

No. 3703 / Dated: 29/04 /2026

**Invitation of expression of interest for lease of Floating Jetty  
inside Lake View Park Tampara, Chatrapur, Ganjam**

Zilla Parishad, Ganjam intends to lease on monthly rent basis one of its property available at Lake View Park, Tampara in Chatrapur of Ganjam District.

For The purpose, expression of interest in sealed envelope is invited from interested bidders/Parties/firms /Institutions as per the terms and conditions mentioned along with this notice.

To download the bid documents, terms & conditions the interested bidders are requested to Visit <http://ganjam.odisha.gov.in> (or) ganjam.odisha.gov.in

The last date for submission of expression of interest to Chief Development Officer-cum-Executive Officer, Zilla Parishad, Ganjam. Chatrapur, PIN-761020 is 17.05.2026 by 2.00 PM through Registered Post/Speed post/Drop box only (No other mode of submission is allowed).

  
CDO-cum-Secretary  
Tampara Lake  
Development Society

Memo No. 3704 /

Dated: 29/04 /2026

Copy to DIO, NIC, Ganjam, Chatrapur for information and necessary action. He is requested to web hoist the above EoI notice in the district web-portal.

  
CDO-cum-Secretary  
Tampara Lake  
Development Society

**Property details of the proposed lease:**

- The proposed area for lease is the floating jetty inside the Lake view Park Tampara, Chatrapur.
- Lake view Park Tampara is situated adjoining to NH-16 near Chatrapur Dist-Ganjam, Odisha.  
The water body of Tampara Lake presents a panoramic view with pleasant climatic conditions throughout the year.
- **Area & Structural Details**
  - The jetty consists of approximately 1000 pairs of floating docks.
  - Total area: Approximately 4000 Sq. Ft.
  - The structure is provided with steel railing borders for safety.
  - 02 (Two) shed structures are available at the end portion of the jetty.
- The jetty is situated behind the Zilla Parishad Guest house/Gamex Tampara with in Lake View Park Tampara premises.
- The property shall be leased out on a monthly rental basis.
- Property will be leased on "As it is & Where it is basis".
- Interested bidders are advised to inspect the site at their own cost prior to submission of bids to assess the condition and suitability of the property.

  
**CDO-cum-Secretary**  
**Tampara Lake Development Society**

## **Instruction for bidders:**

## **Annexure-B**

01. Sealed offers are invited from interested individuals / firms / institutions for leasing of the Floating Jetty at Lake View Park, Tampara, Chatrapur.
02. The bidders shall quote their offer above the upset price fixed by the Authority.
03. The bidder shall submit:
  - Tender Paper Cost: Rs. 5,000/- (Rupees Five Thousand only)
  - Earnest Money Deposit (EMD): Rs. 50,000/- (Rupees Fifty Thousand only)The above amounts shall be submitted in shape of Bank Draft/Demand draft drawn in favour of Chief Development Officer-cum-Secretary, Tampara Lake Development Society, Chatrapur.
04. Bids without Tender Paper Cost and EMD shall be summarily rejected.
05. He/She duly filled-in application along with required documents must reach the following address:  
CDO-cum-EO, Zilla Parishad Office, Ganjam, Chatrapur, PIN – 761020.
06. The last date and time for submission is: 19.05.2026 up to 2:00 PM.
07. Applications received after the stipulated date and time shall not be entertained.
08. The Expression of Interest (EOI) / bids shall be opened on the same day i.e., 19.05.2026 at 4:00 PM in Mini Conference Hall, Zilla Parishad, Ganjam, Chatrapur.
09. Bidders or their authorized representatives may remain present at the time of opening of bids
10. The upset price for the lease is fixed at: Rs. 20,000/- (Rupees Twenty Thousand only) per month, excluding taxes, electricity charges, and other statutory dues.
11. Bidders must quote an amount above the upset price
12. The initial period of lease shall be 01 (One) year only from the date of execution of agreement.
13. The contract shall be awarded to the highest bidder, subject to fulfillment of all required eligibility criteria and submission of necessary documents.
14. The decision of the Authority shall be final and binding.
15. The successful bidder shall deposit Rs. 60,000/- (Rupees Sixty Thousand only) as Security Deposit after award of contract.
16. The Security Deposit shall be refunded after completion of lease period subject to fulfillment of all lease conditions.
17. The bidders shall submit a detail plan of the desirous project, it wants to take up on the proposed lease site.
18. Any conditional or incomplete bid shall be outrightly rejected.
19. The Authority reserves the right to accept or reject any or all offers without assigning any reason thereof.

  
**CDO-cum-Secretary**  
**Tampara Lake Development Society**

**BID PAPER**

<b>Sl No.</b>	<b>Information</b>	<b>To be filled by the bidder</b>
1	Name of the Bidder	
2	Address: (Full Postal Address with PIN, Contact No., Email ID)	
3	PAN card No. (Individual/Firm)	
4	IT returns of last 3 Years	
5	Audited statement of accounts for last 03 years (Details enclosed Yes/No)	
6	Annual Turnover of last 3 years (Minimum:15.00 Lakhs per year)	FY 1: FY2: FY3:
7	Bid document cost details (DD No., Date., Bank, Amount):	
8	EMD details (DD No., Date., Bank, Amount):	
9	Experience in Similar Lease / Project (If any, attach supporting documents)	
10	Price Quoted towards Monthly Rent of the Premises (in Rs.) (Excluding electricity, water charges & applicable taxes and other statutory dues as and when required)	Rs. _____ per month

**Note:**

- The bidder shall submit **self-attested copies** of all documents in support of the above information.
- Incomplete or conditional bids shall be liable for rejection.
- Separate sheets may be attached wherever required.

**Seal and signature with Date**

**Declaration by the Bidder**

I / We hereby declare that:

1. The information furnished above is true and correct to the best of my / our knowledge and belief.
2. I / We have carefully read and understood all the terms and conditions of the tender and agree to abide by the same.
3. I / We shall be responsible for any false information submitted in this bid.
4. All required self-attested supporting documents are enclosed

**Signature of the Bidder** : \_\_\_\_\_

**Name** : \_\_\_\_\_

**Name of Firm/Institution** : \_\_\_\_\_

**Date** : \_\_\_\_\_

**Place** : \_\_\_\_\_

## **GENERAL TERMS AND CONDITIONS FOR THE LESSEE**

1. The lessee shall subject to the terms and conditions of this agreement, pay the monthly lease rent at the rate approved through the EoI/Tender process.
2. The approved lease rent shall be exclusive of electricity charges, water charges, maintenance charges (if any), and all applicable taxes and statutory dues.
3. The agreed rate of rent may be liable for revision upon renewal of lease after expiry of the initial lease period.
4. In case of renewal, the revised rent shall be calculated based on the rent prevailing during the previous year or as decided by the competent authority.
5. Structural maintenance of the jetty platform (major civil structure, if any) shall be the responsibility of the Lessor.
6. Routine maintenance, cleanliness, minor repairs, safety measures, floating dock upkeep, and maintenance of shed structures shall be the responsibility of the Lessee during the lease period.
7. Any alteration, addition, installation of temporary structures, electrical fittings, lighting, safety equipment, signage, or other fixtures shall be made only with prior written approval of the competent authority.
8. The floating jetty including docks, shed structures, railings, and existing fixtures shall be deemed to have been handed over in existing condition.
9. Upon expiry or termination of the lease, the lessee shall hand over the premises in good and usable condition, subject to normal wear and tear.
10. The floating jetty shall be used strictly for activities approved by Tampara Lake Development Society such as:
  - Boating-related activities
  - Tourism-related services
  - Eco-tourism and recreational activities
  - Other lawful commercial activities approved in writing
11. The lessee shall submit a detailed activity plan at the time of agreement.
12. The unlawful or objectional activities are strictly prohibited.
13. The District Administration, Ganjam, shall have priority right to use the jetty for official purposes including Government programs, inspections or VVIP visits, as and when required.
14. The lessee shall not deny such usage when directed by the competent authority.
15. The lessee shall not sublet, transfer, assign, or part with possession of the whole or any part of the leased premises without prior written permission of the Collector & District Magistrate, Ganjam and the Chief Development Officer-cum-Secretary, Tampara Lake Development Society.

16. The lessee shall pay all electricity charges, water charges, license fees, taxes, and any other statutory dues applicable during the lease period.
17. The lessee shall maintain proper records of operations, bookings (if applicable), and user details.
18. CCTV cameras shall be installed at appropriate locations for safety & security and records shall be made available for inspection by the District Administration.
19. The premises shall be open for inspection by authorized officers of the District Administration at any time.
20. If the lessor fails to carry out major structural repairs after written notice, the lessee may execute such repairs and adjust the cost against rent payable, subject to prior approval of the competent authority.
21. The lessee shall not allow or encourage any illegal activity in the leased premises. Any violation shall lead to termination of lease and legal action as per law.
22. The lessee shall be solely responsible for:
  - Any accident, injury or mishap occurring during operations
  - Safety of visitors and users
  - Obtaining necessary insurance coverage

The lessor shall not be liable for any loss, damage or compensation arising from the lessee's operations.

23. Renewal of lease if any, shall be subject to satisfactory performance and approval of the competent authority.
24. If renewal is under consideration and the premises remain in occupation, rent at the existing rate shall be paid provisionally until final decision.
25. The lessee shall apply for renewal at least two (02) months before expiry of lease period.
26. Either party may terminate the lease by giving three (03) months prior written notice.
27. The lessor may terminate the lease immediately in case of Non-payment of rent for more than two months, Violation of terms and conditions and Engagement in unlawful activities.
28. Any dispute arising out of this lease agreement shall be referred to the competent authority whose decision shall be final and binding.
29. The successful bidder shall execute a formal Lease Agreement with Tampara Lake Development Society within the prescribed time after finalization of bid.

  
**CDO-cum-Secretary**  
**Tampara Lake Development Society**