

Model Bidding Document

Government of Odisha

Department/Heads of Department/Office

NO - 1688 Dated: 15/2/2024.

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators / Private individuals for providing 1 nos. of AC Petrol/Diesel driven vehicles having sitting capacity not more than 10 Including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in Tahasil Office Hinjilicut on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000 shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Tahasildar, Hinjilicut** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The Vehicle must achieve a fuel efficiency of 17 KM per litre.

9. The details of the make and year of manufacture of the vehicle, registration no., Mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before 23.02.2024 by 3:30 P.M. and shall be opened the same day at 4:00 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Tahasil Office Hinjilicut at Nizarat Section. The applicant shall furnish a Demand Draft in the favour of Tahasildar, Hinjilicut for an amount Rs. 1000/- (Rupees One Hundred) only towards the cost of application from 16.02.2024 To 24.02.2024.


Tahasildar 15/2/24
Hinjilicut (Gm.)
Seal & Signature of

Quotation/Tender Calling Authority
Designation

Memo No. 1689 dated 15/02/2024

Copy to NIC, Ganjam chatrapur for favour of information and necessary action. He is requested to make advertisement of the above quotation.

Copy to BDO, Hinjilicut, EO Municipality, Hinjilicut/ Sub-Registrar Hinjilicut, ICDS Hinjilicut, IIC Hinjilicut for information and necessary action and he is requested to fix the quotation and Tender call Notice in your Office Notice Board.

Copy to Notice Board of this office.


Tahasildar 15/2/24
Hinjilicut (Gm.)
Seal & Signature of

Quotation/Tender Calling Authority
Designation