



**SAMAGRA SHIKSHA
GANJAM, CHATRAPUR.**
Ph.06811-260833 / 262799, E-mail : dpcganjamssa.opepa@nic.in



Tender Call Notice

No. 407 /IE/2024

Dated- 06 / 02 /2024

Sealed quotations under two bid systems are invited from desirous manufactures / suppliers having PAN Card, GST registration, IT clearance etc. for supply of 140 no's Corner Seat for Bedridden Cerebral Palsy students. The tender papers (bid documents) containing detailed specification with terms and conditions ,application of Bid, may be downloaded from website www.ganjam.nic.in . The cost of tender paper is Rs.500/- which is to be deposited in shape of D.D in favour of District Project Coordinator, Samagra Shiksha, Ganjam and enclosed in the bid of the tender. The last date and time for receipt of tender paper is on 16.02.2024 at **2.00 PM** and the same will be **opened on** 16.02.2024 at **3.30 PM** in presence of the tenderers or their authorized representatives in the DPO,SS,Ganjam,Chatrapur. The undersigned reserves the right to accept or reject any application without assigning any reasons thereof.

Collector-cum-Chairman
Samagra Shiksha, Ganjam, Chatrapur



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TERMS & CONDITIONS

1. The applications must be sent **through Registered Post / Speed Post / Courier only** addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po-Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing " Technical bid for supply of Corner Seat and "Financial Bid for Supply of Corner Seat". Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of Corner Seat" of Ganjam district.

3. **Particular of the materials required for CwSN(Bedridden) as follows.**

Sl.No	Name of the Items	Specification
1	Corner Seat	As per Annex-I

4. **The date and time schedule relating to tender are cited as under.**

Sl.No	Activity	Date and Time
1	Issue of tender document	08.02.2024
2	Last date & time for receipt of tender document.	16.02.2024
3	Opening of Technical Bid	16.02.2024
4	Opening of Financial Bid	16.02.2024

5. **Following documents must be enclosed with the Technical Bid Application. (Annex – I)**

- a. GST Registration Certificate & clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years.(2020-21, 2021-22 & 2022-23)
- d. Goods manufacturing certificate, ISO latest with approved model may be given preference.
- e. Sample materials with brochure of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.500/- (non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.

- g. Demand Draft of Rs.10,000 /- any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest.
- h. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
6. TDS will be deducted from bill as per income tax rule applicable.
7. Exemption certificate in respect of EMD & Security deposit will not be considered.
8. Payment will be made by District Project Coordinator after delivery of materials.
9. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
10. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
11. The bidder should quote the price of the items as per the format (Anne-II).
12. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category.
13. Quality and size of the materials as per specification mentioned must be followed.
14. The office of the firm should be located in Odisha, so that immediate replacement of defective materials can be replaced.
15. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
16. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
17. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Ganjam on the points of dispute shall be accepted by both the parties.
18. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.


District Education Officer-cum-DPC
Samagra Shiksha, Ganjam



Annexure – I

Application-cum-Checklist of Technical Bid

TENDER FOR SUPPLY OF CORNER SEAT

SAMAGRA SHIKSHA, GANJAM

Name , Address & Tel.No of Tenderer :- _____

Sl,No	Documents	Enclosed (Yes/No)
1	Latest GST clearance certificate.	
2	GST Registration Certificate.	
3	PAN card.	
4	Income Tax clearance certificate for last 3 financial years. (2020-21,2021-22,2022-23)	
5	Sample materials with brochure of the item.	
6	Demand draft of Rs.500 towards the cost of tender paper.	
7	Demand Draft towards EMD of Rs.10,000 /-.	
8	Other documents as mentioned in terms & conditions.	

Signature of the Tenderer
With date and seal





Annexure – II

Application for Price Bid

TENDER FOR SUPPLY OF CORNER SEAT

SAMAGRA SHIKSHA, GANJAM

Name , Address & Tel.No of Tenderer :- _____

SI,No	Name of Item	Specification	Quantity	Rate per one piece including Tax & other cost
1	Corner Seat	Size -width 24 inch Material -wood / ply wood Colour -Different Seat -Adjustable with soft foam With Portable	140	

Signature of the Tenderer
With date and seal


