



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



SAMAGRA SHIKSHA, GANJAM

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TERMS & CONDITIONS

1. The Bid applications must be sent through Registered Post / Speed Post / Courier only addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po- Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing "Technical bid for supply of different equipment's and Furniture at PM SHRI School "Financial Bid for Supply of different equipment's and Furniture at PM SHRI School Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of different equipment's and Furniture at PM SHRI School under I.E of Ganjam district.
3. Particular of the materials required as follows.

SI.No	Name of the Items	Photocopy, Specification & Quantity
1	Physiotherapy	As per Annex- I
2	Auditory Training & Speech Therapy	As per Annex - II
3	Mobility & Braille Training	As per Annex - III
4	ADL & Behavioural Modification Training	As per Annex - IV
5	Equipment & Furniture for CRC	As per Annex - V

4. The date and time schedule relating to tender are cited as under.

SI.No	Activity	Date and Time
1	Issue of tender document	13.08.25
2	Last date & time for receipt of tender document.	26.3.25. by 2 PM
3	Opening of Technical Bid	26.3.25 at 3.30 PM
4	Opening of Financial Bid	26.3.25 at 3.30 PM

5. Following documents must be enclosed with the Technical Bid Application. (FORMAT-F)

- a. GST Registration Certificate under Odisha GST Act & up to date clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years 2021-22, 2022-23 & 2023-24. (i.e AY-2022-23, 2023-24 & 2024-25)

- d. Valid Aadhar Udyog registration Certificate.
- e. Sample materials with brochure of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.1000/-(non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.
- g. Undertaking regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- h. Experience certificate at least 3 years' in trade with the resource materials to different resource centers under Inclusive Education , Odisha (copy of the work order must be attached)
- i. Demand Draft of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest.

Sl.No	Name of the Items	EMD Value
1	Physiotherapy	Rs.33,000.00
2	Auditory Training & Speech Therapy	Rs.15,500.00
3	Mobility & Braille Training	Rs.11,100.00
4	ADL & Behavioural Modification Training	Rs.14,000.00
5	Equipment & Furniture for CRC	Rs.40,000.00
Total		Rs.1,13,600.00

N: B-Bidders can apply for one or for all items as per their convenient.

- j. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
6. TDS will be deducted from bill as per income tax rule applicable.
7. Exemption certificate in respect of EMD & Security deposit will not be considered.
8. Payment will be made by District Project Coordinator after delivery of materials.
9. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
10. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
11. The bidder should **quote the price** of the items as per the format enclosed (A, B, C, D, E). Including Tax, Packing, Transporting charges etc. as per the prescribed Price Bid format. No over writing or cutting is permitted in the financial bid format.

12. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered and installed at the **school point (14 No's) across the district.**
13. Quality and size of the materials as per specification mentioned must be followed.
14. The office of the firm should be located in Odisha, so that immediate replacement of defective materials can be replaced.
15. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
16. Selection of the firm will be made, considering the total quoted price for all items i.e on composite / package manner instead of comparing the quoted price of each item as mentioned Under Format A,B,C,D(Separately for each category). **But quoted price of the items as mentioned under Format-E will be compared individually.**
17. The right of acceptance of tender rests with Collector, Ganjam who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification sample items with quoted price within the budget provision by the Committee.
18. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
19. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Ganjam on the points of dispute shall be accepted by both the parties.
20. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.




District Education Officer-cum-DPC
21c Samagra Shiksha, Ganjam