



OFFICE OF THE SUPERINTENDENT,
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,
BRAHMAPUR-760004, GANJAM, ODISHA

Tel.0680-2292624,FAX.:0680-2292752E.mail:supdtmkcg@gmail.com,mkcgmchberhampur@gmail.com,
Website:www.mkcgmch.org

No. 21389 /MCH/XX/MS/2025

D/Berhampur the 18/11/25

QUOTATION CALL NOTICE

Sealed quotations/tenders are on letter pads are invited from interested travel agencies /tour operator or private individuals for providing **01 number of AC Petrol/EV** driven vehicles, it is preferable to hire BS-VI complaint petrol vehicles/EV of any make and model having sitting capacity not more than 5 including driver for monthly basis minimum average receipt of (exclusive of applicable taxes) including driver for monthly basis minimum average **milage 17 K.M per ltr.** and within the ceiling of monthly Hiring charges of Rs ~~24,200~~ ^{24,000} - In MKCG Medical College Hospital, Berhampur. The last date of receipt of quotation through Regd. Post/Speed Post/Courier is **08.12.2025 at 5.00 P.M.** and opened on **09.12.2025**. The quotation received after closing date and time will not be considered. The application form of quotation containing general bid information and the detail term and conditions for hiring of vehicles may be obtained at the Ganjam district website – **www.ganjam.odisha.gov.in**. The Superintendent, M.K.C.G Medical College Hospital, Berhampur reserves the right to accept/ reject/ cancel any or all the quotation in full or part at any stage of the process without assigning any reason there. All legal disputes if any relating to this tender are subject to jurisdiction in the courts of law situated at Berhampur, Ganjam, Odisha only.


Superintendent
M.K.C.G. Medical College Hospital
Berhampur

Memo No. 21390 /MCH/XX/MS/2025

D/Berhampur the 18/11/25

Copy to the Dean & Principal, MKCG, Medical College, Berhampur for information and necessary action.

Copy to Dist. Informatic Officer, At- Collectorate, Ganjam, Chhatrapur for information and necessary action. He is requested to float the tender call notice in Ganjam District web site (www.ganjam.nic.in) at an early date for wide circulation.


Superintendent
M.K.C.G. Medical College Hospital
Berhampur

Model Bidding Document

Government of Odisha

_____ Department/Heads of Department/Office

Quotation / Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Individuals for providing 01 No of vehicles having sitting capacity not more than 5 including driver, which shall conform to the Terms and conditions (Appendix-A)) for official use in MKC6, MCH, BAM, Department/Office on monthly rent basis:

1. The service provider shall have a valid GST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 10,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Superintendent, MKC6, MCH and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel.
8. The Vehicle must achieve a fuel efficiency of 17 km per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Appendix-B).
10. The Quotation completed in all respect should reach the undersigned on or before by 8.12.2025 P.M. and shall be opened on the same day at 5.10 P.M. in presence of the bidders or their authorized representatives.
11. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Ganjam.nic.com can be down loaded from Odisha Govt. Website www.Odisha.gov.in from Date _____ to Date _____.

Seal & Signature of _____
Tender Calling Authority with Designation
Superintendent
M.K.C.G. Medical College Hospital
Barnampur Gm.

Terms & Conditions

The following terms and conditions must be fulfilled by bidder:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle to wards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the service provider.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the service provider.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be made.

9. Monthly hire charges and reimbursements towards cost of fuel (as per norm) will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such with drawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of
M.K.C.G. Medical College Hospital
Barnampur Gm.
Quotation / Tender Calling Authority with Designation

General Information

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L.No. & Validity of the D.L. of the Driver	
17	Contact Number of the Service provider	
18	Contact number of Driver	
19	Proposed hire Charge of the vehicle per month excluding fuel cost	
20	Rate of fuel consumption / Mileage per litre	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of Tenderer



OFFICE OF THE SUPERINTENDENT,
MAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE HOSPITAL,
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Website:www.mkcgmch.org

No. 21391 /MCH /XXI/MV/ 2025
To,

D/Berhampur the 18/11/25

The Deputy Director, Information and Public Relation (Advertisement)
Deputy Secretary to Govt. of Odisha, I&PR Department, Bhubaneswar.

Sub: Publication of Tender Call Notice.

Sir,

I am sending herewith a copy of the tender call notice for publication in one largest circular Odia Daily & English Newspaper for wide circulation at an early date.

The last date of receipt of estimate / quotation is within 08.12.2025.

The E-mail ID of this office is:-supdtmkcg@gmail.com./

mkcgmchberhampur@gmail.com.

Please sent the complimentary copy of the Newspaper containing the advertisement after its publication or inform immediately the date of the publication and name of the newspaper containing the Tender Call Notice through this office E-mail ID after its publication for needful at this end.

Yours faithfully,


Superintendent

M.K.C.G. Medical College Hospital
Berhampur

Memo No. 21392 MCH / XXI/MV/ 2025

D/Berhampur the 18/11/25

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