



SAMAGRA SHIKSHA GANJAM, CHATRAPUR.

Ph.06811-260833 / 262799, E-mail : dpcganjamssa.osepa@nic.in



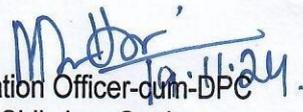
No. 5503/IE/2024

Dated. 19/11/2024

TENDER CALL NOTICE FOR SUPPLY OF STANDING BOX & CORNERSEAT FOR CEREBRAL STUDENTS

Sealed tenders under two bid systems are invited from the reputed manufacturers/suppliers having valid PAN, GST & IT clearance ,registration of firm etc for printing and supply of **standing box & corner seat (approximately 110 nos. each) for cerebral students.** The tender papers (bid documents) containing detailed specification with terms and conditions ,application of Technical Bid & application of Financial Bid can be obtained by downloading form the Ganjam Dist.web site i.e. . **ganjam.odisha.gov.in** and **www.osepa.odisha.gov.in.** The bidders are required to submit demand Draft of Rs.1000/- (**Rupees one thousand only**) drawn in favor of Dist. Project Coordinator, SS, Ganjam, Chatrapur towards cost of tender paper along with the application of technical bid. The last date and time for receiving of tender paper is 12.12.24 at 2.00 pm and will be opened on the same day 12.12.24 at 3.30 pm in the office of the DPC,SS,, Ganjam in presence of tenderers or their authorized representatives. Corrigendum/addendum if required, will be uploaded in the above web site. Hence potential bidders are requested to be in touch with the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

By orders of Collector –cum- Chairman,SS,Ganajm


District Education Officer-cum-DPC
Samagra Shiksha , Ganjam



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TERMS & CONDITIONS

1. The applications must be sent **through Registered Post / Speed Post / Courier only** addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po- Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing “ Technical bid for supply of Corner Seat & Standing Box and “Financial Bid for Supply of Corner Seat” & Standing Box. Both sealed envelopes should be kept in a third envelope super scribing “Tender for supply of Corner Seat” & Standing Box of Ganjam district.

3. **Particular of the materials required for CwSN(Bedridden) as follows.**

Sl.No	Name of the Items	Specification
1	Corner Seat	As per Annex- II
2	Standing Box	As per Annex - II

4. **The date and time schedule relating to tender are cited as under.**

Sl.No	Activity	Date and Time
1	Issue of tender document	27.11.2024 (office hour)
2	Last date & time for receipt of tender document.	12.12.2024 by 2.00 PM
3	Opening of Technical Bid	12.12.2024 at 3.30 PM
4	Opening of Financial Bid	12.12.2024 at 3.45 PM

5. **Following documents must be enclosed with the Technical Bid Application. (Annex – I)**

- a. GST Registration Certificate & up to date clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years.(2020-21,2021-22 & 2022-23)
- d. Goods manufacturing certificate, ISO latest with approved model may be given preference.
- e. Sample materials with brochure of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.1000/-(non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.

- g. Demand Draft of Rs.30,000 /- any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest.

Sl. No	Name of the Items	Cost of EMD
1	Corner Seat	Rs.10000/-
2	Standing Box	Rs.20000/-
Total		Rs.30,000/-

- Bidders can apply for one or both items as per their convenient.
- h. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
6. TDS will be deducted from bill as per income tax rule applicable.
7. Exemption certificate in respect of EMD & Security deposit will not be considered.
8. Payment will be made by District Project Coordinator after delivery of materials.
9. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
10. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
11. The bidder should quote the price of the items as per the format (Annex-II).
12. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased.
13. Quality and size of the materials as per specification mentioned must be followed.
14. The office of the firm should be located in Odisha, so that immediate replacement of defective materials can be replaced.
15. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
16. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
17. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Ganjam on the points of dispute shall be accepted by both the parties.
18. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.


19.11.24
District Education Officer-cum-DPC
Samagra Shiksha, Ganjam

Annexure – I

Application-cum-Checklist of Technical Bid

TENDER FOR SUPPLY OF CORNER SEAT& STANDING BOX

SAMAGRA SHIKSHA, GANJAM

Name , Address & Tel.No of Tenderer :- _____

SI,No	Documents	Enclosed (Yes/No)
1	Latest GST clearance certificate.	
2	GST Registration Certificate.	
3	PAN card.	
4	Income Tax clearance certificate for last 3 financial years. (2020-21,2021-22,2022-23)	
5	Sample materials with brochure of the item.	
6	Demand draft of Rs.1000 towards the cost of tender paper.	
7	Demand Draft towards EMD as per terms & condition	
8	Other documents as mentioned in terms & conditions.	

Signature of the Tenderer
With date and seal

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19/11/24

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Annexure – II

Application for Price Bid

TENDER FOR SUPPLY OF CORNER SEAT

SAMAGRA SHIKSHA, GANJAM

Name , Address & Tel. No of Tenderer :- _____

Sl.No	Name of Item	Specification	Quantity	Rate per one piece including Tax & other cost
1	Corner Seat	Size -width 24 inch Material -wood / ply wood with supporting writing& tiffin board Colour -Different Seat -Adjustable with soft foam With Portable	110	
2	Standing Box	Ply wood with mica pasting size Base – 24” (L) x 18 “ (w), Back side – 26” (H)x 14” (w), Adjustable draw size – 19”(L)x 12 “ (w), Seat – 19” (L) x 8 “(W). / Steel frame size base- 24” (W) x 24” (L) x 3 “ (H), Adjustable pipe size.	110	

Signature of the Tenderer
With date and seal


19/11/27

