



PANCHAYAT SAMITI, HINJILICUT

**TENDER CALL NOTICE FOR SELECTION OF
AGENCY**

**FOR SUPPLY OF SPORTS ITEM UNDER
AMA ODISHA NABIN ODISHA**

OFFICE OF THE PANCHAYAT SAMITI, HINJILICUT

Notice No: 1086

Date: 21.2.2024

Block Development Officer, Hinjilicut, Ganjam District invites sealed tender from interested reputed Manufacturer/Authorized Dealers based in Odisha for Supply of Sports Items for different GPs under Ama Odisha Nabin Odisha of Hinjilicut Block. The details of the bidding process are as follows:

Sl. No	Bidding Schedule	Date and Time
1	Date of Issue and sale of bid documents	Dt: 22.02.2024
2	Date and Time of receipt of bid document	From Dt: 22-02-2024 to Dt: 28-02-2024 during office hour
3	Opening of Technical Bid	Dt: 29.02.2024 at 11.00 AM
4	Opening of Financial Bid	Dt: 29.02.2024 at 12 PM

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-I containing "Technical Bid" and sealed Cover-II containing "Financial Bid" for each set of sports items super scribed the sports name (Ex. *Tender for football set/ tender for volleyball set and so on*) should be placed in third sealed cover super-scribed "TENDER CALL NOTICE FOR SUPPLY OF SPORTS ITEMS UNDER AONO" must reach the undersigned on or before date; 28.02.2024 by 5.00PM through Speed Post/ Regd. Post/By Hand only in the address i.e.-The Block Development Officer, Hinjilicut, Pin- 761102 with Tender Paper Cost of Rs.2000/- (Rupees Two Thousand Only) in the form of Demand Draft in favour of "BDO, Hinjilicut" and payable at any scheduled commercial Bank at Ganjam.

The bid documents containing eligibility criteria and detail terms and conditions of the tender can be downloaded from the website <https://ganjam.nic.in>.

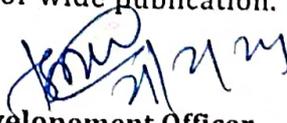
The last date and time for submission of tender document is dt: 28.02.2024 by 5.00 PM .The Authority shall not be held responsible for postal delay, if any, in case of non-receipt of the same in time.

Memo No.: 1087

Date: 21.2.2024

Copy to the DIO, NIC Ganjam to web host the tender call notice for wide publication.


Block Development Officer,
Hinjilicut


Block Development Officer,
Hinjilicut

Memo No.: 1088

Date: 21-2-2024

Copy to Notice Board, All Panchayat Samitis/Zilla Parishad, Ganjam/ Collectorate Office/Sub-Collector Offices/ All Tahasil Offices./All Municipality & NAC office/All ICDSs of Ganjam district for wide circulation.


21/2/24
Block Development Officer,
Hinjilicut

Memo No.: 1089

Date: 21-2-2024

Copy to members of Tender Committee for information. They are requested to attend the opening of tender at scheduled date & time.


21/2/24
Block Development Officer,
Hinjilicut

GENERAL TERMS & CONDITIONS

1. SOURCE OF FUNDS:

The payment will be made by BDO Hinjilicut as per the order for supply of Sports Items after successful completion of work.

2. DISCLAIMER:

This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

3. The authority reserves the rights to cancel the engagement order on violation of any terms and conditions so prescribed without any reason thereof.

4. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will/may result in the rejection of the Bid.

5. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected outrightly.

6. Tender Paper Cost (Non Refundable):

Along with their technical bids, the Bidders are required to submit an Tender Paper Cost of Rs.2000/- (two Thousand) only in the form of Demand Draft in favour of "BDO Hinjilicut" and payable at any scheduled commercial Bank at Hinjilicut. Photo/Fax copies of the demand draft will not be accepted.

7. EARNEST MONEY DEPOSIT (EMD):

Along with their technical bids, the Bidders are required to submit an EMD of Rs.10000/- (Ten Thousand) in the form of Demand Draft in favour of "BDO Hinjilicut", and payable at any scheduled commercial Bank, Hinjilicut. Photo/Fax copies of the demand draft will not be accepted. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the bidders. The earnest money of successful bidder will be returned only after Successful completion of work.

8. VALIDITY:

The offer shall be valid for a period not less than 120 days from the date of bid opening (Technical).

9. QUALITY OF WORKMANSHIP:

If any work is found unsatisfactory by "Owner / Any authorized Representative of the Owner" of the work, the bidder shall have to replace the same without any extra financial cost.

10. ACCIDENT:

The bidder shall be responsible for any accident during supply of the products for which he/she has to arrange workmen's compensation insurance. This policy shall also cover the bidder against the claims for injury, disability, diseases or death of his or his sub-contractor's employee's covered under the workmen's compensation act, 1948.

11. COMPLETION PERIOD:

This office reserves the right to increase or decrease the actual quantity of requirement of Panchayat Samiti. However, the approved rate will remain same, in case, the quantity increased or decreased after finalization of the tender. The bidder shall have to complete the work as communicated by BDO and owner reserves the right to re-schedule the completion period, if required.

12. BIDDER'S ELIGIBILITY:

- a. The Quotationer shall be a Manufacturer/ Authorized dealer of various sports items/equipment.
- b. Annual Turn Over shall not be less than Rs.50 Lakhs in each of the last three years.
- c. Must have registered under GST
- d. Must have valid Manufacturing License issued by Competent Authority in case of manufacture-bidder.
- e. In case of authorized dealer, must have authorized certificate by the concerned manufacturer.
- f. Must not be under declaration of ineligibility.
- g. All the document copies submitted with the quotations should be self-attested by the Quotationer.

13. Selection Criteria for Tender :

- a. The quoted price of the items should be reasonable in consistence with the quality ,and the price quoted should be beyond doubtful.
- b. The bidder must produce the sample(s) as per specification given and which has been quoted in his quotation papers on the day of opening of tender for the verification of the tender committee. In case he/she fails to produce the quoted sample(s) before the committee, then his/her tender paper shall be liable for rejection.
- c. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.
- d. During verification of the sample if the quality of the lowest quoted items is found poor or sub-standard or copy of the original product ,then the next higher quoted items having good quality may be consider for selection.

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- e. For the selection of the bidder **individual set of sports item** may be considered and order may be given to L₁ bidder to supply that particular set of items.
- f. The decision of the tender committee in selection process of bidder is final and can't be questioned.

SPECIALTERMSANDCONDITIONS

1. The pre-qualification conditions which should be submitted in the format specified in **Annexure-I** along with documentary evidence.
2. The sealed documents should reach the undersigned on or before dt 28.02.2024_by 5.00 P.M by registered post / Speed Post/ By Hand only and will be opened on date 29.02.2024 at 11.00 A.M in the office Chamber of Block Development Officer, Hinjilicut in the *presence* of the bidders or their authorized representatives. If this day is declared later as Government holiday, the quotations will be opened on the next working day as per the Scheduled time.
3. The general information and bid sheet should be filled up legibly without any correction/over writing and must be a computer typed copy. The rates should be written both in words and figures in the quotation.
4. The Interest Manufacturers / Authorized Dealers submitting quotation should have clearness certificate under different tax provision (GST, IT, etc.). The quotationer should submit the copy of validate (GST, IT, etc.) registration certificate and PAN Card along with the quotation papers. The Manufacturers / Authorized Dealers shall have to produce the original documents before the tender committee for verification.
5. The tender should super scribed as tender for supply of sports items on the top of the enveloped.
6. The competent authority is not bound to accept the lowest tender and may reject any or all the tenders without assign any reason thereof.
7. The bidder who does not meet all the terms and conditions under the pre-qualification will not be entertained for further rounds of selection and their bids will stand disqualified.
8. The quality of materials to be supplied will be same and equal as per samples approved by committee.
9. The rates quoted in financial Bid should be inclusive of all charges such as GST, other taxes, Transportation, loading & unloading, transit insurance, delivery& Photography. The price/rate should be valid for 120days from the date of opening of thebid.

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10. The bidder must supply the products at delivery point as communicated by concerned authorities.
11. The agency will supply all the items within **07days (Seven)** after the issue of award letter. In case of any further delay, otherwise not mutually agreed upon, shall attract a penalty of 0.5% per month of the value of the delivery delayed up to a maximum period of 2 months after which the order will stand automatically cancelled.
12. After the delivery at the destination, samples of the Item shall be compared with the master samples or may be sent for laboratory test. In case there is deviation in specification, the supplier shall be notified to take back the consignment and replace it within a week with the provision of 20% penalty. In case of failure to supply indented items, the EMD will be forfeited and other legal actions may be taken against the supplier as deemed appropriate.
13. The Bid shall be opened by the Bid Committee under the Chairmanship of BDO, Hinjilicut at the Chamber of BDO and evaluated by authorized officials of Tender Committee members, the block.
14. The bids not accompanied with **EMD of Rs.10, 000/- (Rupees Ten Thousand only)** in shape of Demand Draft drawn in favour of BDO Hinjilicut will be rejected.
15. No advance payment will be made. The payment will be made after successful completion of the work. The Agency is required to submit a triplicate Bill, Completion certificate along with receipted challan duly signed and sealed from the concerned authority for payment after completion of supply of items.
16. The rates should be quoted in figures and words. In case of mismatch between two, the rates quoted in lowest will be considered.
17. The bidder should have proper license in handling the items, if required, the same is to be submitted on demand and otherwise it will be liable for any damage on any account.
18. All disputes shall be under the jurisdiction of the District Civil court located at Ganjam in the District of Ganjam.
19. The Competent Authority reserves the right to reject or accept any bid without assigning any reason thereto. The decision of the Competent Authority shall be final and binding on the Bidders.

Seal & Signature of the bidder

[Handwritten signature]

Tender Document for supply of Sports Items**Technical Bid**

Sl. No.	Documentary Evidence	Submission of Document (Yes/No)
1	Address Proof of Office	
2	Address of Correspondence with (Tel. No. / Mobile No.)	
3	License with up to date renewal of the manufacturing unit issued by the Directorate of the Factories (In case of manufacturer - bidder) Authorized certificate by the manufacturer in case of authorized dealer.	
4	Odisha GST Registration Certificate copy (Odisha GSTIN) Copy of PAN	
5	Bidder must submit IT Return for last three Financial years (i.e., 2020-21, 2021-22 & 2022-23).	
6	Proof of annual financial turn over (Rs. in lakhs)	
7	EMD of Rs. 30,000/- (Rupees Thirty thousand only) in shape of Demand Draft drawn in favour of BDO Hinjilicut	
8	Tender Paper Cost of Rs. 2000/- (Rupees Two Thousand only) in shape of Demand Draft drawn in favour of BDO Hinjilicut.	
9	Undertaking for acceptance of the terms and conditions of the tender paper	
10	"Applicant should not be black listed by any Govt. entity or by any other organization, not have any legal proceedings within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to Debarment proceedings". The bidder should furnish an undertaking to this effect through an affidavit in non-judicial stamp paper of Rs.100.00 and duly notarized along with acceptance of the tender terms and conditions.	

Handwritten signature/initials

LIST OF SPORTS ITEMS AND ITS SPECIFICATIONS

<i>Sports Equipment Specifications : Indicative List</i>				
Sl. No	Name of Sports	Indicative List of Sports Equipment	Illustrative List of Brands	Remarks(Specification)
1	Football	Football	Nivia, Cosco, sportan	Spherical Made of Leather, circumference not more than 70 cm (28 ins and not less than 28 cm(27 ins))
2		Football Net	Vinex, Fenta or Redlay	Should cover 24 X * feet area with mesh size such that ball should not pass through, made of Nylon
3		Goal Keeper Gloves	Vinex, Fenta, SS	
4	Cricket	Cricket Bat	SG, SS, MRF	Specifically made for Tennis Ball
5		Cricket Tennis Ball	Vickey, Cosco, Nivia	
6		Stumps		Wooden
7		Batting Gloves	SG, SS	
8	Volleyball	Volleyball	Nivia, Cosco, Sportan	Synthetic, Leather material, Multi colour, Weight - 260-280 gm, Circumference 65-67 cm, 18 strips
9		Volleyball Net	Vinex, Fenta, Redlay	The net is 1 m wide and 9.5 to 10 mt long (with 25 to 50 cm on each side of the side bands) top horizontal band 7 cm wide and bottom 5 cm wide made of nylon
10	Badminton	Racquet (2 teams)	Yonex, Silvers, Lining	Frame shall not exceed 680 mm in overall length and 230 mm in overall width
11		Shuttle cock (Plastic)	Vinex, Vicky, Konex	Plastic
12		Badminton Net	Vinex, Fenta, Redlay	Depth of the Net 760 mm & length 6.1 mt. Made of Nylon
13	Chess	Chess Board (Set)	Vixen, MTG, Techno	Made of Plastic
14	Carram	Carram Board set, (Strike & Coins)	Stag, Vixen, Hercules	Size 29" X 29"
15	Gym. Kit	PVC 20 KG Combo 9 WB Width- 121.92 cm Height - 33.02 cm	NELCO, Vinex, KRI	20 KG of PVC weight (2 kg X 4=8Kg + 3 Kg X 4=12Kg) 1 X 4 feet plain rod (shoulder/Bicep) +2 X 14" dumbbell Rods. 100% pure leather Gym gloves + 1 Skipping rope + 1 Hand gripper + 2 Locks and Clippers comes with the rods

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FINANCIAL BID

Sports Equipment Specifications : Indicative List

SI No	Name of Sports	Indicative List of Sports Equipment	Illustrative List of Brands	Remarks(Specification)	Quoted Price (per Unit/Set)
1	Football	Football	Nivia, Cosco, Sportan	Spherical Made of Leather, circumference not more than 70 cm (28 ins and not less than 28 cm(27 ins))	
2		Football Net	Vinex, Fenta or Redlay	Should cover 24 X * feet area with mesh size such that ball should not pass through, made of Nylon	
3		Goal Keeper Gloves	Vinex, Fenta, SS		
4	Cricket	Cricket Bat	SG, SS, MRF	Specifically made for Tennis Ball	
5		Cricket Tennis Ball	Vickey, Cosco, Nivia		
6		Stumps		Wooden	
7		Batting Gloves	SG, SS		
8	Volleyball	Volleyball	Nivia, Cosco, Sportan	Synthetic, Leather material, Multi colour, Weight - 260-280 gm, Circumference 65-67 cm, 18 strips	
9		Volleyball Net	Vinex, Fenta, Redlay	The net is 1 m wide and 9.5 to 10 mt long (with 25 to 50 cm on each side of the side bands) top horizontal band 7 cm wide and bottom 5 cm wide made of nylon	
10	Badminton	Racquet (2 teams)	Yonex, Silvers, Lining	Frame shall not exceed 680 mm in overall length and 230 mm in overall width	
11		Shuttle cock (Plastic)	Vinex, Vicky, Konex	Plastic	
12		Badminton Net	Vinex, Fenta, Redlay	Depth of the Net 760 mm & length 6.1 mt. Made of Nylon	
13	Chess	Chess Board (Set)	Vixen, MTG, Techno	Made of Plastic	
14	Carron	Carron Board set, (Strike & Coins)	Stag, Vixen, Hercules	Size 29" X 29"	
15	Gym. Kit	PVC 20 KG Combo 9 WB Width- 121.92 cm Height - 33.02 cm	NELCO, Vinex, KRI	20 KG of PVC weight (2 kg X 4=8Kg + 3 Kg X 4=12Kg) 1 X 4 feet plain rod (shoulder/Bicep) +2 X 14" dumbbell Rods. 100% pure leather Gym gloves + 1 Skipping rope + 1 Hand gripper + 2 Locks and Clippers comes with the rods	

Seal and Signature of the Bidder

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