



ସମଗ୍ର ଶିକ୍ଷା
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Samagra Shiksha



SAMAGRA SHIKSHA, GANJAM

Ph.06811-260833 / 262799, E-mail : dpcganjamssa.opepa@nic.in

No. 1452/ PLG / 2025

Dated. 02/05/2025

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Sealed tenders under two bid systems are invited from the reputed agency/supplier/manufacturer having valid PAN, GST & IT clearance, registration of firm etc for supply of **Identity Card & Badge for PM SHRI School students & teachers under PM SHRI scheme**. The tender papers (bid documents) containing detailed specification with terms and conditions, application of Technical Bid & application of Financial Bid can be obtained by downloading form the web site i.e. www.ganjam.odisha.gov.in and www.osepa.odisha.gov.in. The bidders are required to submit demand Draft of Rs. 2000/- (Rupees Two thousand only) drawn in favour of Dist. Project Coordinator, SS, Ganjam, Chatrapur towards cost of tender paper along with the application of technical bid. The last date and time for receiving of tender paper is 28.05.25 at 2.00 P.M and will be opened on the same day at 3 PM in the office of the SS, Ganjam in presence of tenderers or their authorized representatives. Corrigendum/addendum if required, will be uploaded in the above web site. Hence potential bidders are requested to go through with the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

Collector-cum-Chairman
Samagra Shiksha, Ganjam, Chatrapur





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TERMS & CONDITIONS

1. The Bid applications must be sent through Registered Post / Speed Post / Courier only addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po- Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours.
2. The tender has been invited under two bid system i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing "Technical bid for supply of Identity Card & Badge for PM SHRI School students & teachers "Financial Bid for Supply of Identity Card & Badge for PM SHRI School students & teachers. Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of Identity Card & Badge for PM SHRI School students & teachers of Ganjam district.

3. Particular of the materials required as follows.

Sl.No	Name of the Items of TLM	Specification , Quantity & Price BID
1	Identity Card for Students & Teachers	As per Annex- A
2	Badge for Students	

4. The date and time schedule relating to tender are cited as under.

Sl.No	Activity	Date and Time
1	Issue of tender document	9.05.25
2	Last date & time for receipt of tender document.	28.5.25 by 2pm
3	Opening of Technical Bid	28.5.25 at 3pm
4	Opening of Financial Bid	28.5.25 at 3pm

5. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.

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6. . Following documents must be enclosed with the Technical Bid Application. (FORMAT-B)

- a. GST Registration Certificate under Odisha GST Act & up to date clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years 2021-22,2022-23 & 2023-24.(i.e AY-2022-23,2023-24 & 2024-25)
- d. Valid Aadhar Udyog registration Certificate.
- e. Sample materials of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.2000/-(non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.
- g. Undertaking regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- h. Demand Draft of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest.

Sl.No	Name of the Items	EMD Value
1	Identity Card for Students & Teachers	Rs.43100/-
2	Badge for Students	Rsa.43100/-

N: B-Bidders can apply for one or both category of the items as per their convenient.

7. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
8. TDS will be deducted from bill as per income tax rule applicable.
9. Exemption certificate in respect of EMD & Security deposit will not be considered.
10. Payment will be made by District Project Coordinator after delivery of materials at BEO points.
11. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
12. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.



13. The bidder should **quote the price** of the items Including Tax, transporting and other cost as per the prescribed **Price Bid format (Annx-A)** No over writing or cutting is permitted in the financial bid format.
14. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered at the **37 No. PM Shri Schools across the district.**
15. Quality and size of the materials as per specification mentioned must be followed.
16. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
17. The right of acceptance of tender rests with Collector, Ganjam who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification sample items with quoted price within the budget provision by the Committee.
18. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
19. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Ganjam on the points of dispute shall be accepted by both the parties.
20. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.

District Education Officer-cum-DPC
Samagra Shiksha, Ganjam

Application of Price Bid

PRINTING & SUPPLY OF IDENTITY CARD AND BADGE FOR STUDENTS & TEACHERS OF PM SHRI SCHOOL

SL No	Name of the Items	Specification	Approximately Total Required Quantity	Quoted Rate per one piece including Tax (Rs)
1	BADGE	Shape : Round Badge Button with Pin Quality : Both Front and Back side metal Shells and metal back Centre width : Size 58mm Printing : Multi-Colour	21517	
2	IDENTITY CARD	Height : 90 mm Including Holder	21517	
3		Width : 60 mm Including Holder		
4		Holder : Transparent Holder with full cover (Heavy Fibre)		
5		Inner Card : PVC Card with water resistance		
6		Card Print : Multi-Colour with both Odiya and English Print		
7		Lanyard Use : 16 mm with Digital multi-colour printing		
		Clipping : Steel Clip with Lanyard		
Transporting charges for delivery of materials to 37 school points				

N.B:- Only single price should be quoted for each item and if multiple price is quoted under different options , the rate quoted by the firm in the 1st options only will be valid and considered for evaluation.

Application-cum-Checklist of Technical Bid

**TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE
FOR PM SHRI SCHOOL STUDENTS AND TEACHERS**

Name , Address & Tel.No of Tenderer :- _____

Sl.No	Documents	Enclosed (Yes/No)
1	Latest GST registration certificate under Odisha GST Act & Up to date clearance.	
2	PAN card.	
3	Income Tax clearance certificate for last 3 financial years. i.e 2021-22,2022-23,2023-24 (i.e AY-2022-23,2023-24,2024-25)	
4	Valid Aadhar Udyog registration	
5	Sample materials of the item.	
6	Demand draft of Rs.2000 towards the cost of tender paper.	
7	Demand Draft towards EMD as per terms & condition	
8	Undertaking on non-blacklisted by any authorities, Govt. Institution and Court of law.	
9	Any other documents as mentioned in the tender	



Signature of the Tenderer
With date and seal