



**OFFICE OF THE DIVISIONAL FOREST OFFICER, BRAHMAPUR FOREST DIVISION
AT/P.O. COURTPETA SQUARE, BRAHMAPUR, DIST. GANJAM (ODISHA) - 760 004**

Phone / Fax Number - 0680 2281354, Cell Phone Number - 7653908594

E-mail id - dfo.berhampur@odisha.gov.in

Letter No. 6347/1F (ACCOUNT)-2026,
Dated, Brahmapur the 15 July, 2026

To

The Deputy Secretary, Advertisement,
Information and Public Relations Department,
Bhubaneswar.

Sub: Publication of Advertisement for Engagement of Consultant for Preparation of
Detailed Project Report (DPR) for the Development of Rushikulya Turtle Trails,
Ganjam in Brahmapur Forest Division.

Sir,

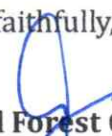
Enclosed, please find herewith the copy of Advertisement for Tender
Notification No. 04/2026-27 for Engagement of Consultant for Preparation of Detailed Project
Report (DPR) for the Development of Rushikulya Turtle Trails, Ganjam in Brahmapur Forest
Division both in Hard and Soft copy. It is requested to kindly make necessary arrangement for
publication of the same at least in two leading Odia Daily Newspapers (preferable to
Brahmapur edition) as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send
complimentary copies of the same newspapers containing the Advertisement to the
undersigned immediately after its publication.

An early action in this matter is requested.

Encl: As above.

Yours faithfully,


**Divisional Forest Officer,
Brahmapur Division.**

Memo No. 6348 Dt. 15.07.2026

Copy along with its enclosures forwarded to the Chief Conservator of Forests
(IT & GIS), O/O the Principal Chief Conservator of Forests, Odisha, Bhubaneswar for favour
of kind information and necessary action. He is requested to upload the above Tender Notice
in the Website of P.C.C.F, Odisha i.e. www.odishaforest.in, <https://odishaforest.in> or
<https://forest.odisha.gov.in> as early as possible.


**Divisional Forest Officer,
Brahmapur Division.**

Memo No. 6349 Dt. 15.07.2026

Copy along with its enclosures forwarded to the Regional Chief Conservator of Forests, Brahmapur Circle, Brahmapur for favour of kind information and necessary action.


Divisional Forest Officer,
Brahmapur Division.

Memo No. 6350 Dt. 15.07.2026

Copy along with its enclosures forwarded to the District Information Officer, Ganjam District, NIC Unit, Chatrapur for information and necessary action. He is requested to upload the Tender Notice in District Portal Website as early as possible.


Divisional Forest Officer,
Brahmapur Division.

Memo No. 6351 Dt. 15.07.2026

Copy along with its enclosures forwarded to the Chief Conservator of Forests (WL), O/o the Principal Chief Conservator of Forests (WL) & CWLW, Odisha for favour of kind information and necessary action.


Divisional Forest Officer,
Brahmapur Division.

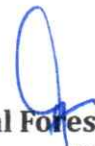
Memo No. 6352 Dt. 15.07.2026

Copy along with its enclosures forwarded to the Deputy Conservator of Forests (Eco-tourism), O/o the Principal Chief Conservator of Forests (WL) & CWLW, Odisha for favour of kind information and necessary action.


Divisional Forest Officer,
Brahmapur Division.

Memo No. 6353 Dt. 15.07.2026

Copy along with its enclosures forwarded to the Collector & Dist. Magistrate, Ganjam, Chatrapur for favour of kind information and necessary action. It is requested to display the above Tender Notice in the Office Notice Board.


Divisional Forest Officer,
Brahmapur Division.

Memo No. 6354 Dt. 15.07.2026

Copy along with its enclosures forwarded to all Range I/cs of Brahmapur Division for information and necessary action. They are instructed to display the above Tender Notice in the Office Notice Board.


Divisional Forest Officer,
Brahmapur Division.



TENDER DOCUMENT

Tender Notification No. 04/2026-27, Dated: 15 July, 2026.

REQUEST FOR PROPOSAL (RFP)

Expression of Interest (EOI) for Engagement of Consultant for Preparation of Detailed Project Report (DPR) for the Development of Rushikulya Turtle Trails, Ganjam in Brahmapur Forest Division

The Divisional Forest Officer, Brahmapur Forest Division on behalf of Governor of Odisha invites sealed proposals from reputed agencies/firms having valid GSTIN and PAN Registration No. for "Engagement of Consultant for Preparation of Detailed Project Report (DPR) for the Development of Rushikulya Turtle Trails, Ganjam in Brahmapur Forest Division". The tender papers with detailed terms and conditions documents can be downloaded from official website: portal <https://wildlife.odisha.gov.in> & <https://odishaforest.in> or <https://forest.odisha.gov.in> between 18.07.2026 to 11.08.2026. The cost of tender paper of Rs. 10,000/- (Rupees Ten Thousand only) and Rs. 50,000/- as EMD to be deposit through Demand Draft in favour of Divisional Forest Officer, Brahmapur Forest Division payable at Berhampur.

The completed tender documents shall be submitted to the office of the undersigned on or before 30.07.2026 up to 05:00 PM by Speed Post/ Registered post/ by hand only. Interested Bidders are advised to read the Tender Document carefully and submit their bids in accordance with the prescribed criteria. Any lapse or deviation may lead to rejection of tender application.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

- | | |
|--|---|
| A. TENDER DOCUMENT AVAILABLE FROM | : 18.07.2026 from 10.00 AM |
| B. LAST DATE FOR SUBMISSION OF TENDER DOCUMENT | : 11.08. 2026 up to 05.00 PM |
| C. OPENING OF TECHNICAL BID | : 12.08.2026 at 11.00 AM |
| D. OPENING OF FINANCIAL BID | : After Approval of the Technical Bid by the Tender Selection Committee |


Divisional Forest Officer,
Brahmapur Forest Division.



Government of Odisha

Forest, Environment & Climate Change Department

**Office of the Divisional Forest Officer,
Brahmapur Forest Division, Brahmapur**

*Phone No-(0680 2281354);
Email Id: dfo.berhampur@odisha.gov.in*

**Expression of Interest (EOI) for Engagement of Consultant for
Preparation of Detailed Project Report (DPR) for the
Development of Rushikulya Turtle Trails, Ganjam in
Brahmapur Forest Division**

DISCLAIMER

This is the bid document for selection of Consultant for **PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS, GANJAM IN BRAHMAPUR FOREST DIVISION**. This document contains brief information on the scope of work, eligibility requirements and details of the selection process amongst others for the successful bidder.

Any discrepancy, omission, or ambiguity in the Bid Document, if observed, shall be brought to the notice of the Divisional Forest Officer, Brahmapur Division, PIN – 760004 (hereinafter referred to as the “Authority”) by the Bidders in writing prior to the pre-bid meeting.

In the event that no such written intimation is received within the stipulated period, it shall be conclusively presumed that the Bidders have examined the Bid Document in its entirety and are satisfied with the contents and terms thereof, and no subsequent claim or objection in this regard shall be entertained.

All information supplied by the Bidders shall be treated as contractually binding on the Bidders, on successful award of the assignment by the ‘Authority’ based on this EOI. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of this office.

The scope of work as well as the rights and obligations of the successful Bidder shall be set out in a separate agreement to be executed between ‘Authority’ and the successful Bidder.

The ‘Authority’ reserves the right to accept or reject any or all Bids without giving any reasons thereof.

The ‘Authority’ shall not entertain or be liable for any claim for costs and expenses in relation to the preparation of the documents to be submitted in terms of this bid document.

The ‘Authority’ may include any other item in the Scope of work at any time after consultation with Bidders or otherwise.

The ‘Authority’ reserves the right to relax or waive any of the conditions stipulated in this document as deemed necessary in the best interest of the ‘Authority’ without assigning any reasons thereof.

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

The Divisional Forest Officer, Berhampur Forest Division (hereinafter referred to as the "Authority"), invites Expressions of Interest (EOI) from eligible Consultant agencies for **Preparation of the Detailed Project Report (DPR) for Development of Turtle Trails in Brahmapur Forest Division.**

Consultant agency of repute having prior experience in the preparation of DPRs for similar nature of works in State or Central Government Departments, Public Sector Undertakings (PSUs), or other Government Agencies, and possessing sound financial credentials, are invited to participate.

The interested bidder can collect the detail document of the EOI, visiting in person at the office of the Divisional Forest Officer, Brahmapur Forest Division located at Brahmapur, Ganjam District, Odisha on any of the working days between **18.07.2026 to 11.08.2026** up to **5.00 P.M** or can **download** the same in the official website: portal <https://wildlife.odisha.gov.in> & <https://odishaforest.in> or <https://forest.odisha.gov.in> between these dates.

Tentative Cost:

The tentative cost of the proposed development project will be based on the estimates of DPR Components finalized. The final project cost is subject to revision at the discretion of the 'Competent Authority'.

The tender document, along with duly filled Annexure should be submitted as EOI to the following address as per following schedule:

Address for submission of the Bid: Divisional Forest Officer, Brahmapur, Courtpetta Square Pin 760004, Phone No-(0680 2281354); **Email Id:** dfo.berhampur@odisha.gov.in

Contact Person: Sri Gagan Ku. Das, Sr Asst. I/c Section Officer, O/o the Divisional Forest Officer, Brahmapur Forest Division, Brahmapur (Mobile Number: 9437382014)

Important Dates:

Publication of EOI: 18.07.2026

Last date for the submission of Bid: 11.08.2026 up to 5.00 pm

Pre-Bid Meeting: 27.07.2026 at 11.00 AM in the conference hall of the Divisional Forest Officer, Brahmapur Forest Division.

Date of opening of technical proposal and evaluation thereof: 12.08.2026 at 11.00 A.M

Date of Technical presentation and opening of financial proposal: Will be communicated after approval of technical bid

Uploading of result of Evaluation of Bids: Intimation letter

In case the date of opening falls on a holiday, the bids shall be opened on the following working day at the same time and it will be binding on the Bidders for acceptance.

1. INTRODUCTION

The Competent Authority intends to undertake the development of Rushikulya Turtle trails, Ganjam in Brahmapur Forest Division in Ganjam District, Odisha.

Serving as the primary gateway to Turtle mass nesting at Rushikulya, is the focal point for ecotourism activities in the region and a key attraction for nature and wildlife enthusiasts. Turtle Trails Ecotourism in Rushikulya will offer a scenic nature trail for observing Olive Ridley Turtles during mass nesting that is highly popular among tourists for its immersive wildlife experience.

The proposed project aims to achieve the comprehensive and sustainable development of the turtle trail ecotourism in Rushikulya rookery at Nolia Nuagaon and Gokharkuda. The focus is on providing visitors with an enriching natural and educational experience through interpretation, sustainable infrastructure, and landscape design—while ensuring that the ecological integrity and unique biodiversity of Rushikulya Turtle trails are preserved and strengthened.

This initiative envisions Nolia Nuagaon and Gokharkuda as a model ecotourism destination that balances visitor engagement, environmental education, and conservation, showcasing the remarkable turtle nesting of Rushikulya to both domestic and international visitors.

2. SCOPE OF WORK

The Authority intends to engage a reputed specialized design consultant agency for the comprehensive design and planning of Rushikulya Turtle Trails, Ganjam, in Brahmapur Forest Division.

The DPR shall include technical recommendations, design and layout plans, material specification, detailed estimates for all the works, technical specifications for all structures and electrical components, waste management solutions, and all other relevant components of the project.

The consultant shall prepare the Detailed Project Report in accordance with the activities permissible under the relevant provisions of the Wildlife (Protection) Act, 1972, the Coastal Regulation Zone Rules, 2019, and the prevailing ecotourism guidelines.

The consultants shall prepare the Detailed Project Report (DPR) incorporating the following key components:

- i. To conduct a feasibility study for the proposed ecotourism infrastructure works and submit a report to the competent authority for review and approval, in order to finalize the work plan.
- ii. To submit the final feasibility study report after obtaining approval of the authority to draft feasibility report.
- iii. To submit the draft DPR containing BOQ and Drawings (excel and AutoCAD format and also in Online BOQ format), 3D views and walkthroughs, along with general arrangement drawing, and tentative detailed cost estimation for approval of the competent authority.
- iv. To submit the final DPR, including the Bill of Quantities (BOQ) and Drawings (in both Excel/Online BOQ format and AutoCAD format), 3D views and walkthroughs, along with the final detailed cost estimate, after obtaining competent authority approval.

3. DETAILED SCOPE OF WORK

The scope of work will cover concept design to detailed design and cost estimation for the following components for Rushikulya Turtle Trails, Ganjam:

3.1. Site 1: Development of Gokharkuda Ecotourism Zone

3.1 (a) Mater Plan Layout of the Ecotourism Sites

- Develop a Master Plan Layout within the DPR that clearly maps and specifies the exact location and coordinates of every component associated with the ecotourism development plan.

3.1 (b) Design of Entry and boundary of the site

- Design of the entry to the Gokharkuda beach and front boundary to depict the **turtle ecosystem theme**.
- Use of natural materials, sculptural forms, and textures reflecting turtles ecosystem.
- Incorporation of signage, lighting, and landscaping elements to enhance aesthetic appeal.
- Ensure the design integrates seamlessly with the natural surroundings.

3.1 (c) Ticketing Counter

- Design to include:
 - Adequate workspace for staff and organized counters.
 - Visitor waiting and seating areas.
 - Accessibility features (ramps, tactile indicators).
 - Queue management with defined pathways and markings.
 - **Digital ticketing systems**, CCTV cameras, and information kiosks.
 - Display systems (manual + digital) for tariffs, timings, and park rules.

3.1 (d) Redesign of Ghokharkuda Interpretation Centre

- Design an **orientation zone** that introduces visitors to Rushikulya's biodiversity, Turtles, and wildlife.
- Include static, digital, and interactive displays, touchscreen panels, projection walls, and miniature models.

3.1 (e) Parking Area

- Develop a **designated eco-parking zone** for at least **50 vehicles**, with:
 - Segregated areas for day visitors, staff, and overnight tourists.
 - Use of **eco-permeable paving materials** to facilitate groundwater recharge.
 - Defined circulation, entry/exit signage, and shaded parking.
 - Provision for electric vehicle charging points.

3.1 (f) Landscaping of Gokharkuda beach

- Prepare a **landscape master plan**.
- **Use natural and sustainable materials to develop a jetty at the beach.**
 - Include eco-trails, resting areas, benches, small pavilions.
 - Integrate interpretive landscape features.

3.1 (g) Interpretative Signages

- Design and plan installation of **interpretative and informative signages** at key points.
- Types of signages:
 - Welcome signage.
 - Turtle ecosystem overview.
 - Wildlife information panels.
 - Maps and trail guides.
 - Turtle watching and safety information (especially beach safety).
 - Rules, regulations, and conservation awareness boards.
- Use **QR-coded multilingual panels** with digital interactivity
- Unique eco- friendly thematic signages.
- Identify signage placement points across the site.

3.1 (j) Turtle View Watch Towers & Wildlife Observation Decks

- Design watch towers and observation decks using environmentally friendly materials at suitable locations along the nature trail for **Turtle viewing**.
- Include **telescopic viewing stations**, interpretive signage, and shaded resting platforms.
- Use non-intrusive foundations and locally available materials like bamboo and wood.
- Ensure structures meet safety and accessibility norms.

3.1 (k) Souvenir Shop

- Design a **new souvenir shop** promoting local crafts, books, eco-merchandise, and forest-based products.
- Incorporate eco- friendly, aesthetic, and culturally relevant interior design.

3.1 (l) Floating Jetty Expansion

- Expansion of floating jetty.
- Include safety railings

3.1 (m) Public Conveniences

- Provide bio-toilets, restrooms, drinking water stations, and resting zones.
- Design should ensure hygiene, universal accessibility, and minimal water use.

3.1 (n) Waste Management Unit

- Design segregated waste collection points (biodegradable, recyclable, and non-recyclable).
- Plan for a small-scale **biodegradable waste processing unit (composting/biogas)**.
- Integrate signage and awareness panels promoting "Zero Waste Tourism."

3.1 (o) Selfie Points

- Design aesthetically placed, eco-themed selfie zones near major attractions.
- Integrate natural backdrops and artistic installations.

3.2. Site 2: Development of Nolia Nuagaon Zone

The Detailed Project Report (DPR) for the **Nolia Nuagaon zone** must design, plan and provide the cost estimates the following components:

- **Entrance Facilities:** New **Entrance Gate** and construction of a **new Ticketing Counter with guard room**.
- **Visitor Amenities:** Bio-toilets, parking facilities, drinking water and sitting facilities.
- **Access & Infrastructure:** **Landscaping** and construction of the Board raised **Walkway**.

4. DESIGN GUIDELINES:

- All structures to be designed with a minimal environmental footprint.
- Use of local and eco-friendly materials.
- The architecture should blend with the surrounding forest and landscape.
- No permanent structural additions to be made.
- Incorporate universal accessibility and safety standards.
- Utilizing existing infrastructures: Efforts will be made to integrate existing infrastructure like old souvenir shop building.
- All laws, rules and guidelines on eco- friendly structures in Protected Areas and Coastal Regulatory Zones should be strictly followed.
- Designs must comply with MoEF & CC eco-tourism guidelines and Odisha Forest Department norms.

5. CONSULTANT DELIVERABLES

The consultant shall deliver the following:

Proper executable deliverables (detail engineering drawings/document) shall be submitted such that the work can be executed without further engineering/directives at site.

Deliverables	Name of the Deliverables	Time Frame	Payment Percentage
D1	Draft Design, plan and feasibility report	1 week	0
D1	04 (Four) sets of the draft detailed project report including drawing and online presentation as per direction of the competent authority.	2 weeks	10
	Draft design calculations, drawings, 3D views, BOQ-04 (Four) sets of hard copy and 1 set of soft copy, and tentative cost estimates.		
D3	06 (Six) sets of the final detailed project report including drawing, design and calculation sheet and final cost estimates duly vetted by the competent authority.	8 weeks	70
	Detailed design report and drawings -3 (Three) set of hard copy + 1 (One) soft copy (in AutoCAD and Pdf. Format).		
	Working drawings-6 (Six) sets of hard copies + 1 (One) soft copy (architectural, interior, structural and electrical also).		
	Original copies of sanctioned plan, including, architectural, interior and structural along with photocopies of 10 (Ten) set.		
D4	Completion certificate from the appropriate authority.		20

1. 04 (Four) sets of the draft detailed project report including drawing and online presentation as per direction of the DFO, Brahmapur Forest Division, Brahmapur.
2. Draft design calculations, drawings, 3D views, BOQ-04 (Four) sets of hard copy and 1 set of soft copy.
3. 06 (Six) sets of the final detailed project report including drawing, design and calculation sheet duly vetted by the competent authority.
4. Bill of Quantities & Cost Estimates (As per the current PWD SOR -6 (Six) sets of hard copy + 1(One) soft copy (in excel format and also in online BOQ format).
5. Detailed design report and drawings -3 (Three) set of hard copy + 1 (One) soft copy (in AutoCAD and Pdf. Format).
6. Working drawings-6 (Six) sets of hard copies + 1 (One) soft copy (architectural, interior, structural and electrical also).
7. Original copies of sanctioned plan, including, architectural, interior and structural along with photocopies of 10 (Ten) set.
8. Completion certificate from the appropriate authority.

6. BID PROCEDURE

- The proposal shall be submitted in 2 parts i.e. Technical Bid (Part A) and Financial Bid (Part B) must be inserted in separate sealed envelopes, along with bidder's name and address in the left-hand bottom corner of the envelope and super scribed in the following manner.
 - Part-A: Technical bid for **"RFP FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS, GANJAM IN BRAHMAPUR FOREST DIVISION."**
 - Part-B: Financial bid for **"RFP FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS, GANJAM IN BRAHMAPUR FOREST DIVISION"**
 - Both the envelopes i.e. envelope for Part-A and Envelope for Part-B must be packed in separate sealed outer covers and clearly super scribed with the following: Bid for **"RFP FOR PREPARATION OF DETAILED PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS, GANJAM IN BRAHMAPUR FOREST DIVISION"**.
 - The Bidder's name & address shall be mentioned in the left-hand corner of the outer envelope. The inner and outer envelopes shall be addressed to the Divisional Forest Officer, Brahmapur Forest Division at the following address:

At/Po-Courtpeta Square, Brahmapur, Dist- Ganjam, Pin-760004

- If the outer envelope and the financial bid envelope is not sealed and marked as mentioned above, then Divisional Forest Officer, Brahmapur Forest Division will assume no responsibility for the bid's misplacement or premature opening. Telex, cable or facsimile bids will be rejected.

The interested bidder can collect the detail document of the EOI, visiting in person at the office of the Divisional Forest Officer, Brahmapur Forest Division located at Brahmapur, Ganjam District, Odisha on any of the working days between 18.07.2026 to 11.08.2026 up to 5.00P.M or can download the same in the official website of PCCF & CWLW, Odisha Bhubaneswar (<https://wildlife.odisha.gov.in/>) between these dates.

- The bidder can submit the proposal in person visiting the office as mentioned above between the aforementioned working days or can submit the same in Post/Courier in the above address. The Authority does not accept responsibility for any time lost or delay in transmitting the bid document; timely submission is the sole responsibility of the bidder.
- The Last date of receiving the Bid documents is 11.08.2026 up to 5.00 P.M

6.1 Detailed procedure for submission of Earnest Money Deposit (EMD)

Procedure to be followed for submission of EMD is as below:

- An EMD of the value of Rs. 50,000 must be paid through Demand Draft/Cheque in favour of the Divisional Forest Officer, Brahmapur Forest Division, Brahmapur, in any nationalized Bank payable at Brahmapur, Odisha.
- The EMD should be submitted in the Technical Bid.
- EMD of all unsuccessful bidders would be refunded by this office within 90 days of the bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of successful bidder would be returned upon submission of Performance Bank Guarantee of Rs. 1,00,000 (Rupees One lakh only).
- The EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.
- The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.
- The EMD shall be forfeited:
 - If Bid is withdrawn during the validity period or any extension agreed by the Bidder thereof.
 - If a Bidder withdraws the Proposal or increases the quoted prices after opening of the Proposal and during the Bid validity period or its extended period, if any.

- If the Bid is varied or modified in a manner not acceptable to the 'Authority' after opening of Bid during the validity period or any extension thereof.
- During the Bid process, if a Bidder indulges in any act that would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
- If the Bidder tries to influence the evaluation process.
- If a Bidder has been found to have indulged in any suppression of facts, furnishing of fraudulent statement, misconduct, or other dishonest or other ethically improper activity, in relation to this EOI.
- If the successful bidder fails to sign the contract or the performance guarantee is not submitted within the time specified.
- If a Bidder's proposal contains deviations, conditional offers and partial offers.
- The local MSE bidders are exempted from submission of EMD. However, they must furnish documentary evidence against the same.

6.2 Clarification of Bidding Document

If there be any discrepancy or obscurity in the meaning of any clause of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to the Divisional Forest Officer, Brahmapur Forest Division Brahmapur, Ganjam District prior to the date fixed for pre-bid meeting.

- The queries may be sent by email also to dfo.berhampur@odisha.gov.in up to one day before the date fixed for pre-bid meeting.
- The queries received by email up to one day before the date fixed for pre-bid meeting only shall be considered for response.
- Verbal queries will be accepted on the day of the pre-bid meeting. After the pre-bid meeting no query shall be entertained.
- The clarification given in response to the queries and issues raised in the pre-bid meeting shall be final and binding on the bidder.

6.2.1 Amendment of Bidding Document

- At any time, prior to the deadline for submission of bids the "Authority" may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall form the part of the bidding document. **Such amendments and clarifications in response to pre-bid meeting will be published on the same website. Prospective bidders are requested to visit the**

mentioned websites on a regular basis to keep abreast of any news. The “Authority” will bear no responsibility or liability for bidders failing to do so.

- In order to afford the prospective bidders reasonable time to take the amendment into account in preparing their bids, the “Authority” may extend the deadline for submission of bids. Such amendments, clarifications etc. shall be binding on the bidders and should be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid.

6.2.2 Penalty for suppression / distortion of fact

- If any bidder fails to produce the original hard copies of the documents (especially Credential Certificates and audited balance sheets), or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the bidder will be suspended/ debarred/ blacklisted / disqualified from participating in the tenders of the “Authority” for a period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited. Besides, the “Authority” may take appropriate legal action against such defaulting bidder.
- Conditional and incomplete bids will be summarily rejected.
- Any type of canvassing by the Bidder in furtherance of a bid is strictly prohibited. Such canvassing may lead to cancellation of its bid.
- The Tender Committee reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of bidding.
- The Bidder shall bear all costs associated with the preparation and submission of the Bid and the purchaser will in no case be responsible and liable for that cost.

7. INSTRUCTIONS TO BIDDERS

- The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. The “Authority” shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
- It shall be deemed that by offering a Bid, the Bidder has:
 - Made a complete and careful examination of the bidding documents of the proposed work, received all relevant information from the “Authority”.

- Satisfied itself about all matters, things and information hereinabove necessary and required for bidding, execution of the agreement in accordance with the bidding documents and performance of all of its obligations there under.
- Acknowledged and agreed that ignorance of any of the matters hereinabove shall not be a basis for any claim for compensation, damages, claim for performance of its obligations, loss of profits, etc. from the "Authority".
- Agreed to be bound by the undertakings submitted by it under and in terms hereof.
- Any corrigendum including extension of date or change of date for submission of the tender shall be published on the website and that shall be deemed to have been seen by the bidders.
- Final selection of consultant from the bid received will be done at the discretion of the "Authority" and the decision of the "Authority" shall be final and binding on all the participating parties.
- Details submitted by the parties shall be examined in line with criteria mentioned at Clause No. 10.2, 10.3 and 10.4. All the terms and conditions shall be considered in totality and applications received without documents complying with the above conditions shall be summarily rejected.
- Applicants can also be asked to furnish additional information/confirmation in connection with verification of the documents submitted by them, if deemed necessary.
- If at any stage, it is found that the documents submitted by the applicant or their claims are false, then the offer of the bid will be rejected and/ or the agreement/contract will be terminated.

8. FEES PAYABLE

The following fees are payable at various stages of the bidding process:

- **EOI Process Fee/ Bid processing fees:**
 - The participating bidders shall submit a non-refundable bid processing fees or EOI Process Fee of ₹10,000 /- (Ten Thousand rupees only, including GST) through Demand Draft/Cheque in favour of Divisional Forest Officer, Brahmapur Forest Division, Brahmapur, in any nationalized Bank payable at Brahmapur.
- **Earnest Money Deposit (EMD):**

EMD of Rs.50,000/-(Rupees Fifty Thousand Only) only shall be paid by every bidder as per the procedure mentioned in the clause 6.1 of the EOI document.

9. TENDER VALIDITY

Proposals shall remain valid for a period of 180 Days from the date of opening of the prequalification and technical proposals. This office reserves the rights to reject a proposal valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent, if felt necessary.

9.1 Submission of Bids

The bidder shall submit the bid in two separate parts:

Part-I shall be named "Technical Bid" and shall comprise of as below:

- Annexure - I (Tender Form)
- Annexure - II (General Information)
- Annexure - III (Undertaking)

Part-II shall be named "Financial Bid"

- The Financial proposal should be as per Clause 10.3 B.

10 PROCEDURES FOR SELECTION

- This office will constitute a Tender Committee to evaluate the responses of the bidders.
- The Tender Committee constituted by this office shall evaluate the responses to EOI and all supporting documents/documentary evidence. Inability to submit requisite supporting documents/documentary evidence, may lead to rejection of the bid.
- The decision of the Tender Committee regarding the acceptance or validity of any document submitted in support of a claim shall be final and binding.
- The decision of Tender Committee in evaluation of responses to the EOI shall be final.
- The Tender Committee may ask for meetings with or written clarifications along with compliance document from the Bidders towards compliance/clarifications on their proposals, if required.
- The Tender Committee reserves the right to reject any or all proposals based on any deviations.
- Each of the responses shall be evaluated as per the criteria and requirements specified in this EOI.
- Frivolous bids will be rejected.

- Initial Bid scrutiny will be held, and incomplete details as given below will be treated as non-responsive if Proposals are:
 - Not submitted as specified in the EOI document.
 - Received without the Letter of Authorization (Power of Attorney).
 - Found with suppression of details.
 - Found with incomplete information, subjective, conditional offers and partial offers submitted.
 - Submitted without the documents requested in checklist.

10.1 Criteria for Evaluation

The overall objective of this evaluation process is to select the capable and qualified firm for preparing the Detailed Project Report (DPR) for the development of Rushikulya Turtle Trails in Ganjam, Brahmapur Forest Division. The Pre-qualification proposal will be evaluated as per the criteria mentioned below and only those bidders who qualify the requirements will be eligible for next level of evaluations. Technical Proposal and Financial Proposal of Bidders who do not meet the Pre-qualification criteria will not be opened.

The technical score of all the bidders would be calculated as per the criteria mentioned below. All the bidders who achieve at least 70% marks in the technical evaluation would be eligible for the next stage, i.e. Financial Bid opening.

Bidders should submit supporting documentary evidence with respect to the above, in absence of which their proposals will be summarily rejected.

10.2 Pre- Qualification Criteria

Serial No.	Basic Requirement	Specific Requirement	Documents required
1.	Legal Entity	• The Bidder should have been registered as a Company/ LLP under Companies Act, 1956/ 2013 or Partnerships Firm registered under LLP Act, 2008. Have been operating for at least last Three (3) financial years as on 31st March 2025.	• Copy of Certificate of Incorporation/ Registration • Copy of GST Registration certificate. • Copy of PAN Card. Partnership deed in case of partnership firm.

			• Income Tax Return with computation certificate (for the last three consecutive financial years). • Letter of Authorization or Power of Attorney.
2	Technical Capacity/ Similar Experience	• The Bidder should have a minimum of 03 (Three) years' experience for DPR preparation work in different Govt. Depts./ P.S.U.s • The Bidder should have successfully prepared at least 2 (Two) finally accepted DPR for tourism projects of similar kind each of minimum value of Rs. 3 crores for any State/Central Government organizations of State/Central Govt. undertakings or Statutory Bodies or Local Bodies within the last three financial years i.e. F.Y. 2023-24, 2024-25 & 2025-26 prior to the date of issue of the tender.	• The Bidder must submit the copy of the Payment Certificate or Work completion Certificate, as the case may be, issued under the signature of the Competent Authority. The said Certificate should contain the particulars of the work completed, period of work, and the total value of work for which the DPR was prepared.

3	Earnest Money Deposit (EMD)	Rs. 50,000/-	In the shape of Demand Draft/ Cheque to be drawn in favour of Divisional Forest Officer, Brahmapur Forest Division
4	Black Listing	The bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Government or PSU in India or non-govt. concern	Annexure- Self Declaration
5	Existence in Odisha	The bidder should have a local registered office in Odisha along with the State GST Registration certificate. If the bidder does not have a local office at the time of bid submission, they have to furnish an undertaking to setup an office within one month from issue of the work order.	Trade License/ Lease Agreement etc. along with GST Registration Certificate. / Declaration.
6	Consortium / Sub Contracting	The tender does not allow any kind of consortium bidding or subcontracting.	Self-Declaration
7	Correctness of all documents		Declaration in the agency's letterhead as to the correctness of the copies of all documents

10.3 Mandatory Document Requirement:

A. For Technical Proposal (PART A)

The technical proposal shall contain the signed and scanned copies of the following:

- a. Filled in form as given in Annexure – I, II, III.
- b. Copy of Certificate of Incorporation/ Registration
- c. Copy of GST Registration certificate.
- d. Copy of PAN registration.
- e. Partnership deed in case of partnership firm.
- f. Letter of Authorization or Power of Attorney
- g. Income Tax Return with computation certificate (for the last three consecutive financial years).
- h. The Bidder must submit the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority. The said Certificate should contain the particulars of the work completed, period of work and the total value of work
- i. Trade License valid as on submission of bid.
- j. Declaration in the agency's letterhead as to correctness of the copies of all documents submitted including Self Declaration/ Undertaking (Annexure III) to the effect that the agency has not been blacklisted / debarred by any Govt. / Non-Govt. Concern and it is not a consortium firm.
- k. Document in support of payment of Bid processing fees and Earnest Money Deposit (EMD).
- l. Audit certificate from any listed Chartered Account firm.
- m. Experience: Work Order, completion certificate, DPR approval certificate to be submitted. The said Certificate should contain the particulars of the work completed, period of work and the total value of work

The requisite documents are to be submitted in the respective folder of the envelope of the Technical Bid. Failure in submission of any of the above documents may render the Bidder liable to be rejected.

B. For Financial Proposal (PART B)

The Financial proposal shall contain the filled in form as per Annexure IV (PART B)

The Financial proposal should contain the consultancy fees for DPR preparation (in percentage of Project Cost) including GST as per the following table:

	Consultancy Fees (in percentage of Project Cost) including GST	
	Preparation of DPR excluding Supervision, Quality, Control, Verification of Measurement, Certification of Bills, and related services (L)	Preparation of DPR including Supervision, Quality Control, Verification of measurements, Certification of Bills, and related services. (L*)
Financial Proposal		

The financial evaluation for the selection of the Consultant shall be conducted **solely on the basis of the lowest financial proposal (L1) submitted for the preparation of the Detailed Project Report (DPR)**, excluding all other components of post DPR preparation services such supervision, quality control, verification of measurements, certification of bills, and related services.

However, for activities such as **supervision, quality control, verification of measurements, certification of bills, and other related services**, the 'Authority' reserves the right to **negotiate with the most responsive bidder (L1)** identified for the DPR component, to continue with the same Consultant for the aforesaid post-DPR services, **provided that the most responsive bidder agrees to match the lowest financial proposal received for these services during the present tender process.**

10.4 Technical Evaluation Scoring Matrix

Technical proposal of those bidders will be opened and evaluated, who qualify the Pre-qualification criteria. The Tender Committee will evaluate the Technical Proposals based on technical evaluation criterion as provided below:

SL No	Evaluation Criterion	Maximum Score	Document required
1.	Turnover 50 lakhs- 10marks 2marks for each additional 25 lakh, maximum up to 20 marks.	20	Audit certificate from any listed Chartered Account firm.
2 (a)	Experience No. of finally accepted DPR prepared for similar tourism projects of value greater than Rs. 3 crores in the last 10 Years. 2 projects=10 marks 3 projects=15 marks 1 mark for additional 1 such project, maximum up to 20 marks	20	Work Order, completion certificate, DPR approval certificate to be submitted. The said Certificate should contain the particulars of the work completed, period of work and the total value of work.
2 (b)	Experience: Value of any one similar tourism project of State Government, Central Government, or Public Sector Undertaking (PSU), for which the Detailed Project Report (DPR) prepared was accepted in the last 10 years. 10 marks for Rs. 3 crores. 1mark for additional Rs. 50lakhs, subject to maximum 20 marks	20	Work Order, completion certificate, DPR approval certificate to be submitted. The said Certificate should contain the particulars of the work completed, period of work and the total value of work
3	Presentation by Bidder 10 marks- Overall design and Planning 10 marks- Innovativeness and Creativity in design ideas 10 marks- Eco-friendliness and sustainability of design 10marks-Quality of Presentation	40	A power point presentation from the bidder about the DPR

- All the bidders who secure a **Technical Score of a minimum 70%** will qualify for further evaluation i.e. in the **mode of QCBS**.
- The bidder with **highest technical bid (H1) will be awarded 100% score**.
- Technical Scores for other than H1 bidders will be evaluated using the following formula:

$$T_n = \{(\text{Technical Bid score of the Bidder} / \text{Highest technical evaluation marks} * 100) \%$$
 (Adjusted to two decimal places).
- The financial bids of only the technically qualified bidders will be opened for further processing.

10.5 Evaluation of Financial Bids

- The Financial Bids of technically qualified bidders (i.e. Bidders with minimum 70 marks in Technical Evaluation) will be opened on the prescribed date in the presence of bidder representatives.
- Financial bid for all the deliverables and services specified in this bid document should be quoted as a percentage of the total cost of the project.
- The financial evaluation for the selection of the Consultant shall be conducted solely on the basis of the **lowest financial proposal (L1) submitted for the preparation of the Detailed Project Report (DPR)**, excluding all other components of post DPR preparation services such as supervision, quality control, verification of measurements, certification of bills, and related services.
- Any conditional bid would be rejected.
- Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the bidder does not accept the correction of error, its bid will be rejected".
- If there is no price quoted for certain service, the bid shall be declared as disqualified.
- In the event that there are two or more bidders having the same value in financial bid, the bidder securing highest technical score will be adjudicated as "Best responsive bid" for award of the Project.
- The bidder with **lowest qualifying financial bid (L1) will be awarded 100% score**.
- Financial score for other bidders will be evaluated using the following formula:

$$F_n = \{(\text{Financial Bid of L1} / \text{Financial Bid of Bidder}) * 100\} \%$$

10.5.1 Final Evaluation of Bids

- The technical and financial evaluation scores secured by each bidder will be added using weightage formula of 60% and 40% respectively to compute composite score.
- The composite score will be computed as under:
$$B_n = 60\% * T_n + 40\% * F_n$$
- The bidder securing highest composite score will be adjudicated as most responsive bidder for award of project.
- In the event of composite bid scores being found 'tied', the bidder securing the highest technical score will be awarded the project or adopt any other method as decided by the Tendering Authority.

11 TERMINATION

The "Authority" reserves the right to terminate the Agreement proposed to be executed with the successful party with 7 days written notice to successful bidder in the event of:

- The successful bidder violates any clauses applicable to this EOI.
- Unsatisfactory performance by the successful bidder at any time during the contract period.
- Misrepresentation with regard to any information at any time during the contract period.
- If the selected Agency shows unwillingness to execute the contract after agreement is signed, the EMD will be forfeited in case of condition (a, b and c)

12 DISPUTE RESOLUTION

- In the event, any dispute arises between the successful bidder and the "Authority" in connection with this tender, the interpretation of any provision of this tender or the rights, duties or liabilities of the successful bidder/ Authority under this tender, same shall be referred to a sole Arbitrator to be jointly appointed by the "Authority" and the agency.
- In the event disputes are not resolved even after appointment of Arbitrator either of the Parties shall be free to approach appropriate court of law. The Courts in Ganjam alone have the exclusive jurisdiction in respect of all disputes in relation to this tender.

13 LETTER OF CONSULTANCY

- A Letter of Award (LoA) shall be issued to the most responsive bidder.

14 EXECUTION OF AGREEMENT

- The selected bidder shall be required to execute an Agreement with the 'Authority' in the prescribed format within seven (7) days from the date of issue of the Letter of Award (LoA).
- Prior to the signing of the Agreement, the selected bidder shall submit a Performance Bank Guarantee (PBG) equivalent to the amount specified in the tender document, issued by a scheduled commercial bank, and valid for the duration stipulated by the *Authority*.
- The Performance Bank Guarantee shall be furnished in the prescribed format and shall serve as a security for the due performance and fulfilment of the obligations under the Agreement.
- Failure to execute the Agreement or submit the Performance Bank Guarantee within the stipulated period may result in the forfeiture of the Earnest Money Deposit (EMD) and cancellation of the award, at the discretion of the *Authority*.
- Upon execution of the Agreement and submission of the Performance Bank Guarantee, the work shall be deemed to have commenced from the date specified in the Letter of Award or as otherwise directed by the 'Authority'.

14.1 Contract Finalization and Award

This office shall reserve the right to negotiate with the most responsive bidder. On this basis the contract agreement would be finalized for award & signing.

14.2 Failure to Agree with the Terms and Conditions of the EOI

Failure of the successful bidder to agree with the Terms & Conditions of the EOI shall constitute sufficient grounds for the annulment of the award, in which event this office may award the contract to the next best value bidder or call for new proposals from the interested bidders. In such a case, this office will invoke the PBG of the most responsive bidder and/or initiate action as per Bid security declaration.

Sd/-

**Divisional Forest Officer
Brahmapur Forest Division, Brahmapur**

Annexure-I PART A

(To be submitted on the Letter head of Bidder)

To

The Divisional Forest Officer Brahmapur
Forest Division, Brahmapur
At/Po- Courtpetta Square, Brahmapur
Dist.- Ganjam, Odisha
PIN- 760004

Sub: Section of Consultant for PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS IN BRAHMAPUR FOREST DIVISION.

Sir,

The undersigned having read and examined in detail all the tender documents pertaining to your assignment, do hereby express the interest to do the work as specified in scope of work.

Sl. No.	Description	Response
1.	Name of the Organization	
2.	Address	
3.	Name, designation & address of the person to whom all References shall be made	
4.	Telephone (with STD code)	
5.	Mobile No. of the contact Person	
6.	E-mail of the contact person	
7.	Fax No. (with STD code)	

We have enclosed the following documents:

1. General information of the bidder as per format given in Annexure-II
2. Copy of Certificate of Incorporation/ Registration
3. Copy of GST Registration certificate.
4. Copy of PAN registration.

5. Partnership deed in case of partnership firm.
6. Letter of Authorization or Power of Attorney
7. Income Tax Return with computation certificate (for the last three consecutive financial years).
8. Trade License valid as on submission of bid.
9. Document in support of payment of Bid processing fees and Earnest Money Deposit (EMD).
10. Audit certificate from any listed Chartered Account firm.

11. The Bidder must submit the copy of the DPR approval certificate along with Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority in support of claim of experience.

The said Certificate should contain the particulars of the work completed, period of work and the total value of work for which the DPR was prepared and accepted by the competent authority.

12. Declaration in the agency's letterhead as to correctness of the copies of all documents submitted including Self Declaration/ Undertaking (Annexure III) to the effect that the agency has not been blacklisted / debarred by any Govt. / Non-Govt. Concern and it is not a consortium firm.
13. Under taking as per format given in Annexure-III.
14. Self-attested copies of all supporting documents

I hereby declare that my/our Bid is made in good faith and the information contained is true and correct to the best of my/our knowledge and belief.

Thanking you,

Yours faithfully,

Name:___

Designation:___

(Authorized Signature)

Mobile No.: ___

e-mail:___

ANNEXURE-II**(To be submitted on the Letter head of Bidder)**

Sl No	Information	Details
a)	Name of Bidder	
b)	Registered Address of Bidder	
c)	Address for Communication	
d)	Address of local office in Odisha. If bidder has no local office at the time of bid submission, an undertaking has to be furnished on bidder's letter head on setting up an office within 3 months from issuance of work order.	
e)	Name, Designation and Address of the contact person to whom all references shall be made regarding this EOI	
f)	Mobile no. of contact person:	
g)	E-mail address of contact person:	
h)	GST Number of the Firm	
i)	PAN No. of the firm	

Date & Place:**(Authorized Signatory)****Name, Designation & Contact No. Seal**

ANNEXURE-III

UNDERTAKING/SELF DECLARATION

(To be submitted on the Letter head of Bidder)

- i. I under take that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same completely.
- iii. The Earnest Money and all other documents required for qualifying the technical bid have been submitted.
- iv. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the EOI.
- v. If I fail to complete the work within the period stipulated in the work order due to my own fault/ inconvenience, the 'Authority' shall reserve the right to forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the 'Authority' for the following 3 (three) consecutive years.
- vi. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies during the last three consecutive years up to the last date of submission of Tender.
- vii. We are not a consortium firm and no subcontracting will be undertaken.
- viii. If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my / our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Date:

Place:

(Authorized Signatory)
Name, Designation & Contact No. Seal

ANNEXURE-IV
FINANCIAL PROPOSAL
Part B

(To be submitted in covering letter)

To

The Divisional Forest Officer Brahmapur
Forest Division, Brahmapur
At/Po- Courtpeta Square, Brahmapur
Dist- Ganjam, Odisha
PIN- 760004

Sub: Selection of Consultant for PREPARATION OF DETAIL PROJECT REPORT (DPR) FOR THE DEVELOPMENT OF RUSHIKULYA TURTLE TRAILS IN BRAHMAPUR FOREST DIVISION.

I,(Bidder's name) here with submit my Financial Proposal for selection of my firm as consultant for above.

	Consultancy Fees (in percentage of Project Cost) including GST	
	Preparation of DPR excluding Supervision, Quality Control, Verification of Measurement, Certification of Bills, and related services (L)	Preparation of DPR including Supervision, Quality Control, Verification of measurements, Certification of Bills, and related services. (L*)
Financial Proposal		

I hereby understand and agree that the financial evaluation for the selection of the Consultant shall be carried out solely on the basis of the lowest financial bid (L1) quoted for the preparation of the Detailed Project Report (DPR), excluding all costs or components related to post-DPR services such as supervision, quality control, verification of measurements, certification of bills, and any other allied or subsequent services.

I understand and fully agree that for activities such as supervision, quality control, verification of measurements, certification of bills, and other related post-DPR services, the *Authority* reserves the right to negotiate with the most responsive bidder (L1) identified for the DPR component, to engage the same Consultant for the aforesaid services, subject to the condition that the said bidder agrees to match the lowest financial offer received for these services during the present tender process.

I agree that this offer shall remain valid for 180 (hundred eighty days) from the Proposal Due Date or such further period as may be mutually agreed upon.

Date:

Place:

(Authorized Signatory)

Name, Designation & Contact No. Seal