

**OFFICE OF THE TAHASILDAR, KHALLIKOTE
DISTRICT : GANJAM.
QUOTATION CALL NOTICE**

Scaled Quotations are invited from interested reputed travel agencies/tour operators/private individuals for providing 1 number of AC/Non-AC diesel driven vehicle having seating capacity not more than 10 including driver, which shall conform to the Terms & conditions (Appendix A) for Official use in Tahasil Office, Khallikote, on monthly rent basis. **TERMS AND CONDITIONS:**

- 1 The service provider shall have valid OGST Registration to participate in the tendering.
- 2 The service provider , participating in the bidding process under the jurisdiction Municipal corporation .
- 3 The vehicle must be road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract carriage Permit, Proof of up to date tax payment etc. mandatory for plying of vehicle.
- 4 The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport / Passenger vehicle.
- 5 The Driver should be well behaved , gentle and obedient in nature.
- 6 A sum of Rs 5000/- shall be deposited by the intending bidders in shape of account payee bank Draft drawn in favour of the Tahasildar, Khallikote and submitted along with the tender as security deposit. After completion of tender process , the amount will be refunded to unsuccessful bidders.
- 7 The Monthly rate of Hire Charge be quoted separately in the general bid information (Excluding fuel and lubricants) .
- 8 The Vehicle must achieve a fuel efficiency of 12. K.M per Liter.
- 9 The details of the make and year of manufacture of the vehicle , registration No, Mileage (K.M Covered per liter) and name of the Driver , Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the quotation /tender (Appendix-B).
- 10 The Quotation completed in all respect should reach the Undersigned on or before 29.02.2024 by 04.00 P.M. In presence of the bidders or their authorized representatives.


Tahasildar
Khallikote, Ganjam

TERMS & CONDITIONS

The following terms & conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle , during period of contract , shall have all necessary valid MV documents such as valid registration certificate, Insurance Certificate , Pollution Certificate, Fitness Certificate, Valid contract carriage permit , proof of up-to-date tax payment etc. and D.L of the driver available all the terms.
2. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts , lubricating oil of Engine , Gear box & differential coolant , Tyres & Tubes, Battery etc will borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly , the authority will be at liberty to terminate the agreement without prior Notice.
7. The vehicles shall report for duty for minimum of 25 days in a Month.
8. In case of emergency , the driver will have top report for duty as per the requirement . No Extra payment shall be demanded.
9. Monthly Hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.

10. THE VEHICLE SHALL NOT MORE THAN 5 YEARS OLD FROM THE INITIAL REGISTRATION AND ALSO IN GOOD RUNNING CONDITION DURING THE PERIOD OF CONTRACT.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of Security deposit.


Tahasildar,
Khallikote, Ganjam

Memo No 1174 Dated 20-02-21

Copy forwarded to the Block Development Officer, Khallikote, Ganjam/ Executive Officer, NAC, Khallikote, Ganjam/ Sub-Treasury Officer, Khallikote, Ganjam /Block Education Officer, Khallikote, Ganjam/CDPO, ICDS Project, Khallikote, Ganjam for information and necessary action.

Copy submitted to the District Informative Officer, NIC, Collectorate, Ganjam, Chatrapur for information and with a request to publish the same in District Website.


Tahasildar,
Khallikote, Ganjam