



OFFICE OF THE COLLECTOR & DISTRICT
MAGISTRATE GANJAM, CHATRAPUR (Nizarat Section)
E.mail:nizaratseccollectorategm@gmail.com

No. 355 /Niz.,

Dated: 19-07-24

LIMITED TENDER CALL NOTICE

Sealed quotations are invited from the reputed/ authorized firms/ supplier of local market for supply of following stationary items for official use in all the sections of Collectorate, Ganjam, Chatrapur

Sl No	Name of the items	Rate per unit including taxes & transportation charges	Sl No	Name of the items	Rate per unit including taxes & transportation charges
01	Wide Cellotape		19	Dak Pad	
02	Thread real		20	Paper Weight	
03	Stapler pin(Small)		21	Gum	
04	Xerox Paper(A4)		22	Bound Register(100 Page)	
05	Guard File		23	Bound Register(200 Page)	
06	White Paper		24	Marker Pen	
07	Stamp Pad(Big Size)		25	Bodkin	
08	Whitener(Pen)		26	Scissor	
09	Tag		27	Alpin	
10	Stapler(Small)		28	Cartridge-88-A(Comatable)	
11	Stamp Pad Ink		29	Cartridge-12-A(Comatable)	
12	Single Punch		30	Pencil	
13	Stapler(Big)		31	Xerox Paper Large Size	
14	Stapler Pin(Big)		32	Double punch	
15	Colour Flag		33	Bound Register(300 Page)	
16	Stamp Pad(Small Size)		34	Dust Bin	
17	High Lighter		35	Calculator	
18	Cartridge-F173700-canon(Comatable)				

The filled tender papers complete in all respect should be submitted in sealed envelope in the Nizarat Section of Collectorate, Ganjam, Chatrapur through Regd. Post, Speed Post or Special messenger on or before 05.08.24 by 5.00 P.M.

The sealed Tender will open on 06.08.24 at 11.00 A.M in the office Chamber of ADM(General), Ganjam in the presence of the purchase committee constituted for this purpose under the chairmanship of ADM(General), Ganjam and the participated bidders or their authorized representative. The tender received beyond the date and mentioned above shall not be taken into consideration. The Collector, Ganjam reserves the right to reject/cancel/withdraw any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

Collector, Ganjam.



Memo No. 356 /Niz. Dated. 19-07-24.

Copy to DIO, NIC, Ganjam Collectorate, Chatrapur for information and necessary action.
He is requested to hoist the limited tender call notice in the District web-site for wide publicity.

Copy to Notice Board, Ganjam Collectorate, Chatrapur.

Copy to All Sub-Collectors/ All Tahasildars for information with a request to affix the notice in their respective office Notice Board for wide publication.


Collector, Ganjam

Memo No. 357 /Niz. Dated. 19-07-24.

Copy to concerned committee members for information. They are requested to attend the opening of tender meeting on 06.08.24 at 11.00 A.M in the office chamber of ADM(General), Ganjam..


Collector, Ganjam