



OFFICE OF THE
COLLECTOR & DISTRICT MAGISTRATE, GANJAM, CHATRAPUR
(EMERGENCY SECTION)

L.No. 403 /Emg

Date: 11.03.2026

QUOTATION CALL NOTICE

Sealed quotations in plain paper / letter pad are invited from the intending Registered Firms / Authorized distributors / dealers having valid GST No., PAN Card, Income Tax Clearance certificate, minimum average Turnover of Rs.40 lakhs during last 03 previous years with UDIN and previous experience in any Govt. organization for supply of Heat Wave Banners & Posters as per following.

Sl. No.	Name of the item	Quantity (in No.)	Specifications
1	Banner	150	6'x4', 8'x6', 10'x8', 300 GSM, Star Quality
2	Poster	12000	Demy Size:- 17.5 x 22.5 inches, 130 GSM, Glossy paper

The bidder shall quote the rate for banners in square feet (Sq. ft.) and for posters on a per-unit cost basis inclusive of GST. The copies of valid GST No., PAN Card, Income Tax Clearance certificate, minimum average Turnover of Rs.40 lakhs during last 03 previous years with UDIN and previous experience in any Govt. organization should be furnished in their Sealed Quotation. The Quotations should be reached to the Collector, Ganjam, Chatrapur (Emergency Section) in a sealed cover superscribed as "Printing & Supply of Banners and Posters on Heat Wave- 2026" through Speed post / Registered Post / Courier by 5.30 PM of 11.03.2026. No Quotations will be received after due date & time. The Sealed Quotations will be opened on 12.03.2026 at 4.00 PM in the office chamber of Additional District Magistrate (Revenue), Ganjam, Chatrapur in presence of selection committee and bidders or their authorized representatives.

The intending Firms/ Agencies / Suppliers shall have to pay 1% of value of the work i.e. 23,500/- (Rupees Twenty three thousand five hundred) only as Earnest Money in shape of Bank Draft in favour of Collector, Ganjam payable at Chatrapur, which will be refundable.

The undersigned reserves the right to accept / modify / reject any or all quotation(s) fully or partially without assigning any reasons thereof.

Collector & District Magistrate,
Ganjam

Memo No. 404 /Emg Dt. 11 .03.2026

Copy to District informatics Officer, NIC, Collectorate, Ganjam, Chatrapur / DeGM, DeGS Cell of this Collectorate for information and necessary action. They are requested to upload the above Tender Call Notice in the District Website for wide publicity.

Additional District Magistrate,

Ganjam

