



**OFFICE OF THE SUPERINTENDENT,  
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,  
BRAHMAPUR-760004, GANJAM, ODISHA**

Tel.0680-2292624,FAX.:0680-2292752//E.mail:supdtmkcg@gmail.com,mkcgmchberhampur@gmail.com  
Website:www.mkcgmch.org

No. 12602 MCH/MS/XX/2024

Dt/ Brahmapur the 13/9/24

To,

The Deputy Director of Information and Public Relation (Advertisement),  
&  
Deputy Secretary to Govt. of Odisha, Bhubaneswar.

Sub: - Publication of Tender Call Notice.

Sir,

With reference to the subject cited above, I am enclosing herewith a Copy of the Tender Call Notice for publication in one largest circulated Odiya and English daily Newspaper for wide circulation at an early date.

The last date of receipt of tender paper is 05.10.2024

The approximate cost of tender Rs. 24 lakhs.

The E-mail ID of this office is: - [supdtmkcg@gmail.com](mailto:supdtmkcg@gmail.com). And [mkcgmchberhampur@gmail.com](mailto:mkcgmchberhampur@gmail.com)

The cost of the advertisement will be borne by this office.

Please inform immediately the date of the publication and name of the newspaper containing the tender call notice through this office E-mail ID after it's publication for needful at this end.

Yours faithfully,

*[Signature]*  
Superintendent,

MKCG Medical College Hospital,  
Berhampur

Memo No. 12603 /MCH/MS/2024

Dt/Berhampur the 13/9/24

Copy to Store Medical Officer , M.K.C.G Medical College, Berhampur for information and necessary action.

Copy to Account Officer , M.K.C.G Medical College, Berhampur for information and necessary action.

Copy submitted to Dean & Principal M.K.C.G Medical College, Berhampur for information and necessary action. He is requested to float the tender call notice in your web site at an early date for wide circulation

Copy submitted to Dist. Informatics Officer, At- Collectorate, Ganjam, Chatrapur for information and necessary action. He is requested to float the tender call notice in Ganjam District web site- ([www.ganjam.nic.in](http://www.ganjam.nic.in)) at an early date for wide circulation.

*[Signature]*  
Superintendent,

MKCG Medical College Hospital,  
Berhampur





**TENDER CALL NOTICE FOR AMC/CMC AND OPERATION & MAINTENANCE  
OF ETP & STP**

**OFFICE OF THE SUPERINTENDENT, MKCG MEDICAL COLLEGE, HOSPITAL  
BERHAMPUR ODISHA**

Tel.06802292624,FAX.:06802292752//E.mail:supdtmkcg@gmail.com, Website: [www.mkcgmch.org](http://www.mkcgmch.org),

**TENDER NO. 12679      DATE. 13.9.24**

(Those who download the tender document from

Website [www.ganjam.nic.in/www.mkcgmch.org](http://www.ganjam.nic.in/www.mkcgmch.org) should enclose a DD of Rs.2000/-+ GST is  
(non refundable) in favour of Superintendent, M.K.C.G Medical College Hospital  
Berhampur payable at the S.B.I, MCC Branch, Berhampur to be paid by way of E-challan  
towards cost of tender paper.

LAST DATE FOR SUBMISSION OF TENDER PAPER IS 05.10.24 BY 5.30 P.M

DATE OF OPENING OF TECHNICAL BID 7.10.24 AT 12.00 P.M

DATE OF OPENING OF FINANCIAL BID 9.10.24 AT 12.00 P.M

*Handwritten signature and date: 12/9/24*





**OFFICE OF THE SUPERINTENDENT,  
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,  
BRAHMAPUR-760004, GANJAM, ODISHA**

Tel.0680-2292624,FAX.:0680-2292752//E.mail:supdtmkcg@gmail.com,mkcgmchberhampur@gmail.com  
Website:www.mkcgmch.org

No. 12679 MCH/MS/XX/2024

Dt/ Brahmapur the 13/9/24

**TENDER CALL NOTICE**

The Superintendent, M.K.C.G Medical College Hospital Berhampur- 760004, Dist. Ganjam, Odisha invites sealed tender in the prescribed Proforma from the Manufacturer / Authorised Dealer, Authorised Service Agent for “**AMC / CMC and Operation & Maintenance of ETP & STP** of MKCG, Medical College Hospital, Berhampur”. The detail information, and the detail lists of items along with the specification and other terms and conditions is hosted in website- [www.ganjam.nic.in/](http://www.ganjam.nic.in/) [www.mkcgmch.org](http://www.mkcgmch.org). The Bidders have to download tender documents directly from the website- [www.ganjam.nic.in/](http://www.ganjam.nic.in/) [www.mkcgmch.org](http://www.mkcgmch.org). The sealed cover containing tender paper must be super scribed as “Tender for AMC / CMC and Operation & Maintenance of ETP & STP ” and the last date of receipt of tenders through Regd. Post / Speed Post only is Dt.05.10.2024 by 5.30 PM. The tenders received after last date and time will not be entertained. The Tendering authority reserves the right to accept/ reject/ cancel any or all the tenders in full or part at any stage of the process without assigning any reason thereof. All legal disputes if any relating to this tender are subject to jurisdiction of the courts of law situated at Berhampur, Ganjam, Odisha only.

**Superintendent,**  
MKCG Medical College Hospital,  
Berhampur





**OFFICE OF THE SUPERINTENDENT,  
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,  
BRAHMAPUR-760004, GANJAM, ODISHA**

Tel.0680-2292624,FAX.:0680-2292752//E.mail:supdtmkcg@gmail.com,mkcgmchberhampur@gmail.com  
Website:www.mkcgmch.org

**INFORMATION**

Sealed tender in prescribed Proforma are invited for “**AMC / CMC and Operation & Maintenance of ETP & STP** of MKCG, Medical College Hospital, Berhampur”. The tenderer has to furnish the Earnest Money of **Rs. 72,000/- (Rupees seventy two thousand)** only in shape of Bank Draft drawn in favour of the Superintendent, M.K.C.G. Medical College Hospital, Berhampur payable at SBI, M.C.C. Branch, Berhampur (GM). The tender papers ,details and specification of **ETP & STP** along with other terms and conditions can be downloaded directly from the web site-[www.ganjam.nic.in/](http://www.ganjam.nic.in/) [www.mkcgmch.org](http://www.mkcgmch.org). The Tender cost of Rs.2000/-+ GST is non refundable to be paid by way of E-challan under head of Account 0075-00-800-0097-02237-000 through Odisha Govt. Treasury site and the copy of E-challan deposit must be furnished with the bid. The last date of receipt of tenders paper through Regd. Post / Speed Post only is dt 05.10.2024 up to 5.30 p.m. The bids will be opened on. 07.10.2024 at 12.30 PM in presence of the members of the tender Committee and bidders or their representative. The Tender should be in double bid system i.e i) Technical Bid & ii) Price Bid in two sealed covers duly super scribing as Technical Bid & Price Bid and both are submitted with one sealed cover as super scribing as. “AMC / CMC and Operation & Maintenance of ETP & STP ”. The tenders received after last date and time will not be considered. The authority reserves the right to accept/ reject/ cancel any or all the tenders in full or part without assigning any reason thereof. The date of opening may be differed /postponed in case of unavoidable circumstances. All legal disputes if any relating to this tender are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.

**Superintendent  
M.K.C.G. Medical College Hospital,  
Berhampur**



# **Tender Call Notice**

## **TERMS AND CONDITIONS**

1. The sealed envelope containing Tender paper in prescribed format, Demand Draft towards EMD & copy of receipt of E-Treasury Challan towards cost of tender paper must be submitted in sealed cover super scribed as “AMC / CMC and Operation & Maintenance of ETP & STP ” and submitted by Regd. Post/ Speed Post only and reach in the office of the Superintendent, M.K.C.G Medical College Hospital, Berhampur-4 on or before dt.5.10.2024 by 05.30 PM. The Quotations received beyond the scheduled date and time will not be entertained under any circumstances. The Tender cost of Rs.2000/-+ GST is nonrefundable to be paid by way of E-challan under head of Account 0075-00-800-0097-02237-000 through Odisha Govt. Treasury site.
2. Earnest Money Deposit of Rs. 72,000/- (seventy two thousand) (refundable) only in shape of Bank Draft in favour of the Superintendent, M.K.C.G Medical College Hospital, Berhampur payable at SBI, M.C.C. Branch, Berhampur. The EMD will be forfeited in case, the successful tenders fail to execute the order within the stipulated period.
3. The Tender should be in double bid system i.e i) Technical Bid & ii) Price Bid in two sealed covers duly super scribing as Technical Bid & Price Bid and both are submitted with one sealed cover as super scribing as “AMC / CMC and Operation & Maintenance of ETP & STP ”.
4. The sealed Quotation shall be opened by the Tender Committee in presence of the tenderers or their authorized representatives. If any tenderers or their authorized representatives fails to turn up at the time of opening of the tender papers, the process will continue as usual.
5. The firm mandatorily have a local branch office at Berhampur, Ganjam, Odisha. and will deploy the sufficient ETP & STP Operator in Round the Clock and paid the salary to the operator at their own cost as per the rate approved by the Labour & ESI Department, Odisha from time to time . The authority is not responsible for payment of Salary, EPF & ESI of the ETP & STP Operator.
6. In case of breakdown of ETP & STP Machine the firm will attendant the fault within 3 hr and take immediate steps to rectified the fault.
7. If the firm not rectified the minor defects of ETP & STP Machine with in three hours than a sum of Rs.1000 per hours will be deducted from the AMC/CMC bill.
8. The service provider should have at least 2 year experience in the service of Operation & Maintenance of ETP & STP in any Organizations.
9. The tender should be clearly written/ typed without any corrections, interpolation and over-writings and each page of the tender should bear the dated signature of the tender.
10. The quoted rates should be in Indian Currency, both in words and figures against each item.
11. The rates quoted should be mentioned excluding GST and including GST separately.
12. The tender will be valid for one year from the date of approval and this may be extended for a further period of three years on satisfactory performance of the firm on mutual understanding.

13. The price quoted should be final and shall not be subject to any escalation during the validity of the tender.
14. The tender should furnish Photocopy of the following
  1. Copies of GSTN Regd. certificate with clearance.
  2. Valid PAN Card.
  3. IT returns of last 3 years.
  4. identity and address proof.
  5. An affidavit in original (Stamp Paper worth of Rs 10/-) to the effect that the firm has not been blacklisted anywhere..
  6. Local Branch Office Address.
15. The successful tender shall have to pay the performance security deposit of **8 %** of the contract value in the form of Bank guarantee of S. B. Account pass book/ term deposit of postal/Nationalized Bank duly pledged in favour of the Superintendent, MKCG Medical College Hospital, Berhampur within 07 days of receipt of offer letter. The Performance Security deposit furnished by the successful tenderer shall be refunded only after successful completion of tender period as per agreement. In case of any deviation is found in abiding the agreement the security deposit will be forfeited.
16. The payment to the agency will be made on quarterly basis against invoice, raised by the agency based on after submission of satisfactory performance report from competent authority.
17. The firm has to execute an agreement with the authority within 7 days from the date of issue of approval letter.
18. The undersigned reserves the right to reject any tender or all tenders in part or full without assigning any reason thereof.
19. The tender paper with Incomplete Documents will be rejected.
20. All legal dispute, are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.
21. The payment to the firm shall be made basing on allotment received from Govt.

### **SCOPE OF WORK**

1. The agency should inspect the complete system at least thrice a month and should submit the monthly service report to the undersigned.
2. The service provider shall make a daily visit i.e by 10.00 A.M to check the complaint register maintained in the office.
3. The Parameter, chemical consumption record, Gear oil, Valves, Pumps, Screen, Bowlers, Filter, Panel, MGF,ACF to be checked, tested, Greased and cleaned regularly.

4. During AMC/CMC period the firm has to provide four preventive maintenance service and necessary repairing as and when required.
5. The firm shall ensure that all Indoor / outdoor units of ETP & STP are in proper working conditions at the time.
6. TDS, Service Tax and any other tax as applicable as per prevailing rates will be deducted before making the payment.
7. It is the sole responsibility of the firm to submit the service reports of scheduled / breakdown service at the time of submission of bill.
8. The firm has to replace any spare parts , accessions, Chemicals and other items as & when required on credit basis along with invoice duly certified by the concerned competent authority for payment .
9. The cost of the said spare parts / accessories must be genuine rate the firm will be liable to penalty.
10. In case of major breakdown the firm has to repair and rectify the ETP & STP machine within 3 days otherwise Rs. 1000 per hours will be deducted from the billed amount will be made.
11. Associated electrical/PHED works may be required for maintenance is to carried by firm or to be intimated to GED/PHED for repair/ replacement work.

N.B.:- (1) The tenderers are requested to go through the terms and conditions thoroughly and furnish their tenders fulfilling all the requirements to avoid rejection of the tender(s).

(2) Each page of the tender should be numbered serially and chronologically and a certificate to this effect indicating the total number of pages of the tender should be furnished by the tenderer.

  
**Superintendent,**  
M.K.C.G. Medical College Hospital,  
Berhampur



## DETAILS SPECIFICATION

<u>DETAILS : PMSSY BUILDING, MKCG HOSPITAL</u>			
Sl. No.	Description .	Qty.	Capacity
1	S.T.P	01	250 KLD
2	E.T.P	01	40KLD
<u>DETAILS : SUPER SPECIALTY BLOCK, MKCG HOSPITAL</u>			
1	S.T.P	01	100KLD
<u>BIO WASTE MANAGEMENT PLANT</u>			
3	E.T.P	01	40KLD

*Ready  
12/9/24.*



**FINANCIAL BID**  
**FORM F-1**

**QUOTED PRICE PROFORMA FOR CMC/AMC OF ETP & STP**

Sl. No	Name of the Building	Nos of Item and Capacity	AMC Price for in Rs. (Excluding GST)	CMC price Amount in Rs(Excluding GST)
1.	Super Specialty Block	One STP (100 KLD)		
2.	PMSSY Building	One STP(250 KLD) One ETP(40 KLD)		
3.	Bio Waste Management Plant	One ETP (40 KLD)		
Total				

*Handwritten signature*  
12/9/20



**FORM T-1**

**General Details of the Bidder**

1.	Name of the Bidder	
2.	Details of Bid Processing Fee and Earnest Money Deposit: (Demand Draft Details)	DD No.:
		Date:
		Amount (Rs.)
		Drawn on Bank:
3.	Name of the Director	
4.	Full Address of Registered Office	Postal Address:
		Telephone No.:
		FAX No.:
		E-Mail Address:
5.	Name & Telephone Number of the authorized person signing the bid.	Name and Designation:
		Mobile Number:
6.	Bank Name	Account Number:
		Bank and Branch Name:
		IFSC Code.
7.	PAN No. (Attach self-attested copy)	
8.	Valid GSTIN (Attach self-attested copy)	
9.	E.P.F. Registration No. (Attach self-attested copy)	
10.	E.S.I Registration No. (Attach self-attested copy)	
12.	Acceptance to all the terms & Conditions of the Tender ( Yes/No).	
13.	Power of Attorney / Authorization letter for signing the of the bid documents.	
14.	Submission of undertaking that n criminal case is pending with the police at the time of submission of bid.	
15.	Kindly mention the total number of pages in the tender document.	

**16. Financial Turnover of the bidder for the last 3 financial years (31.03.2024).**

Financial Year	Turn Over Amount (In INR)	Average Turnover (in INR)
FY (2021-22)		
FY (2022-23)		
FY (2023-24)		

**\*From the date of issue of tender.**

**17. Details of the similar type service provided by the bidder in last 5 years:**

Sl No.	Period	Name of Authority with Complete Address & Fax No.	Type of services provided with details of manpower / Machinery deployed	Contract Amount(in INR)	Duration From - To

**18. Declaration**

I Sri \_\_\_\_\_, Son/Daughter/wife of Sri \_\_\_\_\_ ,  
Proprietor/ Director/Authorised signature of \_\_\_\_\_ (Name of the  
Service Provider), competent to sign this declaration and execute this tender;

I Have carefully read and understood al the terms and conditions of the tender and undertake to abide by them;

The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief . I am well aware of the fact that , furnishing of any false information/ fabricated documents would lead to rejection of our tender at any state besides liabilities towards prosecution under appropriate law.

(Signature of Authorised Representative with Seal)

Place:

Date:

**Enclosures:**

1. Bid Processing Fee in the form of Demand Draft .
2. EMD in the form of Demand Draft in original.
3. Copy of tender document (each page must be signed and sealed).
4. Duly filled Technical Bid and Financial Bid.
5. List of required document as applicable.

FORM-T3

UNDERTAKING

*[On the Stamp Paper of appropriate value in shape of affidavit from the Notary  
regarding non-blacklisting]*

I, hereby undertake that, our organization has not been blacklisted/  
debarred by any of the Central/ State Government Department/ Office or by any  
Public Sector Undertaking (PSUs) and not blacklisted by any authority during the  
recent past.

Yours sincerely,

Authorized in full and Signature

Name and Designation of the Signatory:

Name of the Bidder and Address:

2  
3  
4

FORM-T4

UNDERTAKING

*[On the Bidder's Letter Head regarding not have any pending judicial proceedings for any criminal offences]*

I, hereby undertake that there is no criminal case pending in any Court of Law against our company or against the Proprietor/ Director/ Persons to be deployed by our organization.

I/we further certify that Proprietor/ Director/ Persons to be deployed by our organization have not been convicted by any Court of law in Odisha/ India. I understand that, I am fully responsible for the contents of this undertaking and its truthfulness.

Yours sincerely,

Authorized Signature

Name and Designation of the Signatory:

Name of the Bidder and Address:

2  
3  
4  
5

Witness1:

Witness2:

For and on behalf of (**Service provider**)

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Witness1:

Witness2:

## Service Provider Agreement

This Agreement is made on this \_\_\_\_\_ in between the **Superintendent , M.K.C.G. Medical College Hospital, Berhampur, Ganjam Odisha** (herein after called as "Authority") of the 1<sup>st</sup> party and "M/s \_\_\_\_\_" herein after called as " Agency " which expression shall unless excluded by or repugnant to the context be deemed to include its successors and assigns herein after described as 2<sup>nd</sup> Party.

Whereas the Superintendent, M.K.C.G. Medical College Hospital, Berhampur, Ganjam Odisha 1<sup>ST</sup> Party is desirous of engaging the Agency to CMC/AMC and Operation and maintenance of ETP & STP and the Agency is L1 in the tender agreed to abide by the Terms & Conditions. The detailed terms and conditions mentioned hereinafter.

### **NOW, THEREFORE, IT IS HEREBY AGREED BETWEEN THE TWO PARTIES AS FOLLOWS**

1. The following documents attached hereto shall be deemed to form an integral part of this contract:

- Appendix A:** General Terms and Conditions
- Appendix B:** Scope of work
- Appendix A:** Contract Price and Payment Terms

2. The mutual rights and obligations of the Authority and the consultant shall be as set forth in the contract, in particular;

- a. The service provider shall carry out the services out the in accordance with the provisions of the agreement; and
- b. The certificate on the satisfactory performance of services by the agency shall be issued by an offer authorized by the clint in consideration of the certificate of satisfactory performance of service provider, the authority shall make such payments in such a manner as is provided in the agreement.

### **3. Mode of payment**

The service provider will furnish the details or the bank account to the authority within 7 days of the signing of the contract.

This contract constitutes the agreement between two parties in respect to obligations and supersedes all previous communications between the parties.

4. Now this agreement witnesses as below:

- a. That in consideration of the payment to be made by the Authority to the service provider the service provider herby agrees with the Authority to provide CMC/AMC and Operation and maintenance of ETP & STP in conformity with the provisions of the terms and conditions of the contract.
- b. That the "Authority hereby further agrees to pay the service provider the contract price at the same time and in the manner prescribed in the said terms and conditions.
- c. Financial limit under this contract varies with changes in statuary dues and government takes as applicable from time to time.
- d. That in the event of any dispute that may arise it shall be settled as per the terms and conditions of the contract.

That this agreement is valid up to.....

For and on behalf of (**Tender inviting Authority**)

---

**MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY**  
**[Ref. Para 22(i)]**

To

The \_\_\_\_\_.

WHEREAS..... (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no..... dated ..... to supply ..... (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the .... day of ....., 20.....

Our..... branch at .....\* (Name & Address of the .....\* branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our .....\* branch a written claim or demand and received by us at our .....\* branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

.....  
(Signature of the authorized officer of the Bank)

.....  
Name and designation of the officer  
.....

.....  
Seal, name & address of the Bank and address of the Branch

\* Preferably at the headquarters of the authority competent to sanction the expenditure for purchase of goods or at the concerned district headquarters or the State headquarters.

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