12.23 to 02.01.24 The last date of receipt of tender through Regd. Post/Speed Post/Courier is **02.01.24 upto 5 P.M.** The Principal, College of Nursing, Berhampur reserves the right to accept/reject/cancel any or all the tenders in full or part at any stage of the process without assigning any reason thereof. The technical bid will be opened in the office of undersigned on 03.01.2024 and the financial bid on 04.01.2024.

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03/12/23

Principal,  
College of Nursing, Berhampur(Ganjam)

**TERMS AND CONDITIONS FOR PURCHASE OF NURSING BOOKS FOR LIBRARY,**

**COLLEGE OF NURSING, BERHAMPUR (GANJAM) FOR THE YEAR 2023-2024.**

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(A):

1. The sealed Tender are invited in double bid system i) Technical Bid & ii) Financial Bid in two sealed covers duly super scribed as Technical Bid & Financial Bid and be submitted with one sealed cover super scribed as **supply of Books (Nursing) for the year 2023-24 for College of Nursing, Berhampur(Ganjam)**
2. Books on order are to be supplied within 30 days positively from the date of receipt order failing which the purchase order stands automatically cancelled. The EMD will be forfeited. Part supply will not be entertained.
3. Books are to be supplied in good condition. Only original book prints are to be supplied. No prints of photocopy of books/pirated books will be acceptable.
4. Only latest edition/recent year publications shall be accepted for the ordered books at the time of supply.
5. Old edition books/remainder titles of books will not be accepted by the library at any cost.
6. Rare books/back edition if any shall be accepted on specific orders only.
7. The selection of the firm will be made on the basis of highest discount @% rate and fulfilling the terms & conditions of the Tender.
8. Prices of the supplied books are to be charged correctly in accordance with the Publisher's latest catalogue price only. Special prices if any offered by the Publisher, the said special prices is to be charged on specific books.
9. A copy of the Recent Catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices. Internet price proof if needed by the Library will also be supplied.
10. Prices of the books marked in pen/pencil/sticker will not be accepted Photostat copy of latest catalogue/internet price proof are to be produced/submitted by the supplier to the office of the undersigned prior to issue of such order.
11. For Foreign publication books the conversion rate should be charged as per latest G.O.C circular as on the date of billing.
12. Should have to submit GOC membership certificate.
13. The firm should have publisher authorization certificate.
14. Supplied books if any found damaged/misprint/page missing found later on are subject to replacement at the cost of the supplier.

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15. The firm should not be black listed in any Government/PSU organization, an affidavit to the effect is to be submitted by the bidder.
16. The firm should submit the IT return of last three years
17. Prices of the book charged in the book bills/invoices are subject to recovery if any excess found later on. The supplier has to undertake accordingly.
18. Books are to be delivered by the publisher/seller/supplier at the Library, College of Nursing, MKCG Medical Campus, 760 004 Berhampur (Ganjam), Odisha at the supplier's own cost.
19. The supplier shall have to supply books as per ordered book list within the time period allowed to the satisfaction of the undersigned.
20. The payment of the book bills shall be made by the College of Nursing, Berhampur (Ganjam) after due scrutiny, checkup and stock entries of the Book bills by the library with necessary clearance certificate.
21. The rate of discount (FLAT Discount) once offered in the Tender Papers is final and should not be altered at any cost. The firms will be approved for the financial year 2023-24 and the approved firm will have to supply, cost and publication details of the books as per requirement from time to time.
22. The undersigned reserves the right to return any order listed books if sufficient price proofs and edition proofs are not furnished by the supplier.
23. Bills/invoices are to be submitted in triplicate (computerized only) mentioning the full title of the book, author, edition, year of publication, price of each book, number of copies and total price are to be mentioned.
24. The supplier has to submit ordered books, bills in triplicate and all relevant papers such as :- price proof, recent publisher's catalogue etc. at the time of submission of books, failing which books cannot be accepted. The supplier has to take back rejected books.
25. The book supplier/or his authorized representative will remain present while submission of books to the library till all checking formalities are over by the library.
26. In the event of failure to supply 100% of the ordered books then the payment shall be withheld till the firm supplies the entire list with in stipulated time.
27. In the event of non-supply of any ordered book, the supplier has to comply with regarding the reasons of non-supply in form of a letter from the concerned publisher.
28. The firms are requested to furnish the photocopy of the PAN card.

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29. The photocopy of the Savings Bank Account/Current Account Pass Book is to be submitted along with the Tender in order to facilitate on-line payment to the said account Nos. of the firm.

30. Any legal dispute in this regard will be settled within the jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.

31. Earnest Money Deposit for 2% of the Quoted Value in shape of Demand Draft in favor of Principal, College of Nursing, Berhampur (Ganjam), Odisha payable at Brahmapur (Code No.5753), State Bank of India is to be deposited along with the Tender papers. Those who download the tender document from website:

[www.ganjam.nic.in/www.nursingodisha.nic.in](http://www.ganjam.nic.in/www.nursingodisha.nic.in) should enclose a DD for Rs.1000/- (non-refundable) in favour of Principal College of Nursing Berhampur in separate cover.

32. Security deposit @5% of the ordered value will be deposited by the firm within 15 days from the date of receipt of Supply order and the same will be refunded after successful supply of ordered books.

33. The Technical Bid and Financial Bid will be opened in the presence of members of Purchase Committee, Tenderers or Tenderer's Representative.

34. The College of Nursing, MKCG Medical College Campus, Berhampur, (Ganjam), Odisha reserves the right to accept or to reject any or all the tender papers without assigning any reason thereof.

35. A certificate should be appended by the book publisher/seller/supplier on the body of the bill/back side of the bill (last page) as follows :

***This is to certify that :-***

- i. Books are supplied as per Order No. \_\_\_\_\_ Dated \_\_\_\_\_ of the Principal, College of Nursing, Berhampur, Ganjam, Odisha.
- ii. Books are supplied in good condition.
- iii. Books are supplied only latest edition/latest year of publication and are not old edition or remainder titles.
- iv. Prices of the books are charged correctly in accordance with the Publisher's catalogue price only.
- v. Prices charged in the book bill, if any found excess later on are subject to recovery from the book seller.
- vi. Books supplied if any found misprint/damaged/page missing are subject to replacement.
- vii. Supplied books if any found old edition/remainder titles later on are subject to replacement.

Signature and seal of the  
Book publisher/seller/supplier

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(4)

(B) : Whether the book publisher/seller/supplier has agreed to all terms and conditions as

YES / NO

Mentioned above (A)

YES / NO \_\_\_\_\_

(C) : Undertaking/declaration/agreement during submission of Tender :

I/We M/s. \_\_\_\_\_ (Name of the publisher/seller/supplier) is/are hereby declare that the facts furnished by us are correct and I/we hereby agreed upon all the library terms and conditions mentioned above.

Signature of the book publisher/seller/supplier (with seal)

**Technical Bid:**

**The following documents are to be provided with the technical Bid otherwise the tender submitted by the firm stands automatically cancelled.**

1. DD for Rs.1000/- drawn in favour of PRINCIPAL COLLEGE OF NURSING.
2. The EMD @2% of the Quoted value only in shape of Demand Draft in favor of Principal College of Nursing, Berhampur,(Ganjam) Odisha.
3. Copy of Registration certificate of the organization.
4. Copy of the Recent Catalogue of the supplied books is to be submitted along with the Triplicate copies of Book bills/invoices.
5. Copy of GOC membership certificate. (Minimum 5 years)
6. Copy of Publisher authorization certificate.
7. An affidavit in original to the effect that the firm has not been blacklisted anywhere.
8. Copy of PAN card.
9. Copy of the 1<sup>st</sup> page of the Saving Bank Account/Current Account Pass Book.
10. Copy of Income tax return certificate of last three financial years.
11. Experience for supplying Nursing books & journals for last five years. (certificate or Order copy from concerned Institution must be attached)

**Financial Bid:**

**PROFORMA FOR FINANCIAL BID**

Name of the Firm	Discount Offered	Remarks

Signature and seal of the  
Book publisher/seller/supplier

  
Principal

College of Nursing, Berhampur

**BOOK LIST FOR LIBRARY, COLLEGE OF NURSING, BERHAMPUR FOR THE  
FINANCIAL YEAR 2023-24**

<u>S/N</u>	<u>Book Name</u>	<u>Name of Author</u>	<u>Name of Publisher</u>	<u>Year of Publication</u>	<u>Price per unit as per Indian Currency</u>	<u>Percentage of Discount allowed</u>	<u>Net price per unit after discount in Indian Currency</u>
<b>1</b>	Nursing Research & Statistics	Suresh K Sharma	Elsevier				
<b>2</b>	A Compressive Text book on Nursing Management.	Deepak .K S.Choudhury	Emmess				
<b>3</b>	Nursing Management Administration For B.Sc. & M.Sc. Nursing	Jogindra Vati	Jaypee				
<b>4</b>	Applied sociology for Nurses.	R,Sreevani	Japee				
<b>5</b>	Text Book of Applied sociology For B.Sc. Nursing.	Prof. Dr. P.Ganesh	Emmess				
<b>6</b>	A Textbook of Health Nursing Informatics & Technology for B.Sc. Nursing First year.	S. Gomathi Durgi charani	Vijagam				
<b>7</b>	Professionalism, Professional Values & Ethics Including Bioethics for B.sc. Nursing students.	Anukiranjit kaur <sup>#</sup> Michael Jeba Arasi	Saurabh Medical				
<b>8</b>	Text book of Forensic Nursing & Indian laws for B.Sc. Nursing students.	Dr. Hitesh Chawls	Saurabh Medical				
<b>9</b>	Textbook of Community Health Nursing- II (As per INC syllabus)	Michael Jeba Arasi	Saurabh Medical				

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<b>10</b>	Text book of Health Nursing Informatics & Technology for B.Sc. Nursing students. (As per the revised Inc syllabus 2021-22)	Saloni Jain Rajeev Manhas	Saurabh Medical				
<b>11</b>	Text book of pathology (As per INC syllabus 2021-22)	Dr. Triveni Bhopal	Frontline Publications				
<b>12</b>	A Textbook of Applied Nutrition & Dietetics for B.Sc. Nursing First year. (INC syllabus)	Mrs. M. Bramaramba	Vijayan				
<b>13</b>	IPS Text book of Undergraduate psychiatry	P.K Sing Om Prakash Singh Vinay Kumar	Jaypee				
<b>14</b>	Interfaces of Psychiatry	Vinay Kumar Sandeep Grover	Jaypee				
<b>15</b>	Textbook of mental Health & Psychiatric Nursing - 1 <sup>st</sup> Edition (Principle and Practice)	Sailaxmi Gandhi	Elsevier				
<b>16</b>	Basic and Applied Psychology for nurses (1 <sup>st</sup> Edition)	Sailaxmi Gandhi	Elsevier				
<b>17</b>	Applied psychology for Nurses (1 <sup>st</sup> Edition)	D. Elakkuvana Bhashara Raj	Emmess				
<b>18</b>	Complete guide to psychiatric drugs	Ronlacey	Books				
<b>19</b>	Psychiatric drugs explained (7 <sup>th</sup> Edition)	David Heylay	Elsevier				
<b>20</b>	ICD-10	WHO	WHO				
<b>21</b>	Clinical Nursing procedures (3 <sup>rd</sup>	Sandhya Ghai	CBS				

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	edition)						
<b>22</b>	Textbook of Nursing Foundations for B.Sc. Nursing. (Inc syllabus - 2021-22) (2 <sup>nd</sup> Edition)	Harindarjeet Goyal	CBS				
<b>23</b>	Applied Anatomy & physiology for B.Sc. Nursing (Inc Syllabus)- 2021-22	Krishna Garg	CBS				
<b>24</b>	Communicative English Nurses. Inc syllabus (2021-22) for B.Sc. Nursing (3 <sup>rd</sup> edition)	Liza Sharma	CBS				
<b>25</b>	Textbook of Health Nursing Informatics & Technology for B.Sc. Nursing students. Inc syllabus.(2021-22) (2 <sup>nd</sup> edition)	Priyanka Randhir	CBS				
<b>26</b>	Essentials of Forensic Nursing and Indian Laws. For B.Sc. Nursing students. (Inc syllabus 2021-22)	J.Magendran/Manish a Praharaj	CBS				
<b>27</b>	CBS Dictionary for Nurses. English to English. (3 <sup>rd</sup> Edition)	Jacintha D' Souza	CBS				
<b>28</b>	A Guide to Mental Health & psychiatric Nursing (lasts edition)	R. Sreevani	Jaypee				
<b>29</b>	Applied Sociology for Nurses.	R.Sreevani	Jaypee.				
<b>30</b>	Park's Textbook of Preventive &	K.Park	Bhanot				

*R. Sreevani*  
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	Social medicine.						
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