



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: GANJAM:

At-BHIMARAOPETA, MILITARY LINE Po/Dist-BERHAMPUR, GANJAM Pin-760001,

Phone No-0680-2226131

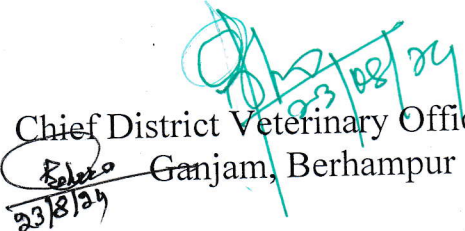
Email- [cdvoganjam07@gmail.com](mailto:cdvoganjam07@gmail.com)

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Tender Notice No. 6076 /Date. 23.08.2024 /

INVITATION OF TENDER FOR PROCUREMENT OF VETERINARY  
MEDICINES, FEED ADDITIVES & MEDICAL CONSUMABLES

Tenders are invited in sealed cover in two bid systems from wholesalers/ Distributors/ C&F agencies and suppliers approved by manufacturers dealing with Veterinary Medicines, Feed additives and Medical consumables to participate in competitive bidding for supply of same during the year 2024-25 on rate contract basis. Bidders have to submit bids for three category of items, viz: Veterinary Medicines (In category 'A'), Feed additives (In category 'B' and Medical Consumables (in category 'C')). They have to submit technical bids in one envelop for all categories and price bid/s separately for three categories if they need to participate in three categories of items. The Technical bid and price bids packed in a separate envelop can be submitted to the under signed through Regd. Post/Speed Post or can be dropped in Sealed drop box kept for the purpose at office of the under signed by Dated. 26.09.24, 5 PM. The tenders can be submitted from 10A.M. of 27.08.24. The technical bids of the tender will be opened on Dated. 27.09.24 at 11AM by Tender evaluation committee in presence of Bidder or his authorized representative at office of the undersigned. Tender papers can be downloaded from district Website <https://ganjam.nic.in>. Other detail information about this tender is available on this website. Tender processing fee as required by this tender can be remitted in shape of demand draft only, drawn from any Nationalized Bank, in favour of "Chief District Veterinary Officer, Ganjam". The bidder has to submit all the required documents mentioned in Section VI. Non submission of any document and tender submitted in any inappropriate manner may be liable for rejection.

  
Chief District Veterinary Officer,  
Ganjam, Berhampur  
23/8/24



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: GANJAM:

At-BHIMARAOPETA, MILITARY LINE Po/Dist-BERHAMPUR, GANJAM Pin-760001,

Phone No./Fax No-0680-2226131 Email- [cdvoganjam07@gmail.com](mailto:cdvoganjam07@gmail.com)

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Bid Reference No. 6076 / Dated. 23.08.2024

**TENDER DOCUMENTS**  
**FOR SUPPLY OF VETERINARY DRUGS, FEED ADDITIVES AND MEDICAL**  
**CONSUMABLES ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR FROM**  
**THE DATE OF APPROVAL**



**Name & Address of the tender inviting authority:**

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: GANJAM:

At-BHIMARAOPETA, MILITARY LINE Po/Dist-BERHAMPUR, GANJAM Pin-760001,

Phone No 0680-2226131 Email- [cdvoganjam07@gmail.com](mailto:cdvoganjam07@gmail.com)

**SECTION I**  
**IMPORTANT EVENTS OF THE TENDER**

SL No.	Particulars of important events	Date	Time
1	Date and Time of Release of Bid	27.08.2024	10 AM
2	Date of start of submission of tender papers	27.08.2024	10 AM
3	Date and Time of end of sale of tender documents	25.09.2024	5PM
4	End times of submission of tender documents	26.09.2024	5 PM
5	Date and time of opening of Technical Bid	27.09.2024	11AM

**SECTION II**  
**General Definition & Scope Contract**

1. General Definitions

- 1.1 Department means Fisheries & Animal Resources Development Department, Government of Odisha.
- 1.2 Government means Government of Odisha. Bid / Tender Inviting Authority is the Chief District Veterinary Officer, Ganjam, Berhampur who on behalf of the User Institution/Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- 1.3 Tender Evaluation Committee & Technical Committee are Committee so constituted by CDVO, Ganjam to decide on the purchase of the drugs/Medicines & consumables to be procured.
- 1.4 User Institutions are the Govt, Animal Health care institutions of Ganjam District under F & ARD Dept., Government of Odisha / District Society for Prevention of cruelty to Animals (SPCA) / BBR & BM Farm, Bhanjanagar, for which the under this bid are procured.
- 1.5 De-recognition/ Debarment – the event occurring by the operation of the condition under which the bidders will be prevented for a period of 3 years from participating in the future bids of tender Inviting authority, more specifically mentioned in the Specific Conditions of Contract and General Condition of Contract of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. Withdrawal or non-compliance of bid terms and condition after the issuance of supply Order will lead to de-recognition/ debarment of the successful bidder.



## 2. Scope

- 2.1 The bids are invited for the supply of the items, the details of which are mentioned in Annexure I and Annexure-II, needed for the User Institutions are the Govt, Animal Health care institutions of Ganjam District under F & ARD Dept., Government of Odisha /District Society for Prevention of cruelty to Animals (SPCA) / BBR & BM Farm, Bhanjanagar
- 2.2 The bidders can't withdraw their bids after opening of technical bid, within the minimum bid validity period of 365 days & also after accepting the Letter of intent.
- 2.3 Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to de-recognition/debarment.

### SECTION III

#### General instruction to bidders

This tender is floated in 2 Bid system for 3 (Three) category of items i.e.:

- A. Veterinary Drugs
- B. Feed additives
- C. Medical Consumables

- **Hence, bidders who are participating in different categories of items shall have to submit sealed price bid for each category of items and one technical bid.**
- For example, if a bidder is participating in category A, B and C, then the bidder shall have to submit three separate sealed price bids.
- If bidder is participating in different category of items and submits price bids of different categories in one sealed envelope (Price Bid), the whole bid of the bidder shall be rejected without any further evaluation.
- The price quoted for different items will be valid for one year from the date of approval of the price by the committee.
- At any point of time, the Tender Inviting Authority reserves the right to reject the tender for all items or for any one or more of the items tendered without assigning any reasons thereof.

**SECTION IV**  
**GENERAL TERMS AND CONDITION**

1. **The Chief District Veterinary Officer, Ganjam, Odisha** (Tender Inviting Authority) working under Fisheries & Animal Resources development Department, Govt. Of Odisha for providing Animal health care services, requires various Veterinary Medicines, feed additives & medical consumable items to be used by various Subordinate health care institutions (hereinafter referred to as user institutions).
2. Sealed tenders will be received by **Dated. 26.09.24 up to 5PM**. By the Authorized officer at office of the Chief District Veterinary Officer, Ganjam through Courier/Speed Post/ Regd. Post only (not by hand) for the purchase and participation in the tender for supply of "Veterinary Drugs, Feed additives and Medical Consumables" for a period of one year. The bidder can tender the Bid documents by dropping in the "Drop Box" kept at office of the CDVO, Ganjam by dated. **26.09.24 up to 5PM**. Any tender received after the due date & time will be rejected / returned to the sender unopened.
3. The bidder(s) shall have to submit their tenders in separate sealed envelopes, i.e. one for technical bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Financial Bids) (separate sealed covers for each category). The Technical Bid and Financial Bids should be put into a third Cover, which should be superscribed as "**Tender for Veterinary Drugs, Feed Additives & Medical Consumables**". On this cover the address of sender and Receiver need to be clearly mentioned.
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened at the Office of the CDVO, Ganjam by the Tender Evaluation Committee in presence of Bidders or their authorized representatives. In situation of absence of participation of Bidder/ authorized representative during the opening process, the process of opening of Technical bid cannot be stopped. The bidder will have no right to claim any sort of imposition to make the process null and void. But due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of DISTRICT, GANJAM. The Technical Bids will be opened on **Dated. 27.09.2024 at 11AM**.
5. No tender documents shall be accepted after the expiry of scheduled date and time.
6. The details of items and specification which one can appreciate to submit bid are mentioned at Annexure-I for category A, Annexure-II for category B and in Annexure-III for category C items.
7. Rate should be quoted in Indian Currency (with paisa in two decimals only), both in word and figures against each item as the payments will be made in Indian currencies only (Annexure-IIIA, Annexure-IIIB, Annexure-IIIC). The tender shall not quote the rate for any item other than the item specified in the list.

8. The GST shall be charged as per the guide lines given by the Finance Dept., Govt. Of Odisha/India from time to time. TDS of 2% of GST & 2% of TDS IT will be debited as per rule.

9. The interested bidder can download the Entire Tender Document from the website <https://ganjam.nic.in>. He can have the tender documents from office the CDVO, Ganjam from account section by making a Govt. Deposit of Rs. 1000/- (Rs. One Thousand Only) towards the tender processing fee.

10. All the sheets of technical Bid along with bid document shall be serially numbered and duly attested by the bidder. Any deviation will be liable for rejection of bid.

**11. Tender processing fee (Non refundable) and EMD**

The firms desirous to participate in the bid process shall have to submit Tender Processing fee in shape of demand draft of Rs. 1000/- (Rupees One Thousand Only) drawn at any Nationalized bank in favour of "Chief District Veterinary Officer, Ganjam". The demand draft of Govt. Money receipt of Rs. 1000/- is to be attached with the Technical bid documents.

**Earnest Money Deposit (EMD):**

The bidder must furnish, as part of the technical proposal, an Earnest Money Deposit (EMD) amounting to **Rs 50,000/- (Rupees Fifty Thousand Only)** in shape of DD from any scheduled commercial bank in favour of "Chief District Veterinary Officer, Ganjam" payable at Berhampur.

The EMD of unsuccessful bidders shall be refunded after finalization of selection process and award of contract. The EMD of the successful bidder will be released only after furnishing of the required Performance Bank Guarantee (PBG) and signing of the contract. The EMD will be forfeited on account of the following reasons:

- Bidder withdraws its proposal during the bid validity period as specified in RFP
- Bidder does not respond to requests for clarification of its proposal.
- Bidder fails to provide required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- If the bidder fails to
  - provide any clarifications to the Client
  - agrees to the decisions of the contract negotiation meeting
  - sign the contract within the prescribed time period
  - furnish required Performance Bank Guarantee in time.
- Any other circumstance which holds the interest of the Client during the overall selection process.

## 12. ELIGIBILITY CRITERIA

Veterinary drug Distributors / Wholesalers/ C & F Agents/ Veterinary drug Manufacturers authorized supplier for Category –A and Firms dealing with medical Consumables are eligible to participate in the tender provided, they have;

- (i) Valid Wholesale/ Distributor Drug License/ Trade License from the Drug Controller (O)/ competent authority.
- (ii) Firm should be authorized by Manufacturer for sale/ distribution of particular products/items incorporated in this tender.
- (iii) Bidder shall have the capacity to supply at least 50% of the ordered item within 7 days and rest of the items within 15 days of placement of supply order. Failure of supply within stipulated period may result in cancellation of order followed by forfeiture of performance security deposit.
- (iv) Valid ISI/CE/US FDA/ WHO GMP/GMP Certificate of the products from manufacture end as per the specification mentioned against each item is necessary. (For items enlisted in Annexure-I, Category-A).
- (v) Valid ISO certificate of Manufacturers whose products bidders are offering. (For items enlisted Annexure-I, Category-A).
- (vi) Bidders need to have experience of one year in supplying Veterinary Medicines/ Feed Additives/Consumables (for items under Category A,B & C) to State Govt./Central Govt./State or central Govt. PSUs. In support of experience, the bidder has to submit experience certificate or copy of the bills of the product supplied along with documents submitted for technical bid.
- (vii) Annual turnover  
The bidder should have annual average turnover of Rs.10 Lakh per year for the last three years i.e. during 2021-22, 2022-23 & 2023-24. Bidder shall have to produce turn over certificate from Chartered accountant.
- (viii) Shall have Pan Card & valid GST registration & having their local business centre office in Odisha having GST registration.
- (ix) Valid/up-to-date Tax (I.T & GST) return certificate. GST should be cleared up to financial year 2023-24. (31<sup>st</sup> March 2024).
- (x) Non-conviction Certificate from the competent authority.
- (xi) Bidders who have been blacklisted either by the Tender inviting authority or by any State Govt. or Central organisation OR PSU is not eligible to participate in the tender for that item.

### 13. Submission of Samples for verification:

- (i) Bidders shall have to submit samples of their quoted items being packed in a sealed packet as non-refundable. The samples will be verified for visual quality by the tender evaluation committee. In case of any doubt on quality and quantity the product may be sent to higher laboratory as per the decision of the team headed by the tender inviting authority. The details of the list of items(s) for which samples have to be submitted are mentioned in Annexure-I, Annexure-II & Annexure-III.
- (ii) The samples may be sent through courier or handed over physically to the authorized officer from office of the tender inviting authority on receiving necessary acknowledged slip from the office. The samples need to reach the office before Dated.26.09.2024 by 5PM.

- (iii) The bidders shall not claim any payment towards verification/consumption/use of such samples for quality, user friendliness etc for evaluation purpose. The samples which becomes lowest responsive bidder after price comparison will be kept at the O/O undersigned as master Sample (even if not consumed/utilized).
- (iv) The Tender Inviting Authority's contractual right to inspect, test and, if necessary, reject the goods after the goods arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by Tender Inviting Authority's inspector during sample verification as mentioned above.

#### **14. COVER-B ( FINANCIAL BID)**

- (i) The price bid format giving the quoted rate for Veterinary drugs/feed additives/medical consumable should be sent in a separate sealed covers here after called **Cover "B" (Financial Bids)**.
- (ii) The bidder shall have to submit separate sealed price bids for each category of items quoted. If bidder is participating in different categories and submits one sealed price bid for different category of items, the whole bid of said bidder shall be rejected outright. Cover-B (Financial Bid) will be opened only of the bidders who qualify in evaluation of Technical bid (Cover-A) and/or items qualified in sample evaluation (of asked items) as per tender specification.
- (iii) The price of the items should be quoted inclusive of insurance, Packing, forwarding, freight (door delivery) and inclusive of GST if any. The rate should be quoted for each item both in figures and words. Only two decimal points (paisa) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
- (iv) The quoted rates should be final and shall not be subjected to any escalation during the validity of rate contract. The bidder should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority and decreases the price accordingly.
- (v) The cover "B" of the bidder whose tender qualified technically in cover-A will only be opened and the date and time will be intimated later through e-mail.

#### **15. Rejection of the Tender:**

The tender paper (whole/part) will be rejected, if any of the following documents are wanting/not found with the tender bid:

- (i) Non submission of relevant documents/ samples as motioned in Section VI.
- (ii) Sealed Financial bid (quoted rate) without signature and seal.
- (iii) Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.

## 16. Evaluation:

- (i) Tenders will be evaluated as per the requirement of the bid and the price bid (Cover-B) shall be opened only for those bidders who will qualify in the technical & sample evaluation.
- (ii) The cost of the unit item including Taxes/GT will be evaluated.
- (iii) If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

## 17. Performance Security:

The bidder shall have to submit performance security @ 10% of the supply order value of approved items within 7 days of issue of letter of intent (LOI) in form of Demand Draft Drawn in favour of Chief District Veterinary Officer, Ganjam payable at Berhampur/Irrevocable Bank Guarantee from any Nationalised/ Scheduled Bank in favour of the Chief District Veterinary Officer, Ganjam in the format as given in Document No. D.21 with validity for a period of **12 months** from the date of execution of it. The Performance Security shall be released immediately after expiry of contract provided there is no breach of contract on the part of the qualified bidder. No interest shall be paid on the Performance Security.

## 18. Notification of award/Letter of Intent (LOI):

- (i) Within the bid validity period, the Tender Inviting Authority will notify the list of successful bidder(s) in tender before issuing the Letter of Intent (LOI).
- (ii) The successful bidder(s), upon receipt of the LOI, shall deposit the prescribed performance security within 10 (ten) days.
- (iii) Users Institutions like District Co-operative Milk Union Ltd., District Society for prevention of cruelty to animals (SPCA), Ganjam and BBR & BM, Farm, Bhanjanagar will have the right to place LOI directly with L1, from the approved list and make direct payment to approved supplier.

## 19. Delivery:

Supply shall be completed within 15 days from the date of issue of purchase order or as mentioned in the purchase order. Delivery shall be made at Central-store of CDVO, Ganjam at Berhampur without any extra cost. Failure on bidder's part to furnish the deliverables as per the agreed time line will enforce a penalty @ **1% per week subject to maximum of 10% of the total contract value**. The amount will be deducted from the subsequent payment. In addition, the PBG amount shall also be forfeited. The decision of the authority placing the contract, whether the delay in development has taken place on account of reasons attributed to the bidder shall be final.

## 20. Payment:

100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted. As regards to payments, CGST and SGST @1% of each of basic price will be deducted and deposited from the claim.

## 21. Penalties:

If any product after use found to be "Not of Satisfactory Quality"/ Not as per the parameter/ gives adverse reaction upon consumption", such item will be declared as "Not of Satisfactory Quality" on the basis of the report of the concerned user institutions. The said product shall be freezed. The supplier has to replace fresh stock equal to the purchased quantity and take back the freezed stock at his own cost. In case the supplier fails to replace the stocks, the Performance Security shall be forfeited.

## 22. Miscellaneous Conditions:

- (i) The tender documents should be clearly written/typed without any correction, interpolations, and overwriting. Each page of the tender should be page numbered with the dated signature of the bidder. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
- (ii) The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.
- (iii) The MSE/SSI Units of the State of Odisha will be given the following preferences in the tenders provided they produce the following documents as per MSME Development Policy.

Local Micro & Small-Scale Enterprises (MSE) and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 10% vis-a-vis over local medium and large industries as well as industries outside the State. Local Micro & small Scale Enterprises having ISO, ISI Certification for their product shall get an additional price performance of 3% as per provision of IPR-2015.

All legal disputes, if any relating to purchase etc, are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha or High Court of Odisha.

Chief District Veterinary Officer,  
Berhampur, Ganjam, Berhampur

## SECTION-V

### SCHEDULE OF REQUIREMENT

Items Tendered with specification / strength, Unit pack to be submitted as mentioned in the list of medicines to be procured, Hence, the price in the BOQ to be quoted as per the pack size ( strip/ Vial / Amp./ Inj./ Bottle/ Pkt./Unit/Piece).

#### Note:

1. Drugs which are official in monograph of IP / BP /USP/ EP shall be accepted.
2. The pack size mentioned in column no.-5 of the list of medicine to be procured is preferable pack size.
3. The items which are light / photo/ moisture sensitive should be supplied with good quality Amber coloured packing material as per IP / BP /USP/ EP grade.
4. Unit packs/ carrying packet shall be marked with the words in CAPITAL AND BOLD LETTERS, '**FOR SUPPLY TO GOVT. OF ODISHA, NOT FOR SALE**'. MRP should not be printed. Such packing shall clearly indicate the description, quantity, name and address of manufacturer, contact No and date of manufacture, date of expiry and Batch Number of manufacturer. The medicinal item should have sufficient gap between date of supply and date of expiry (Not less than 1 Year).
5. Damaged items will not be received under any circumstances.
6. Supply of drugs without the prescribed labelling will not be accepted.

Tender Inviting Authority

  
Chief District Veterinary Officer,

  
Ganjam

23/8/24

**SECTION-VI**

**CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL  
BID(COVER-A) sequentially**

SL NO.	Doc. No.	Name of the Documents	Page No.
1	D1	Duly filled Tender application form in (Annexure-I) with authentic signature of bidder of authorized person with check list	
2	D2	BD/ Money receipt towards Tender processing fee	
3	D3	BD towards Earnest Money deposit ( EMD) for Category A & B	
4	D4	Manufacturer's / Importer's authorization(as per Annexure-IV).	
5	D5	Copy of PAN CARD & GST registration certificate	
6	D6	Copy of I.T Return for the last three years.	
7	D7	Copy of proof of GST cleared up to financial year 2023-24.(31 <sup>st</sup> March 2024)	
8	D8	Proof of experience / Performance for supplying Veterinary Medicine	
9	D9	Copies of the annual audited statement / Annual report for 2021-22, 2022-23 and 2023-24 ( Provisional statement of account shall not be considered).	
10	D10	Annual turnover certificate at least for Rs.10 lakh per year from 2021-22, 2022-23 and 2023-24 From Chartered Accountant.	
11	D11	Authorization certificate in favour of bidder from concerned Manufacturer for sale/ distribution of particular products/items incorporated in this tender.	
12	D12	Copy of valid Wholesale/ Distributor license/ C &F agent (as the case may be) from the drug Controller ( To participate in tender for Category A items)	
13	D13	Valid ISI/CE/US FDA / WHO GMP/ GMP Certificate of the products from manufacturer endas per the specifications mentioned against each item.(Only for items under category A)	
14	D14	Valid ISO certificate of Manufacturer whose products bidder are offering.( Only for items under Category A)	
15	D15	Declaration from bidder for not being Derecognized, debarred of Black listed in the Format in Annexure....	
16	D16	List of items quoted for Category-A in the format in Annexure-II(A)	
17	D17	List of items quoted for Category-B in the format in Annexure-II(B)	
18	D18	List of items quoted for Category-C in the format in Annexure-II(C)	
19	D19	Document Format for submission of sample	
20	D20	Bid security Declaration	
21	D21	Bank Guarantee Format for performance security	



**DOCUMENTS TO BE SUBMITTED IN SEALED COVER ' B ' ( FOR PRICE BID)**

22	D22	Price BID FOR CATEGORY "A" ( For Veterinary Drugs in separate envelop) (Annexure-III) (A).	
23	D23	Price BID FOR CATEGORY "B" ( For Feed additives in separate envelop) (Annexure-III) (B).	
24	D24	Price BID FOR CATEGORY "C" ( For Medical Consumables in separate envelop) (Annexure-III) (C).	



**ANNEXURE- I; DOCUMENT NO. D1**

**Tender application form**

Sl No.	Details of the Bidder			
1	Name of the Bidder			
2	Bidder Type ( Please Tick)		Distribution/Wholesaler/C&F Agent	
3	Participated for Category		(A)	(B)
	Separate Price Bid Submitted		Yes/No	Yes/No
4	Address with Phone No. & email ID			
5	Contact Person:			
6	Mobile No./ Landline No.			
7	Email ID			

**DOCUMENTS SUBMITTED**

Sl No	Documents Details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees Details: Transaction No.: Date: Amount:			
2	EMD Details:			
3	List of items quoted Category A (Annexure-II(A))			
4	List of items quoted Category B (Annexure-II(B))			
5	List of items quoted Category C (Annexure-II(C))			
6	Valid License from competent authority: (Manufacturing / wholesale/ Retail etc.)			
7	Annual Turn over statement:			
8	Copy of PAN Card			
9	Copy of GST registration certificate			
10	Copy of latest I.T return & GST payment certificate:			
11	Proof of Supply:			
12	Other supporting documents regarding quality of manufacturer(s)/ product (s).			
13	Brochures of Products			
Date:		Office Seal	Signature of the Bidder/ Authorized Signatory	



ANNEXURE- IV; DOCUMENT NO. D4

MANUFACTURER'S AUTHORISATION FORMAT

(IN ORIGINAL)

To,

The Chief District Veterinary officer, Ganjam, Odisha.

Sub: Letter of authorisation.

Ref: Tender No.....Dated.....

Dear Sir,

We..... who are established  
and ..... reputed ..... manufacturer's/  
Importer of.....(Name and  
description of items ..... offered) ..... having factories  
at.....

(Address of Factory/Corporate Office) do here by authorize

M/s.....

( Name and address of Distributer/Wholesaler/ C& F Agent) to submit the bid and sign the contract with you against the above referred tender for the products manufactured / imported by us. The products authorized by us the above agency is as follows:

- 1.
- 2.
- 3.
- 4.
- 5.

Authorized seal and signature of manufacturing Co.



**DOCUMENT NO. D8**

**PERFORMANCE STATEMENT**

(For the Period of last three years)

(Please furnish order copies of the client serially, the names of which are mentioned below)

Name of Bidder:

Name of Manufacturer:

Name of the Items:

SL NO.	Order placed by	Order no. & Date	Item Name	Specification & Qty	Total Value of Product	Bill No Date Of Supply
1						
2						
3						
4						
5						

(Attach copy of bills of supply)

**Signature and seal of the Bidder**



**DOCUMENT D9**  
**ANNUAL TURNOVER STATEMENT**

The annual turnover of M/S.....who is a wholesaler /distributor/C & F Agent for the last three years are given below and certified that the statement is true and correct.

Sl. No.	Year	Turnover in Rupees(Rs.)	Annual Average Turnover Rs.
1	2021-2022		
2	2022-23		
3			
Date:-			
Signature of Auditor			
Place:-			
Chartered Accountant			
(Name in Capital)			
Registration No.			
Seal			

**NB:- This certificate should be supported by figures in PL Account & Income Tax Return.**

**DOCUMENT NO: D15  
(RUPEES 20 STAMP PAPER)  
DECLARATION FORM**

I/We .....(NAME & DESIGNATION) having My/Our firm at.....Do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Ganjam, Odisha, for the supply of Veterinary drugs/feed Additives/Medical consumables. I will abide with all the terms & conditions set for in the tender paper Reference No.....

I/We do hereby declare that, I/We have not been de-recognized/debarred/blacklisted by any State Govt./Union Territory /Govt. of India/Govt. Organization/Govt. Veterinary Institutions for supply of Not of Standard Quality (NSQ) items/part-supply/non-supply.

That, I am not a defaulter in supply of any item to Chief District Veterinary Officer, Balasore or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We further declare that I/We possess valid Manufacturing Drug License/Import License bearing No.....Valid Up to .....I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender document. I/We further declare that my/our performance deposit will be forfeited if I/We fail to supply any item after getting order from the purchaser. I/We further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document.

Further, I/We also declare that we have quoted the products duly authorized by the manufacturer/importer for sale /supply.

I/We agree that the Tender Inviting Authority can debar/ blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection/verification and not complying with the Tender terms & conditions.

Signature of the Bidder:

Date:

Name & Address of the Firm:  
Affidavit before Executive Magistrate /Notary Public:

**ANNEXURE-II (A): DOCUMENT NO-D16**  
**List of items for which bidder desires to participate from Category-A**  
**(Veterinary Drugs)**

Sl. No	Name of the item (in Generic/Composition)	Manufactured by	Brand Name If Any	Specification & strength	Unit pack size

Seal and Signature of Bidder



**ANNEXURE-II (B): DOCUMENT NO-D17**  
**List of items for which bidder desires to participate from Category-B**  
**(Feed Additives)**

Sl. No	Name of the item (in Generic/Composition)	Manufactured by	Brand Name If Any	Specification & strength	Unit pack size

Seal and Signature of Bidder



**ANNEXURE-II (C): DOCUMENT NO-D18**  
**List of items for which bidder desires to participate from Category-C**  
**(Medical Consumable)**

Sl. No	Name of the item	Manufactured by	Brand Name If Any	Specification & strength	Unit pack size

Seal and Signature of Bidder



**FORMAT FOR SUBMISSION OF SAMPLE: DOCUMENT D19**

Sl. No	Name of the item	Manufactured by	Brand Name If Any	Specification & strength	Unit pack size

**NB:-**Each Sample shall be wrapped with plastic cover and stickered with following information:-

- i. Item serial Number
- ii. Name of the Bidder
- iii. Name of the Item
- iv. Category
- v. Quantity

Submitted by

Date:

Mobile:

Received

Date:

Mobile:



**ANNEXURE-III(A) DOCUMENT NO-D22  
PRICE BID FOR CATEGORY "A"  
(For Veterinary Drugs)**

Sl. No.	Sl. No. in list	Name of the Item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remarks

Seal and Signature of Bidder



**ANNEXURE-III(B) DOCUMENT NO-D23  
PRICE BID FOR CATEGORY "B"  
(Feed Additives)**

Sl. No.	Sl. No. in list	Name of the Item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remarks

Seal and Signature of Bidder

**ANNEXURE-III(C) DOCUMENT NO-D24  
PRICE BID FOR CATEGORY "C"  
(Medical Consumables)**

Sl. No.	Sl. No. in list	Name of the Item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remarks

Seal and Signature of Bidder



**Document No. D-20**  
**(To be submitted with Technical Bid)**  
**BID SECURITY DECLARATION FORM**  
**(Rule 170 of General Financial Rule 2017)**

**Bid Ref No.** \_\_\_\_\_

**Date** \_\_\_\_\_

To

The Chief District Veterinary Officer, Ganjam.

I/We. The undersigned, declare that:

I/We accept that I/We may be suspended to submit bids for contract (s) with you for a period of one year from the date of bid opening if I am/We are in a breach of any obligation under the bid conditions, because I/We

a) Have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid:

or

b) Having been notified of the acceptance of our bid the purchaser during the period of bid validity, i) fail or refuse to execute the contract, or ii) fail or refuse to submit the Performance Security of the amount specified in the bid.

Signature of Bidder

Date:

Seal

Name & Address of the firm



**Document No. D-21**  
**Model Bank Guarantee Format for Performance Security**  
**[Ref. Para 22(i)]**

To  
The Chief District Veterinary Officer, Ganjam.

WHEREAS.....(name and address of the supplier) (here in after called "the supplier") has undertaken in pursuance of contact no.....dated.....to supply.....(description of goods and services) (here in after called as "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of .....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the .....day of .....20.....

We the .....Branch.....undertake not to revoke the guarantee during its currency except with the previous consent of the CHIEF DISTRICT VETERINARY OFFICER, GANJAM in writing. We the .....Branch.....further agree that a mere demand by CHIEF DISTRICT VETERINARY OFFICER, GANJAM is sufficient for us .....Branch at Balasore to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us, .....Branch to decline payment to CHIEF DISTRICT VETERINARY OFFICER, GANJAM.

Bank) (Signature of the Authorized Officer of the

Name and Designation of the Officer

Seal, Name & Address of the Banks and  
Address of the Branch



**ANNEXURE-I**  
**LIST OF ITEMS AND TECHNICAL SPECIFICATIONS UNDER**  
**CATEGORY A: VETERINARY DRUGS**

SL NO	Item no.	Name of the Veterinary Medicine	Specification	Unit
1	A1	Tab. Albendazole	Albendazole, 150 mg	10's
2	A2	Tab. Albendazole	Albendazole, 200 mg	2's
3	A3	Bolus Fenbendazole	1.5 gm per Bolus	2's
4	A4	Tab Febendazole +Praziquante	Febendazole 150mg+ Praziquantel 50mg Tab	10's
5	A5	Bolus Closantel	Closantel 1000mg	4's
6	A6	Inj. Ivermectin	Inj. Ivermectin	10 ml/Vial
7	A7	Livamisole&OxyclozanideOral Suspension	Livamisole HCL 1.5% w/v+Oxyclozanide 3% w/v	1 lt Bottle
8	A8	Piperazine Liquid	Piprazine adipate 45% w/v	500 ml bottle
9	A9	Inj. Amoxicilline-Cloxacillin 3 gm.	Amoxicilline Sodium 2 gm + Cloxacillin Sodium 1 gm	3gm Vial
10	A10	Inj. Ceftriaxone 500 mg.	Ceftriaxone 500 mg	500 mg Vial
11	A11	Oxytetracycline Hydrochloride Inj. 50 mg/ml IP	50mg/ml IP	100 ml/Vial
12	A12	Oxytetracycline Hydrochloride Inj. LA 200 mg/ml IP	200 mg/ml IP	30 ml Vial
13	A13	Inj. Penicilin 2.5 gm	Procaine Penicillin G 15 Lakh units+ Penicillin G Sodium 5 lakhs	2.5 gm Vial
14	A14	Inj. StreptoPenicilin 5 gm	Procaine Penicillin G 130 Lakh units+ Penicillin G Sodium 10 lakhs+SreptomycinSuphate 5gm	5 gm Vial
15	A15	Enrofloxacin Inj	Enrofloxacin 10%w/v (100mg/ml) inj	100 ml Vial
16	A16	Inj Gentamicin	Gentamicin 40mg/ml	100 ml Vial
17	A17	Inj. Amoxicilline-Cloxacillin 3 gm.	Amoxicilline Sodium 2 gm + Cloxacillin Sodium 1 gm	3gm Vial
18	A18	Tab.Amoxycilin + Potassium Clavulanate 375 mg	Amoxycilin 250 mg + Potassium Clavulanate 125 mg	10's
19	A19	Bolus Sulfadimidine 5 gm	Sulfadimidine 5 gm/bolus	4 boil/strip
20	A20	Tetracycline Oral (Water Soluble Powder) 100 gm Pouch	Tetracycline Hydrochloride 100 gm /Pouch	100 gm Pouch
21	A21	Cephalexin Powder	Cephalexin 7.5% w/v	20 gm Pouch
22	A22	Antiseptic Lotion/Liquid	Povidone Iodine 5%w/v	500 ml bottle
23	A23	Antiseptic Lotion/Liquid	Acriflavin 1% w/v	500 ml bottle
24	A24	Antiseptic Lotion/Liquid	Rectified Spirit 95%w/v	500 ml bottle
25	A25	Inj. Dexamethasone	Dexamethasone 4 mg/ml	5ml
26	A26	Inj. Isoflupredone Acetate	Isoflupredone Acetate 2 mg/ml	10ml
27	A27	Ini prednisolone	prednisolone 10 mg /ml	10 ml

47	A47	Calcium Injection	Calcium Levulinate 76.4mg, Vitamin D3 5000 I/U, Vitamin B 12 50 mcg/ml	45ml Bottle
48	A48	Inj Phosphate	(Sodium Salt of 4-dimethylamino-2-methylphenyl phosphonic acid 0.2g)/ml	30ml
49	A49	Herbal ecboic and uterine cleaning agent Liquid	Herbal ecboic and uterine cleaning agent	500ml bottle
50	A50	Intramammary Infusion	Oint (colistin sulphate 5lac IU, Cloxacillin Sodium 200mg)/syringe	10gm tube
51	A51	Topical Herbal Gel for Mastitis	Topical Herbal Gel for Mastitis	125gm
52	A52	Lignocaine Hydrochloride Injection	Lignocaine Hydrochloride IP 21.3mg, Sodium Chloride IP 6mg, Methyl Parabane (as Preservative ) 1mg	30ml vial
53	A53	Heat Inducing Capsules	Heat Inducing Capsules	6's per strip
54	A54	Inj Hormone Prostaglandin	Inj Hormone Prostaglandin	2ml
55	A55	InjHormone Gonadotropin	Inj Hormone Gonadotropin	2.5ml
56	A56	Inj. Phosphorus (Sodium Phosphate)	Inj. Phosphorus (Sodium Phosphate)	30ml vial
57	A57	Intra Uterine Antibiotic including 10% Povidone Iodine(Iodine Solution)	Intra Uterine Antibiotic including 10% Povidone Iodine(Iodine Solution)	100 ml
58	A58	Inj. Vit AD3E	Inj. Vit AD3E	10ml vial
59	A59	Trace Mineral Tab	Trace Mineral Tab	20 tab/strip
60	A60	carbolic acid	carbolic acid	500ml bottle

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28	A28	Inj. Meloxicam + Paracetamol	Meloxicam 5 mg + Paracetamol 150 mg + Lignocaine HCL 1%	30 ml
29	A29	Povidone Iodine + Metronidazole Intrauterine Solution	Povidone Iodine 5%W/V, Metronidazole 1% W/V	60 ML Bottle
30	A30	Cephalexin Intra Uterine Dry Suspension	(Cephalexin 1.5g)/4g	4g
31	A31	Herbal Broad Spectrum Dernatological Miticidal, Antifungal, Antiseptic, Antipuritic and Fly Repellant Skin preparation	Herbal Broad Spectrum Dernatological Miticidal, Antifungal, Antiseptic, Antipuritic and Fly Repellant Skin preparation	50g tube
32	A32	Gamma Benzine Hexachloride Antiseptic Cream	(Gamma Benzine Hexachloride 0.1%w/w, ProflavinHemisulphide 0.1%w/w, Cetrimide 0.45% w/w)	100g
33	A33	Gamma Benzine Hexachloride Antiseptic and Antimaggot Spray	(Gamma Benzine Hexachloride 0.1%w/w, ProflavinHemisulphide 0.1%w/w, Cetrimide 0.45% w/w, Eucalyptus Oil, Turpentine Oil)	50 ml
34	A34	Cypermethrin Ectoparasiticide	Cypermethrin 10%w/v	15ml
35	A35	Inj. Liver Extract with Vit B Complex	Liver Extract with Vit. B1(Thiamine), B2 (Riboflavin), B3 (Niacin), B6 (Pyridoxine), B12 (Cyanocobalamine)	100 ml/Vial
36	A36	Inj. Vitamin A,D3, E	(Vit. A Palmitate 2.5 Lac IU, Vit.D3 25000 IU, Vit. E 100 mg)/ml	10 ml/Vial
37	A37	Inj. Vitammin B Complex	(Thaimine Hydrochloride 3 mg, Pyridoxine Hydrochloride 13.75 mg, Cyanocobalamin 500 mcg)/ ml	30 ml vial
38	A38	Liquid Liver extract with Vitamin B complex	(Fresh Liver Extract 1.25g with Vitamin B12 activity equivalent to 7.5mcg, Cyanocobalamin , Yeast Extract 0.4gm, Thiamine 2.5gm, Nicotinic Acid 24mg, Alcohol 1ml)/10ml	500 ml Bottle
39	A39	Inj. Chloropheniramine Maleate	Chloropheniramine Maleate 10 mg/ml	30 ml /Vial
40	A40	Rumenotonic Bolus	(Ferrous Sulphate 1g, Cobalt Cholride 200mg, Copper Sulphate 50mg, Vitamin B12 20MCG, Vitamin B1 25MG, Yeast 300mg, Probiotic+ Rumen stable multi Enzymes 500mg) per 1 bolus	4's
41	A41	Inj. Normal Saline Solution	Sodium Chloride -0.9 % w/v	100 ml Bottle
42	A42	Inj. Normal Saline Solution	Sodium Chloride -0.9 % w/v	500 ml Bottle
43	A43	Inj. Dextrose with Electrolytes	(Dextrose anhydrous 20 gm + Sodium Chloride - 0.6 gm. + Potassium Chloride-0.04 gm + Calcium Chloride, Dihydrate-0.027 gm+ Sodium Lactate 0.312 gm)/100 ml	500 ml bottle
44	A44	Inj. Ringer's Lactate	(Sodium Chloride 0.60 gm, Sodium Lactate 0.27 gm, Potassium Chloride 0.04 gm, Calcium Chloride 0.02 gm)/100 ml	500 ml Bottle
45	A45	Inj. Calcium & Magnesium Borogluconate IP Vet	Calcium Borogluconate 1.86% w/v, Magnesium Hypophosphite 5% w/v, DexroseAnhydros 20% w/v	450 Bottle
46	A46	Inj. Calcium Borogluconate IP Vet	Calcium Borogluconate 25% w/v	450 Bottle

## ANNEXURE-II

## LIST OF ITEMS AND TECHNICAL SPECIFICATIONS UNDER CATEGORY B: FEED ADDITIVES

Sl. No.	Items No.	Name of the Item	Specification & Strength	Unit pack size
1	B/1	Chelated Multimineral Fortified with vitamins	Vit A -575000 IU, D3-125000 IU, E-235mg, K3-20 mg, B1-16, B2-100 mg, B6-320mg, B12-04mg, Niacin-490 mg, Ferrous-1525 mg, Copper-1330 mg, Manganese-1580 mg, Zinc-9400 mg, Magenesium-5850 mg, Cobalt-145 mg, iodine-300 mg, Salenium-10 mg, Potassium-100 mg, Sodium-5.9 mg, Pantothenic Acid-160 mg, Folio-16 mg, Chromium-65 mg, Sulphur 0.72% W/V, Phoshoruous-12.75%, Calcium-24%, liver yeast Added, lactobacillus Sporogenes Added.	1 kg
2	B2	Vitamins and minerals feed Supplements (non Chelated)	Vitamin A 400000 IU, Vitamin D3 100000 IU, Vitamin E 320 mg, Vitamin K3 40 mg, Vitamin B2 200 mg, Vitamin B12 0.82 mg, Niacin 480 mg, Ferrous 1500 mg, Copper 1200 mg, Manganese 1500 mg, Zinc 9600 mg, Magenesium 6000 mg, Cobalt 150 mg, Iodine 325 mg, Selenium 10 mg, Potassium 100 mg Sodium 5.9 mg, Panthothenic Acid 320 mg, Folio 32 mg, Chromium 70 mg, Sulphur 0.72% W/V , Phosphorous 12.75%, Calcium 24%	1 kg

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ANNEXURE-III

LIST OF ITEMS AND TECHNICAL SPECIFICATIONS UNDER CATEGORY C: MEDICAL  
CONSUMABLES

Sl. No.	Items No.	Name of the Item	Specification & Strength	Unit pack size
1	C1	Absorbent Cotton	Absorbent Cotton	500mg
2	C2	Plaster Of Paris Bandage	Plaster Of Paris Bandage 10cm X 2.7m	12 numbers in a packet
3	C3	Roller Bandage	Roller Bandage 10 cm x 3 m	10-12/Pack

  
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