



Letter No 277OLL& Culture

Dt. 28.04.2025

### TENDER CALL NOTICE

Sealed Quotations in enclosed format inviting from the intending Registered Suppliers / Manufacturers quantity for fabrication, supply, installation of stage craft system for auditorium of Zilla Sanskruti Bhawan, Chatrapur & Biju Pattnaik Sanskruti Bhawan, Berhampur under OLL & C Dept. .The details of information and documents to be furnished are given in the following manner.

### SCHEDULE OF EVENTS

<b>Publication of tender</b>	<b>:-</b>	<b>28.04.2025</b>
<b>Last Date for receipt of bids</b>	<b>:-</b>	<b>08.05.2025 (5 PM)</b>
<b>Opening of General bids &amp; Financial Bid</b>	<b>:-</b>	<b>09.05.2025 (11 AM)</b>

Interested bidders may receive the tender documents from District Culture Office, Ganjam, Chatrapur and submit the bid duly filled in along with the EMD of Rs. 20,000/- (Rupees Twenty Thousand) only in shape of demand draft/ cheque in favour of Collector & Chairman, District Council of Culture, Ganjam .

The tender documents are available at District Culture Office, Ganjam, Chatrapur. The bidders are advised to visit frequently or contact District Culture Office to track any modification / corrigendum etc. or to know the samples of articles in this connection. They are also advised to go through the term and condition carefully before submitting the tender paper and also see the sample item at this office if required.

The bidders are to submit sealed tender papers (General bid & Financial bid both in one cover) by the stipulated period by Speed Post / Registered post / shall be dropped in the assigned drop box kept at the District Culture Office, Ganjam, Chatrapur .

The tender papers will be opened at office chamber of Additional District Magistrate, (Revenue) on Dt.09.05.2025 at 11.AM . The tender papers if any received after the above due date will not be taken into consideration .

Canvassing in any form shall be liable for disqualification.

The under signed reserves the right to accept or reject any or all the tenders without ascribing any reason thereof.

**Collector & D.M,  
Ganjam**

Memo No. 278 /Culture.

Dated 28.04.2025

Copy to Notice Board, Collectorate ,Ganjam  
Copy to DI&PRO,Ganjam for information and necessary dissemination  
of the information / DIO, NIC, Ganjam for upload in District website.

Copy to Municipal Commissioner, BeMC, Berhampur / all BDOs /All  
Tahasildars / All NAC Executive Officers of Ganjam District for information  
with a request to publish the notice in their office notice board for wide  
publicity in the interest of the General public.

**Collector & D.M,  
Ganjam**

Memo No. 279 /Culture .

Dated 28.04.2025

Copy to District Welfare officer, Ganjam/District Culture officer,  
Ganjam (all members of Tender Committee) for information and necessary  
action.

**Collector & D.M,  
Ganjam**

Terms and conditions :-

1. Photocopy of valid PAN card and GSTIN Registration Certificate must be enclosed by the bidder alongwith their proposals. All the pages of the tender papers should be signed with seal of the firms / agencies.
2. EMD of Rs. 20,000/- (Rupees Twenty thousand) only in shape of Demand Draft in favour of Collector & Chairman, District Council of Culture ,Ganjam payable at Chatrapur must be furnished by the tenderer. The EMD of unsuccessful bidders will be refunded after finalization of tender In case the bidder(s) are local MSEs registered under DIC, O.K & V.I. -, subject to submission of relevant valid certificate as per Finance Department O.M No.-27928/F Dt.16.10.2020.
3. Relevant self-attested copies of documents in support of the above criteria must be enclosed alongwith General bid documents failing which the bid will be liable to be rejected.
4. Any legal dispute arises out of this is subject to jurisdiction of the District.
5. The bidder should have not been blacklisted by any Govt. organization/court etc. If found later on, action shall be initiated against the firm as per the law by the undersigned.
6. The successful bidder shall not assign or sublet the contract to any other firm
7. Prices shall be quoted in Indian Rupees (both in figures & words) carefully and legibly.
8. The transportation cost of materials will be borne by the supplier.
9. Time is the essence of the contract and delivery must not be later than the date specified in the order. If the supplier fails to deliver the items or any consignment thereof within the stipulated period, the undersigned will take action as deemed fit.
10. The under signed reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot / distribute the work to L2 supplier / firm at the Lowest (L1) rate in case If L1 bidder fails to deliver items within the stipulated period. No request or prayer to extend the date of supply will be considered at any circumstances.
11. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the under signed will have the right to cancel the order / contract without assigning any reason thereof and nothing will be paid by this office in that event and the EMD will also be forfeited. In case of the bidder after fully supply of materials, the EMD will be refunded after receipt of report on good quality as per sample.

**Collector & D.M,**  
**Ganjam**