



OFFICE OF THE SUPERINTENDENT,
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,
BRAHMAPUR-760004, GANJAM, ODISHA
E.mail:supdtmkcg@gmail.com,

No. 19551 .MCH /F&T/ 2025

D/Berhampur the, 13/10/25

INFORMATION OF TENDER CALL NOTICE

Sealed Quotation(s) in prescribed proforma are invited from the reputed local wholesale Dealers/Authorized stockiest/N.G.Os/Co-operative stores for supply of the Printing Articles (as annexure- "A") to this hospital. The details specification along with other terms and conditions can be download from the website. www.ganjam.odisha.gov.in & www.mkcgmch.org . The last date of the receipt of the Quotation(s) through Regd. Post/Speed post/Courier is on or before 03.11.2025 up to 5.30 P.M. "Quotation(s) for supply of Printing Articles", should be written on the top of the sealed cover and Quotation(s) received beyond the stipulated date and time will not be considered under any circumstances. E.M.D of Rs.40,000/- in shape of Bank Draft drawn in Favor of Superintendent, MKCG, MCH, Berhampur is to be submitted along with the quotation. The same will be forfeited in case of non-execution of order by the selected firm. Local MSE(s) registered with respective DIC(s), Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from payment of EMD. The items will be selected on L1 basis with quality taking into consideration. The sealed Quotation(s) will be opened by the designated Committee on 04.11.2025 at 12.30 P.M. The date of opening may be differ/postponed in case of unavoidable circumstances. The tenderer or their representative may remain present at the time of opening of Quotation(s) and absence of any of them will not be a bar to open the Quotation(s). Payment will be made only after satisfactory supply of the items. The undersigned reserves the right to accept/reject/ cancel/ modify any or all in part or full of the tenders without assigning any reason thereof. All legal disputes if any relating to this tender are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.

Terms & Conditions

1. Tenderers who have been blacklisted either by the tender inviting authority or by any State Govt. or Central Govt. organization is not eligible to participate in the tender.
2. If any information or documents furnished by the tenderer found to be misleading / incorrect at any stage the said tender will be out rightly rejected and the Bid Security shall be forfeited.
3. The price quoted should be final and shall not be subject to any escalation during the validity period of the tender.
4. The tender will be valid for one year from the date of its approval and may be extended for further period of two year on annual review of satisfactory performance in respect of both quality and punctuality under the same term and conditions on mutual agreement.

-P.T. O-

5. The rates so quoted should be on door delivery i.e. at Form & Stationary Section of MKCG Medical College Hospital, Berhampur, Odisha. No extra charge for transportation is admissible.

6. All legal disputes subject to jurisdiction of the courts of law situated at Berhampur, Ganjam, Odisha only.

Documents to be submitted

a. An affidavit in a non-judicial stamp paper worth Rs. 10/- duly attested by a Notary Public to the effect that, the tender not Black-listed by any State Government or Central Government Organization or any tender inviting organization and the price quoted by them should not be more than the Open market Price & Govt. e Marketplace (GeM) Prices and furnish a certificate as per the format specified below along with the Bid:

I Certify that I have not committed any offence –

(I) Under the prevention of corruption Act,1988; or

(II) The Indian penal code or any other law for the time being in force, the causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(III) I have not been debarred by any central/state Government organization/Bodies for the last 3 years.

b. Valid ID proof. (Self- attested Xerox copy of –Aadhar Card/Voter ID Card)

c. Up-to date valid GSTN certificate as per Govt. Rule. (Self-attested Xerox copy)

d. Valid PAN Card. (Self-attested Xerox copy)

e. Bank details. (Self-attested Xerox copy 1st page of SBI a/c Bank Passbook)

f. Trade License issued by the competent authority. (Self-attested Xerox copy)


Superintendent
M.K.C.G, Medical College Hospital
Berhampur

(ANNEXURE-A)

DETAILS SPECIFICATION OF THE PRINTING ITEMS

Sl.No	Description of the items	Size & Quantity	Rate per item
1	Money receipt book (50 original & 50 duplicate) duty serial numbered prominently in each page and book. The first copy is in colored paper like pink, brown and the counterfoil in milk white color paper.	18 cmx10 cm per 100 Books	
2	Report forms in Bond paper in single color in pad form with serial numbers.	A/4 Size (100 sheets) A/8 Size (100 sheets)	
3	Report forms in Bond paper in single color in pad form with serial numbers.(50 original & 50 duplicate)	A/4 Size (100 sheets) A/8 Size (100 sheets)	
4	Bound register in conquest paper with printing as per specification to be provided by this office.	200 pages each 300 Pages each	
5	Envelop with printing materials made of craft paper (good quality) for X.Ray& C.T.Scan films.	15 Inch x12 Inch per 100 nos. 12 Inch x10 Inch per 100 nos. 15 Inch x 20 Inch per 100nos.	
6	Requisition form in map litho paper single side printing.	A/2 Size per 1000 nos. A/4 Size per 1000 nos. A/4 Size per 20000 nos. A/8 Size per 1000 nos.	
7	Requisition form in Yellow Color map litho paper single side printing.	A/2 Size per 1000 nos. A/4 Size per 1000 nos. A/4 Size per 20000 nos. A/8 Size per 1000 nos.	
8	Requisition form in map litho papers both side printing.	A/2 Size per 1000 nos. A/4 Size per 1000 nos. A/8 Size per 1000 nos.	
9	Requisition forms in map litho yellow color paper both side printing.	A/2 Size per 1000 nos. A/4 Size per 1000 nos. A/8 Size per 1000 nos.	

10	Obstetric Case Record continued in 8 pages with stapler pining.	A/4 size per 100 nos.	
11	Delivery case Record continued in 24 pages with stapler pining.	A/4 size per 100 nos.	
12	Maternal Death Review continued in 28 pages with stapler pining.	A/4 size per 100 nos.	
13	Special Indent Book with original and duplicate (original in map litho paper and duplicate in ordinary paper with serial no.)	A/4 size per Book.	
14	Prescription Slip white color.	A/8 size pads containing 100 sheet each. Rate for 1000 Nos. of such pads. A/16 size pads containing 100 sheet each. Rate for 1000 Nos. of such pads.	
15	Radiation Treatment sheet	A/4 size yellow thick card both side printing per 1000 Nos.	
16	Bound register in conquest paper with printing as per specification to be provided by this office.	Full scope 100 pages each Full scope 200 pages each Full scope 100 pages each	
17	Bound register in conquest paper with printing as per specification to be provided by this office.	Double Full scope 100 pages each Double Full scope 200 pages each Double Full scope 100 pages each	
18	Gate pass	A/32 size per 1000 piece for white color A/32 size per 1000 piece for different color	
19	Case Record and Discharge Record Containing 6 pages with Multi Color both side printing For SNCU.	A/4 size per	
20	Money receipt/IH Report Double color in pad from with SI No.(100 original & 100 duplicate)	A/4 size per	
21	Bound Register(400 Pages with both side numbering)	F/S size per	

22	Letter Head (Bond Paper)	A/4 size per	
23	Donor Questionnaire Form (Both side Printing 100 Pages Pad)	F/S size per	
24	Cross Matching Report slip in pad form with SI No.(200 Original &200 Duplicate)	A/4 size per	
25	Color coded Flag(Double color)	A/16 size per	
26	Coupon Book for VBD Camp in pad form with SI No.(50 original & 50 duplicate)	A/8 size per	
27	Crown size Register (200 Pages with both side numbering)	A/4 size per	
28	Blood self-Advance slip with SI No.(200 Original &200 Duplicate)	A/4 size per	
29	Certificate Multi color(Art board 300 GSM)	A/4 size per	
30	Master Register(200 Pages with both side numbering)	Big size	
31	Certificate Envelop (170 Map litho paper))	A/4 size per	
32	Requisition/Report form/Referral slip etc in pad Form(Single side printing)	A/4 size per	
33	Requisition/Report Form in pad form (Single side printing with duplicate)	A/4 size per	
34	Bound Register(400 Page with both side numbering)	Crown Size	
35	Bound Register(400 Page with both side numbering)	Demy Size	
36	Donor ID Card (Art board 300 GSM cover page double color with 4 pages pinning and printing)	A/16 size per	


 Superintendent
 MKCG Medical College Hospital
 Berhampur