

REGIONAL TRANSPORT OFFICE
GANJAM, CHATRAPUR.



☎ : 06811-263974

✉ : rto_ganjam@yahoo.co.in

Bid Reference No. 4539 /RTA

Date: 19.05.2026

INVITATION FOR BIDS

Sealed proposals from interested bidders are invited for selection of a **Manpower Service Provider Firm for Engagement of Traffic Wardens in Ganjam District** on outsourcing basis, preferably by deployment of **Ex-Servicemen**, for traffic regulation, road safety support, pedestrian / crowd guidance and allied duties in identified locations of Ganjam district.

The services required through this Request for Proposal (RFP) are indicated below:

Sl.	Service	Requirement
1	Engagement of Traffic Wardens in Ganjam District	120 Traffic Wardens during contract period; 50 Traffic Wardens proposed for deployment in Phase-I and balance in subsequent phase(s) as per requirement of the authority.

Tender Document Fee: Rs. 11,800 /-

Bid Security / EMD: Rs. 5,00,000 /- / Bid Security Declaration, as specified in bid document.

The detailed eligibility criteria, scope of work, terms and conditions and formats of the bid documents can be downloaded by visiting the district website <https://ganjam.odisha.gov.in>.

All details shall be provided as required by the intending bidder. Duly completed proposal along with supporting documents in proof of eligibility, experience, financial capacity and statutory compliance should be submitted through **Registered Post / Speed Post / Courier / By Hand** or can be dropped in the **Tender Box** so as to reach the office of the undersigned within the prescribed date and time.

SL No.	Significant Dates	Dates
01	Date of Issue / Availability of Tender Document:	20/05/2026
02	Last Date & Time for Submission of Bid:	05/06/2026 up to 05.00 P.M.
03	Technical Bid Opening Date & Time:	08/06/2026 at 03.30 P.M.
04	Financial Bid Opening Date & Time:	To be intimated to technically qualified bidders separately
05	Pre-Bid Meeting:	29/05/2026 at 11.00 A.M. in the Office Chamber of RTO, Ganjam, Chatrapur

Venue for Bid Opening: Sadhabana Conference Hall, Collectorate Ganjam, Chatrapur

Complete address for submission of bid:

To

The Regional Transport Officer, Ganjam

At/Po-Chatrapur, Dist-Ganjam, Odisha

PIN- 761020

Contact Person:

Regional Transport Officer / Nodal Officer
Regional Transport Office, Ganjam, Chatrapur
Contact No.: 9237378607
E-mail ID: rto_ganjam@yahoo.co.in

The undersigned reserves the right to accept or reject any or all bids without assigning any reason thereof.

**Collector-cum-Chairman,
DRSC, Ganjam, Chatrapur**

Memo No. 4540 / RTA

Dated: 19.05.2026

Copy of the Tender Call Notice / Invitation for Bids along with bid schedule is forwarded to the **D.I.O., N.I.C., Collectorate, Ganjam, Chatrapur** for information and necessary action. He is requested to host the same in the district website / notified portal for wide publicity.

**Collector-cum-Chairman,
DRSC, Ganjam, Chatrapur**

Memo No. 4541 / RTA

Dated: 19.05.2026

Copy forwarded to the **Notice Board of Collectorate, Ganjam, Chatrapur / Office Notice Board of Regional Transport Office, Ganjam** for wide publication.

Copy forwarded to the Superintendent of Police, Berhampur / Superintendent of Police, Ganjam / Commissioner, BeMC, Berhampur / Regional Transport Officer, Ganjam / Regional Transport Officer, Bhanjanagar/ members of the tender / selection committee for information.

**Collector-cum-Chairman,
DRSC, Ganjam, Chatrapur**

Memo No. 4542 / RTA

Dated: 19.05.2026

Copy forwarded to the **Deputy Director, I & PR Department, Odisha, Bhubaneswar / D.I.P.R.O., Ganjam** for information and necessary publication in **one Odia daily and one English daily** having wide circulation, on or before 20/05/2026. Advertisement charges may be met as per approved rate.

**Collector-cum-Chairman,
DRSC, Ganjam, Chatrapur**