



Letter No. 7641 / Nizarat

Date: 25.10.2025

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing 1 (one) no. of AC/Non-Ac Bolero Diesel/Petrol driven vehicle having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-A) for official use in Tahasil Office, Chatrapur on monthly rent basis.

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000 (Rupees Five Thousand only) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Tahasildar, Chatrapur, Ganjam** and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of 10 KM per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-I).
10. The Quotation completed in all respect should reach the undersigned on or before dated. 10.11.2025 by 11:00 A.M. and shall be opened on the same day at by 3:30 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with this office can be downloaded from Odisha Govt. Website www.Odisha.gov.in from Date 25.10.2025 to Date. 10.11.2025

Tahasildar, Chatrapur
Tahasildar
Chatrapur

Memo no. 7642

Date: 25.10.2025

Copy for publication in the Notice Board of Tahasil Office, Chatrapur.

Copy submitted to Deputy Collector (Nizarat), Ganjam Collectorate, Chatrapur/ Sub-Collector, Chatrapur/ Block Development Officer, Chatrapur/ Executive Officer, NAC Chatrapur/ CDPO, ICDS Project, Chatrapur for information and Publication in their office Notice Boards for wide publicity.

Copy submitted to the District Informative Officer, NIC, Collectorate Ganjam, Chatrapur for information and with a request to publish the same in District Website.

Tahasildar, Chatrapur
Tahasildar
Chatrapur