

OFFICE OF THE SUPERINTENDENT
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL
BERHMAPUR-760004, GANJAM, ODISHA

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No. 16442 MCH/CS/XIX/2025

Date: 2-8-25

TENDER CALL NOTICE

The Superintendent, MKCG Medical College Hospital Berhampur- 760004, Dist. Ganjam, Odisha Invites sealed tenders in the prescribed Proforma from the for "Supply of Medicine & Surgical items" through Empanelled Store for M.K.C.G Medical College Hospital, Berhampur. The tenderer should submit the tender in two Bids (i) Technical Bid and (ii) Price Bid. *The Technical bid* shall contain (1) Tender Cost (2) valid PAN CARD, (3) Valid GSTN Certificate as per the Govt. rule, (4) Valid Drug License issued by the Competitive Authority (6) Valid ISI,ISO,GMP Certificate, & (7) E-mail ID & Contact No. *The Price bid* should be submitted as per Proforma enclosed. The intending tenderers should submit their tenders separately in two sealed covers duly superscribed as Technical Bid for "Supply of Medicine & Surgical items" through Empanelled Store with address & Price Bid for "Supply of Medicine & Surgical items" through Empanelled Store with address putting in a single sealed cover.

The bidders may download the tender papers from websites: www.ganjam.odisha.gov.in. & www.mkcg.nic.in .The last date of receipt of tenders through Regd. Post / Speed post/ Courier is on or before 20.08.2025 at 05.00 PM and will be opened on 22.08.2025 at 12:30 PM. The date of opening may be differed/postponed in case of unavoidable circumstances.

The Superintendent, M.K.C.G Medical College Hospital, Berhampur reserves right to accept /reject/ cancel any or all the tenders in full or part without assigning any reason thereof.


Superintendent,
MKCG Medical College Hospital,
Berhampur

Terms And Condition:

1. The Private firm should be within radius of 1KM from MKCG Medical Campus.
2. The Private firms are to submit the Certificate of distance from MKCG by Competent Authority.
3. The Private firm should possess valid Drug License from the Competent Authority under Drugs & Cosmetic Act by the Govt. of India.
4. The firm should submit annual turnover certificate of more than 30 Lakhs.
5. The firm are to submit last 3 years IT return.
6. The firm should submit the Up-to-Date GST Clearance Certificate.
7. The firm should submit EMD 1,00,000/- by (FD) pledged in favor of the Superintendent, MKCG MCH, Berhampur and the same will be returned soon after the Tender process is complete to the unsuccessful firms.
8. The Selected firm should deposit Rs. 2 Lakhs as security money (FD/NSC) in any nationalized bank/pledge in favour of Superintendent MKCG MCH, Berhampur. Which is mandatory and should submit the agreement papers before Superintendent, MKCG Medical College Hospital, Berhampur.
9. The EMD & Security Deposit will be forfeited, in case the successful/ selected firm fail to execute the order within the stipulated period.
10. Stocks of commonly prescribed Medicine of M.K.C.G. Medical College & Hospital, Berhampur should be maintained by the firm at all cost.
11. In case of required Medicine is not available in the Empanelled firm, they should take immediate steps to procure and supply.
12. If any items not available at their firm in which case, the firm must inform on the day of order & the order shall shift to next empanelled firm.
13. Maximum 5 nos of Medicine Store Should be Penalized and who take less percentage of profit in purchase price will be selected.
14. The firm must have computer with internet facility, so that the purchase orders will be sent via E-mail for immediate service / delivery.
15. Medicine for each patient is to be packed separately and computerized bill in triplicate must be attached.
16. If the firm fails to supply required articles without prior information within the prescribed time, then a disciplinary action will be taken against the firm.
17. If there is multiple brand available in market then the firm should supply the lowest price & good quality product to this hospital.
18. If more than one supplier is empanelled, in such case purchase will be made on rotation basis.
19. The challan must be counter signed and verified by the Pharmacist Officer I/c of Main Medical Store.


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20. The payment will be released subject to availability of funds/allotment.
21. No advance payments towards cost of items will be made to the supplier.
Payment shall be made on receipt of the stock entry certificate on the body of the bill/invoice from the store.
22. The Superintendent, MKCG MCH, Berhampur reserves the right to accept /reject/ cancel any or all the tenders in full or part without assigning any reason thereof.
23. Legal disputes, if any are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha.


**Superintendent,
MKCG Medical College Hospital,
Berhampur**

Technical Bids:

- EMD
- Valid Drug License
- Valid GST Certificate
- Proof of avg. Annual Turnover for preceding 3 financial years
- IT Returns 3 years
- ISO/ISE Certificates
- Valid PAN Card
- ID Proof
- Address Proof
- Contact Number
- Name of the Store
- Name of the Proprietor
- The detail Address of the Medicine Store with E-Mail ID, Mobile Number

Price Bids

Prescribed Medicine & Surgical items will be purchased who **take less percentage of profit discount on purchase price.**


Superintendent,
MKCG Medical College Hospital,
Berhampur

**To be Submitted in Technical Bid
Declaration Form**

Affidavit before Executive Magistrate/Notary Public in 10 Rupees Stamp Paper

Name of the Shop:

I, Sri _____, proprietor of M/s _____, do hereby undertake that,

- Our store is within BeMC radius.
- I/we will provided all required Medicine & Surgical items to the patients as per order submitted by the Main Medicine Store.
- If any problem will be faced by the patient due to late supply of Medicine & Surgical Items. I/we will be held responsible and bear compensation.
- In case of negligence / supply of duplicate I/we will bear the penalty charges as will be decided by the Administration of MKCG Medical College Hospital, Berhampur.

Signature of Tenderer


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FRONT PAGE OF TECHNICAL BID

INFORMATION ABOUT THE BIDDER

(To be attached in Cover "A" - Technical Bid)

Sl. No.	Particulars	Details	Document Page Sl. No.
1	Name of the Bidder		
2	Address of the Bidder		
3	E-mail ID of the Bidder		
4	Mobile No. [with Whatsapp] of the Bidder		
5	Details of Bank Account: [Attach cancelled cheque / 1 st page of pass book] Name of Account Holder: Name of Bank with Branch: Account Type: Account No.: IFS Code:		
6	Notarized affidavit in Rs 10/- Non-judicial stamp paper for not being blacklisted.		
7	Valid GSTN Certificate	No. _____	
8	PAN details		
9	Aadhar No of the Tenderer / authorized representative		
10	Valid Drug License	No. _____ date: _____	
11	Cost of EMD Rs. 1,00,000 pledged in favor of the Superintendent, MKCG MCH, Berhampur		

N.B.: Self attested copies of the relevant documents are to be attached with this document.

Date:
Place:

Authorized Signatory
(Signature and seal of the Authorized Signatory)

