



GOVERNMENT OF ODISHA  
NOTIFIED AREA COUNCIL, POLASARA, DIST-GANJAM  
(H & U D Department)

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**REQUEST FOR PROPOSAL (RFP) NOTICE**

Tender Call Lt No: 1632 /NAC/2025

Dated: 24 / 06 / 2025

The Executive Officer, Polasara N.A.C intends to deploy Sanitation workers for processing of Municipal Solid Waste and manage the day-to-day sanitation work (Road Sweeping , Drain Cleaning , Bush cutting, carcass lifting & disposal etc.) covering all 19 (Nineteen) nos. of wards of Polasara NAC through engagement of a Private Service Provider( PSP ) agency.

Proposals in Percentage Rate Bids adhering to QCBS procedure of bid evaluation are invited in online mode through Govt. E-procurement portal : [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in) under two-bid system from Interested Eligible Private Service Providing (PSP) Agencies for deployment of sanitation workers for a period of 11 (Eleven) months w.e.f. the date of effectiveness of the agreement .

The details of the Request for Proposal ( TABLE A ) & Critical Dates (TABLE-B) are as follows :

**TABLE-A**

Amount in INR.

E Tender ID No.	Description of the RFP/Tender	Period of Execution	Tender Paper Cost	Estimated Cost	Earnest Money Deposit (EMD) @ 2%
Lt No. 1632/ 25 dt 24.06.2025 & E Tender ID No. Dt:24.06.2025	SELECTION OF PRIVATE SERVICE PROVIDER AGENCY FOR DEPLOYMENT OF SANITATION WORKERS ON OUTSOURCING BASIS IN 19 NOS. OF WARDS AT POLASARA NAC, DIST-GANJAM	15 <sup>th</sup> July, 2025 To 14 <sup>th</sup> June, 2026	10,000/-	1.80 Crore Per annum	3,50,000/-

**TABLE-B**

Sl. No.	Bidding Schedule	Critical Dates	Critical Time
1.	RFP Publication & documents download Start Date	25.06.2025	09.00 AM
2	Deadline for submission of Pre-bid Queries	26.06.2025	04.00 P.M
3	Deadline for Issue of Pre-bid Query Clarification	27.06.2025	09.00 A.M.
4	Pre-Bid Query meeting (Virtual mode)	27.06.2025	12.00 Noon
5	Bid submission Start Date	27.06.2025	03.00 P.M.
6	Bid submission End Date	07.07.2025	09.30 A.M.
7	Technical Bid Opening Date	07.07.2025	10.00 A.M.
8	Date of Presentation	08.07.2025	10.00 A.M.
9	Financial Bid Opening Date	08.07.2025	10.00 A.M.
10	Date of Agreement (Tentative )	14.07.2025	10.00 A.M.

The Detailed Request for Proposal (RFP) bid document containing eligibility criteria, scope of the work, Instructions to bidders and other applicable terms and conditions can be downloaded from [www.tendersodisha.gov.in](http://www.tendersodisha.gov.in) &/website of this office at <https://ganjam.odisha.gov.in> within the critical dates in Table B above. Any addendum/Corrigendum will form part of Detailed RFP & available in E-Procurement portal & office website .

The authority reserves the right to reject any/all of the proposals/Bids , modify any/all of the terms & conditions of this RFP & cancel entire bidding process without assigning any reason thereof . All disputes are limited to JMFC, Polasara .

Complete Address for any further clarification :

The Executive Officer , Office of the Notified Area Council, Polasara

At: Near Bus Stand Polasara, Dist- Ganjam

Pin-761105 , Ph- 06810 – 291235, 9853162506

Email: [nacpolasara72@gmail.com](mailto:nacpolasara72@gmail.com)

  
Executive Officer  
NAC Polasara, Ganjam

Memo 1633 /NAC/2025

Date : 24.06.2025

Copy submitted to **The Director , I & PR Department Govt. of Odisha** for publishing the above Request for Proposal Notice on dt. 25.06.2025 in any two leading local odia news dailies and one leading National English News daily having wide circulation in Berhampur Jurisdiction at I & P R Department approved Rate within a the size of 4x3.

The complimentary copy of newspaper may be submitted along with the bill for processing of payment.

  
Executive Officer

NAC,Polasara,Ganjam

Memo No. 1634(7) /NAC/2025

Dated. 24.06.2025

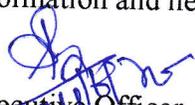
Copy submitted to the Collector & District Magistrate, Ganjam, Chatrapur/Chief Executive Officer, Zilla Parishad, Ganjam Chatrapur / PD DUDA Ganjam Chatrapur/Sub-Collector Chatrapur/ BDO Polasara/Tahsildar,Polasara /CDPO Polasara with a request to publish in office Board for Wide Public Awareness

  
Executive Officer  
NAC, Polasara,Ganjam

Memo No. 1635 /NAC/2025

Dated. 24.06.2025

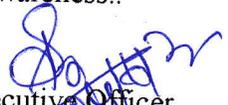
Copy submitted to the Tender Committee Members of NAC Polasara for information and necessary action.

  
Executive Officer  
NAC,Polasara,Ganjam

Memo No. 1636 /NAC/2025

Dated. 24.06.2025

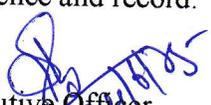
Copy to District E-Governance Manager, Ganjam Chatrapur with a request for publishing the RFP document in Ganjam District website from dt. 24.06.2025 to 07.07.2025 for wide public awareness..

  
Executive Officer  
NAC,Polasara,Ganjam

Memo No. 1637 /NAC/2025

Dated. 24.06.2025

Copy to Office Notice Board / Spare Copies to the Concerned.Files for reference and record.

  
Executive Officer  
NAC,Polasara,Ganjam